

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, May 22, 2012
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**José Alfredo Hernández, J.D.
Vice President**

**Rob Richardson
President**

**Thelma Meléndez, Ph.D.
Secretary/
Superintendent**

**John Palacio
Member**

**Audrey Yamagata-Noji, Ph.D.
Clerk**

**Roman A. Reyna
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major roles including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items are provided to the Board of Education that includes the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Information Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Secretary of the Board. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

Tuesday
May 22, 2012
6:00 PM

AGENDA

CALL TO ORDER

4:30 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT

SUPERINTENDENT'S REPORT

- Announcements/Awards Received

RECOGNITION

- Longevity Recognition for Employees Who Have Served Santa Ana Unified School District for 25, 30, 35, and 40 Years

PRESENTATION

- Certification of Third Interim Financial Status (Qualified)

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that are within the Board's subject matter jurisdiction.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - May 8, 2012
- 1.2 Approval of Head Start Policy Committee Bylaws
- 1.3 Approval of Extended Field Trips in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Submission of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for Funding for 2012-13 School Year
- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.6 Approval of Facilities Use Agreement with St. Joseph Hospital of Orange
- 1.7 Approval of Submission of 2012 Edward Byrne Memorial Justice Assistance Grant Program
- 1.8 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of April 25, 2012, Through May 8, 2012
- 1.9 Ratification of Expenditure Summary and Warrant Listing for Period of April 25, 2012, Through May 8, 2012
- 1.10 Approval and/or Ratification of Agreements for Period of April 25, 2012, Through May 8, 2012
- 1.11 Approval of Disposal of Obsolete Library Books and/or Textbooks
- 1.12 Approval of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment
- 1.13 Approval of Annual Membership for Asian Pacific Islander School Board Members Association
- 1.14 Authorization to Obtain Request for Proposals for Relocation Services for Offices at Ritchey Regional Occupational Program Site
- 1.15 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File No. 12-02705 DP

- 1.16 Authorization to Award Contract for Replacement of Fencing at Valley High School
- 1.17 Acceptance of Completion of Contract for Bid Package No. ORG - 3 Classroom Buildings and Site Work at Davis Elementary School Under Overcrowding Relief Grant Program
- 1.18 Acceptance of Completion of Contract for Bid Package No. 2-1 Site Clearing, Demolition, and Earthwork at Century High School Under Overcrowding Relief Grant Program
- 1.19 Acceptance of Completion of Contract for Bid Package No. 2-3 Landscape and Irrigation at Century High School Under Overcrowding Relief Grant Program
- 1.20 Acceptance of Completion of Contract for Bid Package No. 15-2 Plumbing at Century High School Under Overcrowding Relief Grant Program
- 1.21 Acceptance of Completion of Contract for Bid Package No. 1 General Construction at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.22 Acceptance of Completion of Contract for Bid Package No. 8 Portland Cement Plaster at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.23 Acceptance of Completion of Contract for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.24 Acceptance of Completion of Contract for Bid Package No. 11 Resilient Flooring and Carpet at Santa Ana High School Under Overcrowding Relief Grant Program

Items removed from Consent Calendar for discussion and separate action:

REGULAR AGENDA - ACTION ITEMS

- 2.0 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 3.0 Approval of Submission of Part II 2011-12 Consolidated Application for Funds to California State Department of Education
- 4.0 Board Policy and Administrative Regulation 6163.4 – Student Use of Technology (Revised: For First Reading)
- 5.0 Certification of Third Interim Financial Status (Qualified)
- 6.0 Authorization to Award Contract for Bid Package No. 16 Phase 2 Site Work and Street Improvements at Santa Ana High School Under Overcrowding Relief Grant Program
- 7.0 Board Policy and Administrative Regulation 4040 – Employee Use of Technology (Revised: For Adoption and Implementation)
- 8.0 Approval of Revised Job Description, Director of Pupil Support Services
- 9.0 Approval of Revised Job Description, Executive Assistant to Deputy Superintendent
- 10.0 Approval of Personnel Calendar
- 11.0 Board and Staff Reports/Activities

RECESS TO CLOSED SESSION

See Closed Session Agenda below for matters to be considered at this time.

CLOSED SESSION AGENDA

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9 (a) (b) (1) and (c):

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, CWA
Bargaining Units
Mr. Juan Lopez,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, June 12, 2012, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Longevity Recognition for Employees Who Have Served Santa Ana Unified School District for 25, 30, 35, and 40 Years

ITEM: Recognition

SUBMITTED BY: Chad Hammitt, Assistant Superintendent, Personnel Services

PREPARED BY: Chad Hammitt, Assistant Superintendent, Personnel Services

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval to recognize employees for service with Santa Ana Unified School District.

RATIONALE:

Each year, the District presents longevity awards to employees who have served 10, 15, 20, 25, 30, 35, and 40 years with the District. The 10, 15, and 20 year awards are presented at the work site, the 25, 30, 35, and 40 year awards are presented at a Board of Education meeting.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize employees who have served Santa Ana Unified School District for 25, 30, 35, and 40 years of service.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Certification of Third Interim Financial Status (Qualified)

ITEM: Presentation

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

PREPARED BY: Tony Wold, Ed.D., Executive Director, Business Operations
Swandayani Singgih, Director of Budget

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board certification of the Third Interim. Education Code Section 42130 requires district superintendents to prepare and submit two interim financial reports to governing boards. A third interim financial report is also required for those districts with a “qualified” or “negative” certification at second interim. A certification by the Governing Board concerning the financial status of the District is required to be submitted to the County Superintendent of Schools.

RATIONALE:

Education Code Section 42131 requires the Board to determine and certify whether or not the District is able to meet its financial obligations for the remainder of this fiscal year and for the subsequent two fiscal years based on the financial information known as of April 30, 2012.

The report shows that, given the magnitude of recent State Budget reductions, the District may not be able to meet its financial obligations through the remainder of this fiscal year or for the subsequent two years.

The Third Interim Report, upon acceptance by the Board, will be forwarded to the Orange County Department of Education. The detailed General Fund schedules for attendance, revenues, expenditures, cash flow, and multi-year projections will also be forwarded.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.



MB:mm

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

May 8, 2012

CALL TO ORDER

The meeting was called to order at 5:04 p.m. by President Richardson. Other members in attendance were Mr. Palacio and Mr. Reyna.

Cabinet members present were Dr. Meléndez de Santa Ana, Dr. Olsky, Mr. Bishop, Mr. Lopez, Mr. Mendez, Ms. Lohnes, Mr. Dixon, Ms. Miller, and Mr. Hammitt.

CLOSED SESSION PRESENTATIONS

Mr. Richardson asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board on matters of Closed Session.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed to consider legal issues, negotiations, and personnel matters. Mr. Hernández and Dr. Yamagata-Noji arrived during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:26 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Dr. Yamagata-Noji.

SUPERINTENDENT'S REPORT

Dr. Meléndez greeted all present.

Dr. Meléndez announced recent events of a former teacher and a current high school student who were arrested on separate occasions. She commended the Santa Ana Unified School District Police Department for working collaboratively with outside agencies on both arrests. Dr. Meléndez stressed that the safety of students is the highest priority, and the District will remain vigilant in working with the community to provide a safe and secure learning environment in and around school sites. The District has an incredible team that works together in conjunction with other departments inside and outside of the District to ensure that students are kept as safe as possible.

Dr. Meléndez congratulated Chief Valentin and School Police Services for being honored with a Community-Policing Award presented by the Orange County Human Relations Council. The award is presented to departments that develop creative ways to provide outstanding service in a way that builds and strengthens relationships with the communities they serve.

Dr. Meléndez recognized all teachers, support staff, and classified employees on behalf of the Board of Education and the entire school District. In appreciation and admiration, Dr. Meléndez invited Susan B. Mercer, President of the Santa Ana Educators Association, and Michael Leon, Chapter 41 California School Employees Association Labor Relations Representative, to the lectern.

Dr. Meléndez acknowledged Adriana Sanchez, Mark Ornelas, Jose Vaca, Gloria Lopez, Victor Sanchez, and Dorothy Hinshaw for being recognized by the Orange County Department of Education as Classified Employees of the Year.

Dr. Meléndez was pleased to congratulate four outstanding teachers; Martie Lubetkin, Support Services Teacher of the Year; Patricia Banuelos-Perez, Districtwide Elementary Teacher of the Year; Anne Menaldo, Districtwide Intermediate Teacher of the Year; and Todd Harvey, Districtwide High School Teacher of the Year.

Dr. Meléndez stated that last month, a committee from the Western Association of Schools and Colleges (WASC) visited Saddleback High School. Principal Robert Laxton, staff and teachers have embarked on an aggressive change of agenda to help accelerate students' learning and achievement. They've identified several areas that require special attention; including helping their long-term English learners attain academic proficiency and raising students' achievement in higher-level math. The visiting committee from WASC noted numerous positive trends, including the fact that pacing guides and benchmark tests ensure that all Saddleback students have equal access to the entire curriculum. The committee confirmed that Saddleback's action plan contains the steps necessary to help the school achieve its important goals.

Dr. Meléndez was pleased to announce that *US News* released their rankings of the Best High Schools in the nation. Both Segerstrom High School and Godinez Fundamental High School received Silver Medals, with Segerstrom placing 116th and Godinez 141st in the state. California had more than 500 schools ranked among the best in 2012, including 97 Gold Medal schools and 301 Silver Medal schools. The rankings are based on how well students performed on State assessments.

Dr. Meléndez concluded with good news; in April, SAUSD was one of just eight Orange County school districts to receive a grant from the Orange County Arts Education Collaborative Fund. The funds were made possible by funding from The Boeing Company and the Orange County Community Foundation. Grants are awarded only to districts like SAUSD that have adopted a formal arts education plan.

RECOGNITION

Classified Employee of the Month for May 2012 - Joseph R. Murphy

Mr. Hammitt, Assistant Superintendent, Personnel Services, welcomed to the lectern Dr. Fernando Duran, Principal, and Joseph R. Murphy, Instructional Assistant, Special Education, at Washington Elementary School. Mr. Murphy was nominated for his professionalism, work ethic, and positive attitude.

PRESENTATIONS

Budget Update - The New Normal

Mr. Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations, provided an overview of budget priorities and considerations for the 2012-13 school year.

PUBLIC PRESENTATIONS

Board President Richardson asked those wishing to address the Board on matters related to agenda items to step to the lectern. Mr. Alexis Nava Teodoro addressed the Board on the curriculum of the District; and quoted graduation statistics and the percentage of students completing a-g requirements.

Board President Richardson asked staff to follow-up with Mr. Teodoro and engage him to further discuss and information.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

1.5, Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

1.11, Authorization to Award Contract for Replacement of Fencing at Washington Elementary School

It was moved by Mr. Reyna, seconded by Mr. Richardson, and carried 5-0 to approve the remaining items on the Consent Calendar, as follows:

- 1.1 Approval of Minutes of Regular Board Meeting - April 24, 2012
- 1.2 Approval of Submission of Form J-7 for K-3 Class Size Reduction Report of Enrollment for 2011-12 Fiscal Year
- 1.3 Approval of Extended Field Trip(s) in Accordance With Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.4 Approval of Service Agreement With The Regents of California, Irvine for California Postsecondary Education Commission Improving Teacher Quality State Grant Program for 2012-13 School Year
- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

This item was removed
- 1.6 Approval of Master Contracts and/or Individual Service Agreements With Nonpublic Schools and Agencies for Students With Disabilities for 2011-12 School Year
- 1.7 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of April 11, 2012, Through April 24, 2012
- 1.8 Ratification of Expenditure Summary and Warrant Listing for Period of April 11, 2012, Through April 24, 2012
- 1.9 Approval and/or Ratification of Agreements for Period of April 11, 2012, Through April 24, 2012
- 1.10 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No.12-01753 DP

- 1.11 Authorization to Award Contract for Replacement of Fencing at Washington Elementary School
This item was removed
- 1.12 Acceptance of Completion of Contract for Bid Package No. 1 Site Clearing, Selective Demo, Earthwork, SWPP, Abatement, Asphalt Paving, Pavement, Markings, Concrete, Paving, Cast in Place Concrete, and Concrete Reinforcing at Willard Intermediate School Under Modernization Program
- 1.13 Acceptance of Completion of Contract for Bid Package No. 10 Plumbing at Willard Intermediate School Under Modernization Program
- 1.14 Acceptance of Completion of Contract for Bid Package No. 9-5 Painting and Wall Covering at Century High School Under Overcrowding Relief Grant Program
- 1.15 Acceptance of Completion of Contract for Bid Package No. 11-1 Athletic Equipment and Playground Surface at Century High School Under Overcrowding Relief Grant Program
- 1.16 Acceptance of Completion of Contract for Bid Package No. 15-3 Heating, Ventilation, and Air Conditioning at Century High School Under Overcrowding Relief Grant Program
- 1.17 Acceptance of Completion of Contract for Bid Package No. 14 Theater Rigging at Santa Ana High School Under Modernization Program
- 1.18 Acceptance of Completion of Contract for Bid Package No. 18 Theater Seating at Santa Ana High School Under Modernization Program
- 1.19 Approval of Deductive Change Order No. 1 for Bid Package No. 1 General Construction at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.20 Approval of Deductive Change Order No. 1 for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.21 Acceptance of Completion of Contract for Bid Package No. 14 General Construction at Santa Ana High School Under Overcrowding Relief Grant Program
- 1.22 Approval of Substitute Subcontractor for Bid Package No. 1 General Construction - Fire Alarm at Martin Elementary School Under Modernization Program
- 1.23 Approval of Substitute Subcontractor for Bid Package No. 1 General Construction - Elevator at Roosevelt Elementary School Under Modernization Program

- 1.24 Approval of Substitute Subcontractor for Bid Package No. 17 Trainers Room - Concrete Paving at Santa Ana High School Under Overcrowding Relief Grant Program

ITEM(S) REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

300131- Community Day High School

For the violation of Education Code Section 48900, paragraph a and k, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 14, 2012.

316926- Community Day Intermediate School

For the violation of Education Code Section 48900, paragraph a and k, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 14, 2012.

321963 - Lathrop Intermediate

For the violation of Education Code Section 48900, paragraph a and k, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 14, 2012.

307405 - Santa Ana High School

For the violation of Education Code Section 48900, paragraph a, k, r, and .4, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 14, 2012.

329433 - Sierra Intermediate

For the violation of Education Code Section 48900, paragraph l, k, & .4, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 14, 2012.

178878 - Valley High School

For the violation of Education Code Section 48900, paragraph f, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 25, 2013.

305720 - Willard Intermediate

For the violation of Education Code Section 48900, paragraph f and g, that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 25, 2013.

Student number 326056 was removed from Consent Item 1.5.

It was moved by Mr. Reyna, seconded by Mr. Richardson, and carried 5-0, to approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

- 1.11 Authorization to Award Contract for Replacement of Fencing at Washington Elementary School

It was moved by Mr. Reyna, seconded by Dr. Yamagata-Noji, and carried 5-0, to authorize staff to award a contract to Wolverine Fence for the replacement of fencing at Washington Elementary School in the amount of \$229,854.

REGULAR AGENDA - ACTION ITEMS

- 2.0 ACCEPTANCE OF GIFTS IN ACCORDANCE WITH BOARD POLICY 3290 - GIFTS, GRANTS, AND BEQUESTS

It was moved by Mr. Hernández, seconded by Mr. Reyna, and carried 5-0, to accept gifts in accordance with Board policy (BP) 3290 - Gifts, Grants, and Bequests. Copy attached.

- 3.0 AUTHORIZATION TO AWARD CONTRACTS FOR STUDENT TRANSPORTATION SERVICES DISTRICTWIDE

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to authorize staff to award contracts for student transportation services Districtwide, in the amount not to exceed \$14,000,000 annually for the period of three years with two optional one year renewals, pursuant to Bid No. 18-12, to Durham School Services, LP, Certified Transportation Services, Inc., JFK Transportation Company, Inc., and American Logistics Company, LLC.

- 4.0 APPROVAL OF SUBMISSION OF COPS COMMUNITY POLICING DEVELOPMENT GRANT PROGRAM FOR 2012

It was moved by Mr. Richardson, seconded by Mr. Reyna, and carried 5-0, to approve the submission of the COPS Community Policing Development Grant Program for 2012.

- 5.0 BOARD POLICY 4040 AND ADMINISTRATIVE REGULATION 4040- EMPLOYEE USE OF TECHNOLOGY (REVISED: FOR FIRST READING)

No action required on this item.

- 6.0 APPROVAL OF PERSONNEL CALENDAR

It was moved by Mr. Reyna, seconded by Mr. Hernández, and carried 4-0, Mr. Hernández not present, to approve the personnel calendar. Copy attached.

- 7.0 BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Palacio

- Had the opportunity to meet Assemblyman Jose Solorio; Solorio Scholars Program has done a tremendous service to this community, and many students have benefited from scholarships made available.
- Enjoyed the Teacher of the Year event; very well received.

Mr. Reyna

- Participated in a construction site tour with Mr. Dixon; kudos to the entire Facilities staff.
- Had the opportunity to accompany Dr. Meléndez to the Model United Nations for intermediate schools; six hundred incredible California students participated.
- Spoke to parents and students at Santa Ana College; great to see parent involvement.

Mr. Hernández

- Attended the Teacher of the Year event; it was wonderful to be a part of this event.

Dr. Yamagata-Noji

- Toured the construction sites; complete makeover at Edison Elementary; it is gorgeous.
- Santa Ana Public Schools Foundation is slowly moving forward. Eight \$500 scholarships were approved for SAUSD students to attend Santa Ana College and participate in the Adelante! Program.
- Attended the Cinco De Mayo Run at the Irvine Spectrum sponsored by the Armstrong Foundation.

Mr. Richardson

- Commended and congratulated the crisis team; saluted Chief Valentin and the School Police Services for their efforts.
- Attended the Teacher of the Year event; it was very awesome to have Dr. Meléndez's Kindergarten teacher, Mrs. Silverman in attendance.
- Announced the upcoming Top 100 Scholars event to be held at Guaranty Chevrolet on May 17th.
- Announced the NJROTC Award Ceremonies/Pass and Review event to be held on Friday May 23rd.
- Announced the retirement of Mr. Bill Habermehl, Orange County Superintendent of Schools; acknowledged Mr. Habermehl's support and leadership with SAUSD.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Mr. Richardson reported that the Board had taken action in Closed Session by a vote of 3-0, Mr. Hernandez and Dr. Yamagata-Noji not present, to approve the recommended non-reelect certificated employee effective June 30, 2012.

Mr. Richardson reported that the Board had taken action in Closed Session by a vote of 3-0, Mr. Hernandez and Dr. Yamagata-Noji not present, to approve the recommended reassignments of two administrators as named in Closed Session.

Board of Education
Minutes
May 8, 2012

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ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:20 p.m.

The next Regular Meeting will be held on Tuesday, May 22, 2012, at 6:00 p.m.

ATTEST:

Dr. Thelma Meléndez de Santa Ana
Secretary
Santa Ana Board of Education

Santa Ana Unified School District
GIFTS RECOMMENDED FOR ACCEPTANCE - May 8, 2012

May 8, 2012

School:	Gift:	Amount:	Donor:	Used for:
Greenville Fundamental Elementary		\$550	CAL-MAN, Inc. McDonald's Ms. Virginia Mangiani Costa Mesa	Instructional Supplies
Martin Elementary		\$766	Lifetouch Mr. Randy Page Irvine	Field trips and instructional supplies
Martin Elementary		\$1,000	Superior Grocers Ms. Brenda Sarti Santa Fe Springs	Field trips and instructional supplies
Martin Elementary		\$1,100	St. Mark Presbyterian Church Ms. Sue Atkinson Newport Beach	Instructional supplies
Facilities and Governmental Relations	60" flat screen television and installation network	\$3,500	ICS Service Company Ms. Jennifer Abbasi Riverside	District office reception area
May 8, 2012 donations		\$6,916		
2012 Total donations	\$277,696	\$284,612		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

CO:eh

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Blevins, Diane	Coordinator of Speech and Language Services	Speech Department	June 29, 2012		Retirement - 16 years
Martinez-Burke, Gladys	Teacher	Middle College	June 8, 2012		Retirement - 31 years
RESIGNATIONS					
DaSilva, Careen	Teacher	Taft	June 15, 2012		Family Responsibilities - 1 year
McClure, Amanda	Teacher	King	June 15, 2012		Other - 1 year
NEW HIRES/RE-HIRES					
Rowe, Grant	Teacher	Special Education	March 26, 2012		Permanent - Returning within 39-Months
EXTRA DUTY 2011-12					
Gersten, Alan	Teacher	Century	January 31, 2012	June 14, 2012	Extra Period
Stuelens, Catlin	Retired Teacher	Speech Department	April 9, 2012	June 15, 2012	Daily Rate

Chad Hammitt, Assistant Superintendent, Personnel Services

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 8, 2012**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Garcia, Maria J.	Teacher	Esqueda	April 9, 2012	May 4, 2012	Personal
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Bravo-Taylor, Alina	Teacher	Thorpe	May 9, 2012	June 15, 2012	Maternity/Personal
Moreno-Resendiz, Ana	Teacher	Madison	April 16, 2012	June 15, 2012	Maternity
Wong, David	Teacher	Santa Ana	March 20, 2012	May 18, 2012	Family Responsibilities
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Bailey, Kathleen	Teacher	Valley	April 10, 2012	April 20, 2012	Personal
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Reta, George	Counselor	Chavez	April 13, 2012	May 7, 2012	Personal
Torres, Diana	Assistant Principal	Romero-Cruz/ Carver	April 17, 2012	April 26, 2012	Maternity/Personal
Zermeno, Sommer	Nurse	Pupil Support Services	April 14, 2012	April 16, 2012	Personal
LEAVE (21 duty days or more) - Without Pay					
Pedroza, Alma	Teacher	Lowell	April 18, 2012	May 30, 2012	Child Care

Chad Hammitt, Assistant Superintendent, Personnel Services

Minutes
May 8, 2012

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIRED SUBSTITUTES					
Edmunds, Marilyn					
Gresty, Diana					
Hibbs, Dawn					
Martyn, Marcia					
Yacenda, Rebecca					
ROP SUBSTITUTE					
Garcia, Saul					
SUBSTITUTES					
Alexander, Alma					
Antenucci, Celeste					
Ashton, Linda					
Barnett, Crystal					
Barry, Mark					
Bashar, Tahmina					
Beltran, Ammy					
Blair, Cheyne					
Bleil, Richard					
Bright, Yvonne					
Calvillo, Sasha					
Campbell, Jared					
Ceja, Domitila					
Cho, Esther					

Chad Hammitt, Assistant Superintendent, Personnel Services

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 8, 2012**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Chung, Hyun					
De Jonge, Louis					
Dinkjian, Talene					
Dipinto, Michelle					
Eastin, Tamara					
Erhard, Heidi					
Gardner, Julie					
Hidalgo, Pilar					
Hill, Amy					
Ho, Kathleen					
Holland, Shawn					
Jacobs, Harry					
Juarez De Prado, Juana					
Kawaguchi, Crystal					
Kumde, Daowadee					
Lim, Ji					
Lin, Pamela					
Martinez, Nayeli					
Matlock, Ursula					
McIlroy, Karla					
Miller, Denise					
Miller, Kimberly					
Moore, Michael					
Moulton, Daria					
Munoz, Mayra					
Nguyen, Anthony					

Chad Hammitt, Assistant Superintendent, Personnel Services

Minutes
May 8, 2012

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUBSTITUTES (Continued)					
Nguyen, Diane					
Nguyen, Thuc					
Park, Deborah					
Pereyra, Jose					
Perez, Lauryn					
Pfeiffer, Brittany					
Rapp, Brianna					
Rehm, Cassandra					
Rico, Vincent					
Roby, Shayn					
Salazar, Joe					
Schnaas, Katie					
Sevilla, Karina					
Shiposh, Julie					
Strauss-Rodriguez, Robyn					
Suh, Julie					
Sutherland, Nancy					
Terry, Mykeal					
Tundidor, Laura					
Vazquez, Miriam					
Veth, Sara					
Wray, Richard					

Chad Hammitt, Assistant Superintendent, Personnel Services

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CORRECTION ADMINISTRATIVE SUBSTITUTE					
Odom, Freda	Administrative Substitute	Romero-Cruz	March 20, 2012		As-Needed-Basis
SPRING SPORTS 2011-12					
Ayon, William	Head Coach	Valley	2011-12		Track (Boys)
Bird, Gary	Head Coach	Valley	2011-12		Tennis
Corradino, Damian	Head Coach	Valley	2011-12		Volleyball
Delgado, Gabriel	Head Coach	Valley	2011-12		Golf
Delgado, Tara	Assistant Coach	Valley	2011-12		Softball
Duong, Karen	Head Coach	Valley	2011-12		Track (Girls)
Echaves, Michael	Assistant Coach	Valley	2011-12		Football
Esaki, Aimee	Assistant Coach	Valley	2011-12		Tennis
Lammers, Frederick	Head Coach	Valley	2011-12		Swimming (Girls)
Mireles, Jose	Assistant Coach	Valley	2011-12		Baseball
Mohr, Lawrence	Head Coach	Valley	2011-12		Football
Orabona, Eda	Head Coach	Valley	2011-12		Softball
Ortiz, Brenda	Assistant Coach	Valley	2011-12		Softball
Shane, Kathryn	Assistant Coach	Valley	2011-12		Softball
Steward, Eddie	Assistant Coach	Valley	2011-12		Track
Terwilliger, Erik	Head Coach	Valley	2011-12		Swimming (Boys)

Chad Hammitt, Assistant Superintendent, Personnel Services

Minutes
May 8, 2012

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUMMER SCHOOL PRINCIPAL ASSIGNMENTS					
Longacre, Steven	Principal	ESY	June 25, 2012	August 1, 2012	19 SS Days/9 Prep. Hours
Callaway, Katrina	Principal	Century (Sharing)	June 19, 2012	July 10, 2012	13 SS Days/15 Prep. Hours
Frazier, Roger	Principal	Century (Sharing)	July 11, 2012	August 1, 2012	13 SS Days/15 Prep. Hours
Covert, Bruce	Principal	Godinez (Sharing)	July 11, 2012	August 1, 2012	13 SS Days/15 Prep. Hours
Michael, David S.	Principal	Godinez (Sharing)	June 19, 2012	July 10, 2012	13 SS Days/15 Prep. Hours
De La Mora, Moises	Principal	Saddleback	June 19, 2012	August 1, 2012	26 SS Days/30 Prep. Hours
Hummel, Thomas	Principal	Santa Ana (Sharing)	July 11, 2012	August 1, 2012	13 SS Days/15 Prep. Hours
Lighthall, Loren	Principal	Santa Ana (Sharing)	June 19, 2012	July 10, 2012	13 SS Days/15 Prep. Hours
Casper, David	Principal	Segerstrom (Sharing)	June 19, 2012	July 10, 2012	13 SS Days/15 Prep. Hours
Mocnik, William III	Principal	Segerstrom (Sharing)	July 11, 2012	August 1, 2012	13 SS Days/15 Prep. Hours

Chad Hammitt, Assistant Superintendent, Personnel Services

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SUMMER SCHOOL PRINCIPAL ASSIGNMENTS (Continued)					
Guerrero, Lucy	Principal	Valley (Sharing)	July 11, 2012	August 1, 2012	13 SS Days/15 Prep. Hours
Scruton, Amy	Principal	Valley (Sharing)	June 19, 2012	July 10, 2012	13 SS Days/15 Prep. Hours
SUMMER SCHOOL SUBSTITUTE PRINCIPAL ASSIGNMENTS					
Church, Jesse					
Cole, Dennis					
Cornforth, Patrick					
Fitzgerald Jimenez, Crystal					
Harding, Angela					
Rubio, Laura					

Chad Hammitt, Assistant Superintendent, Personnel Services

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2011-12**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE,
Curriculum Planning	Segerstrom	Title I	\$1,000	May 9, 2012
MESA (Mathematics, Engineering, Science Achievement) Program	Staff Development	Title II	\$20,000	May 9, 2012
Moved Day (Ratification)	Davis	General Funds	\$1,100	December 10, 2011
OCDE Transitional Kindergarten Institute (Ratification)	Educational Services Elementary Division	Title II	\$9,505	May 5, 2012
Saturday Social Studies/Science (Correction previously approved February 28, 2012)	Mendez	CAHSEE	\$30,000	From February 15, 2012 to January 9, 2012
Saturday Social Studies/Science Curriculum (Correction previously approved February 28, 2012)	Mendez	CAHSEE	\$5,000	From February 15, 2012 to January 9, 2012
Substitute Pay For Teachers To Move Rooms (Ratification)	Willard	General Funds	\$6,500	March 30, 2012
Targeted Student Intervention & Support (Correction previously approved August 23, 2011)	Segerstrom	EIA-SCE	Additional \$10,000	August 24, 2011

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Andrade, Elma	Food Svc. Wkr.	Saddleback	May 3, 2012			15 years, 5 months
Lane, William	HVAC Mechanic II	Bldg. Svcs.	June 29, 2012			22 years, 8 months
Snyder, Howard	Programmer Analyst	ITC	June 29, 2012			15 years, 5 months
St. Martin, Joe	Construction Spvr.	Construction Dept.	June 29, 2012			35 years, 6 months
RESIGNATION						
Bonnett, Kristina	SSP Special. Ed.	Sierra	May 18, 2012			1 year, 8 months
ABSENCE (3 to 20 duty days) - Without Pay						
Gutierrez, Jeannette	Food Service Wkr.	Lathrop	April 9, 2012	May 4, 2012		Personal
Lopez, Sandra	Food Service Wkr.	Saddleback	March 28, 2012	April 10, 2012		Personal
Rangel, Laura	Instr. Asst. Sev. Dis.	Santa Ana	April 17, 2012	April 19, 2012		Personal
Zuniga, Gloria	Instr. Asst. Sp. Ed.	Martin	May 7, 2012	May 23, 2012		Personal
FAMILY CARE & MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid						
Garcia, Sandra	Registrar HS	Century	March 23 2012			Personal
Rojas, Andrea	Registrar HS	Seegerstrom	March 1, 2012	March 12, 2012		Personal

Chad Hammitt, Assistant Superintendent, Personnel Services

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CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Aguirre, Yolanda	Career Technician	Saddleback	April 2, 2012	June 30, 2012		Personal
Ontiveros, Marylou	Registrar Int.	Spurgeon	April 2, 2012	May 13, 2012		Personal
Tapia, Lourdes	Food Svc. Spvr.	Heroes	April 17, 2012	May 18, 2012		Personal
MILITARY ABSENCE						
Ocegüera, Rodolfo	Instr. Asst. Sp. Ed.	Jackson	March 15, 2012	March 16, 2012		
PROBATIONARY APPOINTMENTS						
Avalos, Veronica	Autism Paraprofessional	Mitchell	April 18, 2012		24/1	
Alvarez, Olga	SLPA	Speech Dept. Business	April 11, 2012		34/1	
Cromartie, Lakear	Budget Technician	Svcs.	May 8, 2012		39/1	
Delisi, Joseph	SSP Sp. Ed.	Mitchell	April 18, 2012		19/1	
Guillen, Elia	SSP Sp. Ed.	Heroes	April 9, 2012		19/6	
Moreno, Maria G.	SSP Sp. Ed.	Santa Ana	April 25, 2012		19/1	
Sharp, Marvin	Electrician Equip. Tech.	Bldg. Svcs.	April 6, 2012		38/1	
Van Schyndel, Rebecca	SSP Sp. Ed.	Adams	April 16, 2012		19/1	

Chad Hammitt, Assistant Superintendent, Personnel Services

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENT						
Bejar, Jose	Int. Ld. Custodian	Bldg. Svcs.	April 19, 2012		25/3	
REAPPOINTMENTS						
Arellano, Bertha	Food Svc. Wkr.	Godinez	April 25, 2012		11/5	
Calix, Sandra	Food Svc. Wkr.	Seegerstrom	February 15, 2012		11/5	
REASSIGNMENT						
Saldana, Mike	Custodian	Food Svcs.	March 20, 2012		28/6	
TEMPORARY APPOINTMENTS - Out of Class Compensation						
Cordon, Avely	Registrar Int.	Spurgeon	April 9, 2012	May 11, 2012	24/3	
Dorado, Raul	Rv. Ld. Custodian	Bldg. Svcs.	April 9, 2012	April 20, 2012	28/5 + Diff.	
Lopez, Arnulfo	Plant Custodian Elem.	Bldg. Svcs.	April 9, 2012	April 20, 2012	28/6	
EXTRA DUTY						
Gonzalez, David	Custodian	Bldg. Svcs.	April 4, 2012	April 6, 2012		
Martinez, Jerry	Rv. Ld. Custodian	Bldg. Svcs.	April 6, 2012			
Rodriguez, Carlos	Custodian	Bldg. Svcs.	April 5, 2012			

Minutes
May 8, 2012

Chad Hammitt, Assistant Superintendent, Personnel Services

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 8, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISOR						
Rodriguez, Raquel	Activity Supervisor	Jefferson	April 23, 2012			
HOURLY APPOINTMENTS						
Avendano, Yashira	Instr. Provider	Godinez	April 25, 2012			
Flores, Sandra	Instr. Provider	Carr	April 10, 2012			
Garrido, Bryant	Instr. Provider	Willard	April 18, 2012			
Smith, Ryan	Instr. Provider	Willard	April 10, 2012			
Tran, Mi	Instr. Provider	Carr	February 7, 2012			
EARLY START YEAR						
Beltran, Aurelia	Sch. Off. Mgr. Elem.	Washington	June 25, 2012	August 3, 2012		

**AGENDA ITEMS REQUESTS
 CLASSIFIED
 2011-12**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2011-12 After School Grades 6-8 Intramural Sports - Girls Basketball & Boys Soccer (Ratification)	Office of the Deputy Superintendent	ASES - After School Program	\$6,101	October 24, 2011
Extra Duty - District Interpreters (Ratification)	Special Education	Special Education	\$3,000	August 24, 2011
Saturday Social Studies/Science Tutors (Ratification)	Mendez	CAHSEE	\$5,000	January 9, 2012
PEP Grant Extra Duty - Commit to be Fit (Ratification)	Special Projects/Wellness Programs	PEP Grant	\$3,000	March 1, 2012

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval of Head Start Policy Committee Bylaws

ITEM: Consent

SUBMITTED BY: Herman Mendez, Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised Head Start Policy Committee Bylaws. The 2011-12 Orange County Head Start (OCHS) Program Design and Management Review noted that our current District Head Start Policy Committee Bylaws do not address all of the conflict of interest provisions required in the Head Start Act, as noted below:

Article VI, Section B, 642(c)(2)(C) states that members of the Policy Committee shall (i) not have a conflict of interest with the Head Start agency, and (ii) not receive compensation for serving on the policy council or for providing services to the Head Start agency.

The District Head Start Policy Committee Bylaws must be updated to address all conflict of interest provisions.

RATIONALE:

A corrective action plan was developed based on the findings from the OCHS Program Design and Management review. As part of the corrective action plan, the Policy Committee Bylaws were updated to address all conflict of interest provisions. As required by the Head Start Act, any changes or updates to the Policy Committee Bylaws must be submitted to the Policy Committee and the District Board of Education for approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Policy Committee Bylaws.

HM:lr:sz



SANTA ANA UNIFIED SCHOOL DISTRICT
HEAD START POLICY COMMITTEE

BY-LAWS

ARTICLE I

NAME OF ORGANIZATION

The name of this organization shall be the Santa Ana Unified School District Head Start Policy Committee, hereinafter referred to as the HS PC.

ARTICLE II

PURPOSE

The purpose of the Santa Ana Unified School District HS PC shall be to comply with the Head Start Performance Standards and Funding Terms and Conditions.

ARTICLE III

PHILOSOPHY

The philosophy of the Policy Committee shall be to maintain a structure of shared governance with the Santa Ana Unified School District Board of Education, Program Coordinator, and staff, through which the Policy Committee Representatives can participate in policy making and in other decisions about the Head Start Program.

The HS PC philosophy is based in the following principles.

1. Children benefit most from a comprehensive, interdisciplinary program that fosters development of the child as a whole with special attention to individual needs;
2. Parents and the community must be involved in the program in order to provide a broad range of services that ensure maximum assistance to children and families.

ARTICLE IV

FUNCTION

The function of the HS PC shall be to participate in developing Santa Ana Unified School District Head Start policies and procedures that concur with the Orange County Head Start, Inc. policies and procedures and comply with Department of Health and Human Services Performance Standards and State Department of Education Funding Terms and Conditions.

ARTICLE V

GOALS

The Santa Ana Unified School District HS PC goals are as follows:

1. To assist in the development of each child's social and emotional health by improving each child's health and physical abilities and encouraging self-confidence, spontaneity, curiosity and self discipline;
2. To enhance each child's mental processes and skills with particular attention to conceptual and verbal skills;
3. To establish patterns and expectations of success for each child in order to create a climate of confidence for present and future learning and overall development;
4. To reinforce the child's and family's ability to relate to each other in a loving and supportive manner;
5. To assist families in their efforts to improve the quality of their lives by acting as a bridge between families enrolled in the program, the School District, and the greater community.

ARTICLE VI

MEMBERSHIP

SECTION A

Number of Members

The composition of the HS PC shall be parents of HS children and community members as follows:

1. Each HS site shall have a minimum of two (2) current parents and two (2) alternate parents democratically elected to serve on the HS PC.
2. At least one (1) Community Member, up to a maximum of two (2), which may include former parents of HS. A representative of the community is an interested person who is concerned about children from low-income families and is willing to contribute to the program.
3. The Board of Education will appoint one member of the Board, or designee selected by the Board; to attend HS PC meetings and act as a liaison between the Board and the HS PC.
4. Members shall be parents, guardians, community representatives, as well as a SAUSD Board Member/Designee.

SECTION B

Term of Membership

1. Members elected to the HS PC shall assume membership responsibilities for a period of one (1) year, beginning and ending with the election of officers at the first regularly scheduled PC meeting in October of each school year.
2. Any member with a total of three (3) unexcused absences during the school year shall forfeit their membership on the Committee. This shall apply to all regular and special meetings of the HS meetings of the HS PC. The vacancy shall be filled by election at the next, regularly scheduled HS PC meeting.
3. All current Policy Committee and Policy Council elected members will serve "ex officio" until newly elected Policy Committee members are elected and seated in October of each program year.
4. HS PC members shall serve a minimum of one (1) term and a maximum of three (3) terms in a lifetime.
5. Every parent, former parent, and community member of the HS PC shall serve for a term of one year and must stand for election or re-election annually. No individual shall serve on the HS PC or the Orange County Head Start Policy Council or both for more than a combined total of three (3) terms pursuant to 45 CFR Part 1304.50(b)(5). A term begins in October for the HS PC and in November for the OCHS Policy Council regardless of when the member is seated.

6. Conflict of Interest, Pursuant to 45 CFR Part 1304.50(b) (5), Head Start Act Section 642 (c) (3) Policy Committees membership: No person who is employed by, or has a member of his or her immediate family who is employed by the Santa Ana Unified School District, Orange County Head Start or any of its other Delegate Agencies may serve on the HS PC or the Orange County Head Start Policy Council. For purposes of this part, "Immediate Family" shall include any of the following persons with whom the individual or his or her child has a relationship:

Brother	Brother-in-law	Husband	Wife
Father	Father-in-law	Mother	Mother-in-law
Sister	Sister-in-law	Son/Daughter	
Son-in-law	Daughter-in-law	Domestic Partners	
Legal Guardian	Grandparents		

642(c)(2)(C)(i)(ii): Members of the Policy Committee shall not have a conflict of interest with the Head Start agency (including any delegate agency); and not receive compensation for serving on the Policy Committee or for providing services to the Head Start agency.

ARTICLE VII

VOTING

SECTION A

One Vote

Each regularly seated member present shall have one (1) vote on all matters brought before the HS PC for a vote. In the absence of a representative, his or her alternate, if any, shall assume the powers, responsibilities and duties of his or her respective representative, including the right to vote on all matters and serve on committees, but not the right to hold any office that may be held by the representative.

SECTION B

Quorum

A simple majority of six (6) must be present for a quorum in the months of October through June. However, in months of July, August, and September, a quorum will be a simple majority of three (3).

SECTION C

Abstentions

An abstention vote is not to be counted as a negative or an affirmative vote at any time.

SECTION D

Vacancies

A vacancy in any member position shall be filled by a democratic election following the selection process in Article IV, Section A for that position. The newly elected representative shall fill the vacancy for the unexpired term.

ARTICLE VIII

OFFICERS AND ELECTIONS

SECTION A

Officers

The officers of the Santa Ana Unified School District HS PC shall be Chairperson, Vice-Chairperson, Secretary and Treasurer. All officers shall be representatives serving on the HS PC.

SECTION B

Elections

Officers shall be elected at the first, regularly scheduled meeting in October. They shall assume all responsibilities of their office for the period of one year.

SECTION C

Term of Office

The term of office shall be for a period of one (1) year beginning and ending with the election of new officers in October.

SECTION D

Vacancies

A vacancy in any office shall be filled by a democratic election of the HS PC. The newly elected officer shall fill the vacancy for the unexpired term.

SECTION E

Travel

All travel is contingent on availability of funds. The HS PC shall determine by election which members will represent the Santa Ana Unified School District Head Start Policy Committee at conferences and other community functions. Efforts will be made to give as many individuals as possible the opportunity to attend conferences and community events. Elections will be made for one (1) representative and one (1) alternate. The Program Coordinator shall exhaust all reasonable efforts to replace any last minute cancellation by a parent. After attending a conference or community event, the attending member shall report to the HS PC at the next regularly scheduled meeting.

ARTICLE IX

DUTIES OF OFFICERS

SECTION A

Chairperson

The Chairperson shall preside over HS PC meetings, act as an "ex-officio" member of HS PC committees, appoint the members and designate the chairperson of each committee with the approval of the HS PC and fulfill any and all other duties found necessary for that office.

SECTION B

Vice-Chairperson

The Vice-Chairperson shall assume all responsibilities of the Chairperson in the chairperson's absence, and perform any other duties deemed necessary by the Chairperson.

SECTION C
Secretary

The Secretary shall record the minutes of the meetings, the names of members present, and all actions and decisions brought before the HS PC including the results of the counted votes. The Secretary shall be in charge of correspondence for the HS PC and shall maintain duplicate, accurate records of the above.

SECTION D
Treasurer

The Treasurer shall read the budget report out loud before the HS PC. The Treasurer shall keep track of program funds from written reports provided by the Chief Business Officer.

SECTION E
Parliamentarian

The Parliamentarian shall be versed in parliamentary procedure and give advice to the Chairperson or members when requested. It shall be the duty of the Parliamentarian to call to the attention of the Chairperson any error in the proceedings that may affect the rights of any member or may otherwise do harm. The Parliamentarian shall base his or her advice on the HS PC Bylaws and "Robert's Rules of Order". The Parliamentarian will serve on the Bylaws Committee and report recommendations to the HS PC.

SECTION F
Policy Council Representative and Alternate

The SAUSD/HS Policy Council Representative and Alternate shall serve on the OCHS Policy Council. In the absence of the representative, the alternate shall assume the powers, responsibilities and duties of his or her representative, including the right to vote on all matters before the OCHS Policy Council and serve on committees, but not the right to hold any office that may be held by the representative.

ARTICLE X

MEETINGS

SECTION A
Regular Meetings

Regular meetings of the HS PC shall be held on a monthly basis, the dates to be determined by the HS PC.

SECTION B

Special Meetings

Special Meetings of the PC may be called by the Head Start Coordinator.

ARTICLE XI

COMMITTEES

The HS PC may create such standing and ad hoc committees as it may deem necessary. In addition to HS PC members, committees may include Board members, Former Parents and persons from the community at large. Numbers of committee members will be determined by each committee's needs.

Committee meetings shall be scheduled by the Chairperson of each committee or by the majority of its membership. Reports from these committee meetings shall be given to the HS PC at its next regularly scheduled meeting.

ARTICLE XII

CODE OF CONDUCT

1. Any HS PC member (representative or alternate) may be removed by a majority vote of the entire seated membership of the HS PC. Any resulting vacancy will be filled pursuant to Article VII, Section D above.
2. HS PC members shall respect and promote the unique identity of each child, family, staff member, and every other individual involved in the Santa Ana Unified School District Head Start program and shall refrain from stereotyping on the basis of gender, race, ethnicity, culture, religion, disability or sexual orientation. HS PC members shall at all times demonstrate the utmost respect and courtesy toward each other.
3. HS PC members shall follow program confidentiality procedures concerning information about children, families and SAUSD employees.
4. HS PC members shall carry out their responsibilities and fulfill their obligations to SAUSD and the PC Committee and shall, in performing their duties, act as true representatives of their respective centers, SAUSD, and the community.

ARTICLE XIII

GRIEVANCES

GOALS

It is the goal of the Santa Ana Unified School District and HS PC to ensure compliance with the applicable state and federal laws and regulations. The District and HS PC have adopted policies and procedures for the investigation and resolution of complaints alleging failure to comply with applicable state and federal laws.

RESPONSIBILITY FOR UNIFORM COMPLAINT PROCEDURE

The HS PC and District Deputy Superintendent have been assigned to monitor the complaint procedures process. Complaints or allegations should be submitted in writing, 10 days prior to the regularly scheduled meeting of the HS PC to the HS PC and/or the Deputy Superintendent.

WHO MAY FILE A COMPLAINT

A complaint may be filed by an individual, including a person's duly authorized representative or any interested third party, public agency, or organization. Individuals who may file complaints include HS Program parents or guardians.

ACTION TAKEN BY THE HS PC

The HS PC will review the complaint and decide upon the appropriate action. It may be necessary for the HS PC to form an ad hoc committee to further investigate the complaint. The HS PC will act in good faith to resolve the complaint in a timely manner. All complaints will be heard within 45 days. The HS PC or their Designee will notify the complainant of the action taken.

APPEALS

Complainant(s) may appeal a HS PC decision in writing by filing a written appeal with the Deputy Superintendent or designee within 15 days of receiving the HS PC Decision. The complainant shall specify the reason(s) for appealing the HS PC decision. The appeal shall include:

1. A copy of the complaint;
2. A copy of the HS PC decision.

DISPUTE/IMPASSE RESOLUTION

For procedures for resolution of Dispute/Impasse, see Santa Ana Unified School District Administrative Regulations 4129.1/4229.1(a).

ARTICLE XIV

BYLAWS

AMENDMENTS

These bylaws may be amended at any regular meeting or special meeting with a two-thirds (2/3) majority vote of voting members present, providing there is a quorum and previous notice has been given.

ANNUAL REVIEW

The HS PC Bylaws will be submitted for review to the HS PC annually. The Committee will screen and discuss the existing bylaws and make recommendations for modification.

Policy Committee approval date: _____

Santa Ana Unified School District Board of Education approval date: _____

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

ITEM: Consent

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Dawn Miller, Assistant Superintendent, Secondary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - May 22, 2012

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
July 19-22, 2012 (Thursday-Sunday)	Godinez Fundamental High School Girls Basketball Team San Diego Basketball Tournament San Diego	\$20 per student(s) (cost paid by ASB fund)	12	2
August 14-17, 2012 (Tuesday-Friday)	Century High School ASB Students ASB Leadership Camp Santa Barbara	\$265 per student(s) (cost paid by ASB fund and remaining balance paid by students)	40	4
August 14-17, 2012 (Tuesday-Friday)	Saddleback High School ASB Students ASB Leadership Camp Santa Barbara	\$300 per student(s) (cost paid by ASB fund and remaining balance paid by students)	35	3
August 14-17, 2012 (Tuesday-Friday)	Segerstrom High School ASB Students ASB Leadership Camp Santa Barbara	\$250 per student(s) (cost paid by ASB fund and remaining balance paid by students)	30	4
December 27-30, 2012 (Thursday-Sunday)	Godinez Fundamental High School Girls Basketball Team Catalina Basketball Tournament Catalina	\$20 per student(s) (cost paid by ASB fund)	12	2

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Approval of Submission of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for Funding for 2012-13 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Pat Carter, Director, Career Development/ROP**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the submission of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 application for funding for the 2012-13 school year.

RATIONALE:

The District has been allocated \$442,966 for Career Technical Education (CTE) through funding from the Carl D. Perkins Career and Technical Education Improvement Act of 2006. The California Department of Education has granted authorization to expend the funds effective July 1, 2012 through June 30, 2013.

The focus for the 2012–13 school year will be to promote the continuous improvement of CTE programs and services through the alignment of standards, curricula, assessments, articulation agreements, and professional development ensuring that all students have access to CTE courses and career pathways.

FUNDING:

Carl D. Perkins Career and Technical Education Improvement Act of 2006: \$442,996

RECOMMENDATION:

Approve the submission of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 application for funding for the 2012-13 school year.

DM:lr



AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Nancy Diaz-Miller, Senior Director, Pupil Support Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.


DL:evl

Recommendations for Expulsions

Board Meeting: May 22, 2012

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm.</u> <u>Options</u>	<u>Placement</u>	<u>Date Eligible</u> <u>to Reapply</u>
1	316409	McFadden/8	C	1	Community Day Int.	06/14/12
2	368035	Segerstrom/10	C	2A	Community Day HS	05/22/13
3	169959	Segerstrom/12	C	2A	County	05/22/13
4	335220	Spurgeon/6	A, B	2	County	01/25/13
5	403643	Willard/7	A, .4	4	Community Day Int.	06/14/12

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|--|
| (A) Caused, attempted, or threatened to cause physical injury | (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 |
| (B) Possessed, sold, furnished a weapon, dangerous object, explosives | (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness |
| (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). | (P) Offering to sell or selling SOMA |
| (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance | (Q) Hazing |
| (E) Committed or attempted to commit robbery or extortion | (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel |
| (F) Caused or attempted to cause damage to school or private property | (T) Aids or abets in physical injury |
| (G) Stole or attempted to steal school or private property | (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity |
| (H) Possessed or used tobacco or tobacco products | (.3) Engaged in hate crime (Grades 4-12 only) |
| (I) Committed an obscene act or engaged in habitual profanity or vulgarity | (.4) Harassment, threat, intimidation (Grades 4-12 only) |
| (J) Possessed, offered, or arranged to sell paraphernalia | (.7) Terrorist threats against school officials, school property or both |
| (K) Disrupted school activities or willfully defied valid authority | |
| (L) Knowingly received stolen school or private property | |
| (M) Possessed an imitation firearm | |

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval of Facilities Use Agreement with St. Joseph Hospital of Orange

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Gayle McLean, Program Specialist, Health Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a Facilities Use Agreement with St. Joseph Hospital of Orange to provide dental services to Santa Ana Unified School District students in the Regional Occupational Program (ROP) Dental Assisting classroom at Valley High School. This room would be shared with the ROP program. The need is not to exceed 20 hours weekly, but specific times and dates would be agreed upon among ROP, Valley High School, and St. Joseph Hospital administration. St. Joseph Hospital of Orange, along with Healthy Smiles of Orange County, has been providing dental services at Valley High School for the past two years with a mobile van but desires to move to a stationary site.

RATIONALE:

By providing a permanent site for dental services, the families in the Valley High School community will be able to have students receive preventive and restorative care with less loss of instructional time. St. Joseph Hospital of Orange will provide care for those with Medi-Cal and the uninsured. According to national health care experts, poor oral health is the most common chronic disease of childhood in the United States.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Facilities Use Agreement with St. Joseph Hospital of Orange.

DL:evl 

SANTA ANA UNIFIED SCHOOL DISTRICT

FACILITIES USE AGREEMENT

This use agreement, hereinafter referred to as AGREEMENT, for reference purposes only, is entered into this _____ day of _____, _____ by and between Santa Ana Unified School District hereinafter referred to as DISTRICT, and ST. JOSEPH HOSPITAL OF ORANGE, hereinafter referred to as "SJO". DISTRICT and SJO shall be collectively referred to as the Parties.

WHEREAS, DISTRICT desires to let SJO use certain premises, as hereinafter defined, in order to provide its students, without having to leave the school premises, their families and the surrounding community with low cost dental care and

WHEREAS, SJO desires to use the premises from DISTRICT for the purpose of providing dental screenings, preventative and restorative treatment, hygiene education, and providing mobile dental clinic to underinsured children and families in its communities.

NOW, THEREFORE the Parties agree as follows:

WITNESSETH:

1.0 **FACILITY.** DISTRICT agrees to let SJO use and SJO agrees to use from DISTRICT the premises situated in the city of Santa Ana, County of Orange, State of California described as: Valley High School ROP Classroom, and dental operatories in Building 3, Room 8, and adjacent parking lot areas hereinafter referred to as "FACILITY". The DISTRICT agrees that SJO shall use FACILITY for the purposes of providing dental screenings, preventative and restorative treatment, hygiene education, and providing mobile dental clinic to underinsured children and families.

2.0 **TERM.** The term of this AGREEMENT shall commence beginning _____, and shall terminate on _____, subject to termination as set forth in this AGREEMENT. DISTRICT allows SJO to use FACILITY as described in Section 1.0 for a maximum of Twenty (20) hours weekly. DISTRICT allows SJO to use FACILITY only during the dates and times mutually agreed upon between SAUSD and SJO:

Valley High School, 1801 S. Greenville Street, Santa Ana CA. 92701

3.0 **PAYMENT.** DISTRICT agrees to allow SJO to use FACILITY free of charge.

4.0 UTILITIES. During this AGREEMENT, DISTRICT shall, at DISTRICT sole cost and expense, provide all gas, electricity, water, heat, light, power, sewage, telephone services, and all other similar utilities supplied to FACILITY during the AGREEMENT.

5.0 CUSTODIAL SERVICES. During the AGREEMENT, DISTRICT shall, at DISTRICT sole cost and expense, provide custodial services and supplies to FACILITY.

6.0 USE. The DISTRICT shall allow SJO to use FACILITY for purposes stated on page 1 and for no other purposes without the prior written consent of DISTRICT.

7.0 EQUIPMENT. SJO shall be responsible for any equipment that is brought onto stored, used, or kept at FACILITY. The DISTRICT shall not be responsible for any damage, theft, or loss to such property. SJO shall remove such equipment from the FACILITY upon or prior to the termination of the AGREEMENT.

8.0 MAINTENANCE & GROUNDS. DISTRICT shall, at DISTRICT'S sole cost and expense, be responsible for completing maintenance and repair to FACILITY during the AGREEMENT.

9.0 ALTERATIONS. SJO shall not make, or permit to be made, any additions or alterations to FACILITY, or any part thereof, without the written consent of DISTRICT, and any additions to or alterations of FACILITY, when permitted to be made, shall be removed by SJO at the end of AGREEMENT, and the FACILITY shall be restored to the condition it was in at the beginning of the AGREEMENT, reasonable wear and tear excepted, at the SJO'S sole cost and expense, unless otherwise agreed to by the Parties.

10.0 INDEMNIFICATION. SJO agrees to defend, indemnify, and hold harmless the DISTRICT, its Board, officer, agents and employees from all losses, costs, and expenses arising out of any liability or claims of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of SJO, its subcontractors, or those of any of its officers, agents, or employees, whether such act is authorized by this Agreement or not; and SJO shall pay for any and all damage to the property of the DISTRICT, or loss or theft of such property, done or caused by such persons. DISTRICT assumes no responsibility whatsoever for any SJO property placed on the premises. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the DISTRICT or any of its agents or employees.

11.0 INSURANCE. During the term of this AGREEMENT, SJO shall maintain a general liability insurance policy including bodily injury, property damage, and personal injury with a minimum limit of one million dollars (\$1,000,000) per occurrence, against liability or claims of liability arising out of the provisions of the AGREEMENT. Additionally, SJO shall maintain an automobile liability policy with a minimum limit of \$1,000,000 per occurrence. The above policies shall be endorsed to name DISTRICT as an Additional Insured. SJO shall furnish DISTRICT with a certificate of insurance evidencing the above coverages and endorsements required hereunder, including a thirty (30) day written notice of cancellation or reduction in coverage, prior to the execution of AGREEMENT.

12.0 ATTORNEYS' FEES. In the event that either party hereto shall commence any legal action or proceeding (by way of court or arbitration), including an action for declaratory relief, against the other by reason of the alleged failure of the other to perform or keep any term, covenant, or condition of this AGREEMENT to be performed or kept, the party prevailing in said action or proceeding shall be entitled to recover, in addition to the prevailing party's court costs, reasonable attorney's fees to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal . As used herein, "the prevailing party" means the party in whose favor final judgment is rendered.

13.0 SIGNS. No sign, advertisement or notice shall be inscribed, painted, or affixed to or on any part of the FACILITY without DISTRICT'S written consent as to size, location, style, design, and type.

14.0 TERMINATION. SJO or DISTRICT may terminate this USE at any time for any reason by giving written notice to the other party 60 days in advance of the desired date of termination. Upon termination, SJO shall surrender the FACILITY to DISTRICT in the same condition as when received, ordinary wear and tear accepted.

15.0 NOTICES. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing to the following representatives:

DISTRICT: Santa Ana Unified School District
Michael P. Bishop Sr., CBO, Deputy Superintendent, Operations
1601 E. Chestnut Ave.
Santa Ana, CA. 92701

SJO: St. Joseph Hospital of Orange
Linda Simon, Vice President of Mission Integration
1100 West Stewart Drive
P. O. Box 5600
Orange, California 92868

This AGREEMENT contains the entire agreement between DISTRICT and SJO regarding the FACILITY and any agreement hereafter made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties.

This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

The conditions and agreements herein contained shall apply to bind the heirs, executors, administrators, and successors in interest of the parties hereto.

IN WITNESS WHEREOF, DISTRICT AND SJO caused this AGREEMENT to be executed.

DISTRICT:

SJO:

Santa Ana Unified School District

St. Joseph Hospital of Orange

BY: _____
TITLE: Michael P. Bishop, Sr., CBO
Deputy Superintendent, Operations

BY: _____
TITLE: _____

DATE: _____

DATE: _____

TIN#: _____

TIN#: _____

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval of Submission of 2012 Edward Byrne Memorial Justice Assistance Grant Program

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services
Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

PREPARED BY: Camille Boden, Executive Director, Risk Management
David Valentin, Chief of Police

BACKGROUND INFORMATION:

Toward the goal of establishing a positive climate as part of the seven C's in the Santa Ana Unified School District Building Blocks, the purpose of this agenda item is to seek Board approval for the submission of the 2012 Edward Byrne Memorial Justice Assistance Grant (JAG) program.

The Justice Assistance Grant program has \$392,971,365 in Fiscal Year 2012 funding. Of this total, the District is seeking \$1.6 million dollars over a four year time period to provide funding to support programs targeting student safety and social emotional well being, some of which directly involve law enforcement. The JAG funds may be used to address crime by providing services directly to individuals and communities.

RATIONALE:

If awarded, there are two major efforts that the grant funds would support. The first would be an increase in the number of licensed mental health clinicians to provide school-based individual group and family therapy as well as gang intervention and group mediation related to gang conflicts and campus safety at targeted schools. The second is the purchase of an emergency command vehicle that would serve as a mobile crisis resource center and provide a highly visible school police presence and operational platform.

The JAG program awards are four years in length, and are distributed upfront instead of on a reimbursement basis allowing the District to earn interest on the award to generate additional funding for successful initiatives and future projects.

FUNDING:

No District match is required

RECOMMENDATION:

Approve the submission of the 2012 Edward Byrne Memorial Justice Assistance Grant Program.

DL:CB:ev 

GRANT SUMMARY

Title:	Byrne Criminal Justice Innovation Program FY 2012 Competitive Grant
Funding Source:	The U.S. Department of Justice (DOJ)
Due Date:	June 7, 2012
Contact Person:	Camille Boden, Executive Director of Risk Management David Valentin, Chief of Police
Amount/Duration:	\$1,600,000 /4 years
Target Population (e.g. Grade Level/s):	Districtwide
Budget Impact:	No District match required
Indirect Rate:	Not Applicable
Personnel Impact:	Application allows for salaries and benefits of personnel
Survey Questions:	None
Grant Program Description	
Development of new evidence-based strategies that target small area crime hot spots and activities designed to address community capacity to prevent and deter future crime as a primary component of neighborhood revitalization.	
Goals/Objectives:	The goal is to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within a targeted neighborhood as part of a broader strategy to advance neighborhood revitalization through cross sector partnerships.
Activities:	If funding is provided, the District would partner School Police and Crisis Intervention clinicians as a cutting edge approach in response to issues of student safety. Professionals would be able to incorporate their area of expertise in order to best handle a traumatic situation involving counseling, investigation, medical response, and/or situation control. With these funds, the District would purchase an emergency command vehicle that would serve as a mobile crisis resource center. The mobile center would provide a highly visible school police presence and operational platform within the community to bring resources, technology, and specialized staff in addressing the rapidly changing incident.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of April 25, 2012, Through May 8, 2012**

ITEM: **Consent**

SUBMITTED BY: **Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of orders \$25,000 and over for the period of April 25, 2012, through May 8, 2012.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of April 25, 2012, through May 8, 2012. A detailed listing is also included for orders \$25,000 and over for various items and services.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of orders \$25,000 and over for the period of April 25, 2012, through May 8, 2012.



MB:mm



Santa Ana Unified School District

Michael P. Bishop, Sr., CBO
Deputy Superintendent,
Operations

Thelma Meléndez de Santa Ana, Ph.D.
Superintendent

Date: May 11, 2012
To: Thelma Meléndez de Santa Ana, Ph.D., Superintendent
From: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations
Subject: Purchase Order Summary: From 25-APR-2012 Through 08-MAY-2012

Fund 01 General Fund	\$3,938,773.83
Fund 12 Child Development	\$3,536.15
Fund 13 Cafeteria Fund	\$198,303.55
Fund 14 Deferred Maintenance Fund	\$105,358.50
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$54,998.84
Fund 25 Capital Facilities Fund	\$109,899.81
Fund 26 Measure G Bond	\$425,911.83
Fund 27 Qualified School Construction Bond	\$45,929.50
Fund 28 Measure G	\$35,733.36
Fund 35 County School Facilities Fund	\$41,685,559.67
Fund 40 Special Reserve Fund	\$4,749.81
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$82,931.01
Fund 68 Workers' Compensation	\$159.95
Fund 81 Property & Liability	\$5,590.60
Grand Total:	\$42,949,421.45

Prepared By: Jonathan Geiszler, Director of Purchasing & Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Rob Richardson, President • José Alfredo Hernández, J.D., Vice President
Audrey Yamagata-Noji, Ph.D., Clerk • John Palacio, Member • Roman Reyna, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 1 of 14

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
270089	VAVRINEK TRINE DAY COMPANY LLP			2011/06/28
Unrestricted	Legal Audit and	BUSINESS SERVICES		\$80,000.00
Discretionary	Election Contracts	DIVISION		
Accounts				
270306	COMMERCIAL AQUATIC SERVICES, INC.			
Ongoing & Major	Maintenance	BUILDING SERVICES		\$34,000.00
Maintenance Account	Contracts Repairs			
270348	COUNTRY GARDEN CATERERS			
Title II-Part A	Other Contracts	ENGLISH LEARNER		\$30,500.00
Improving Teacher	F4T, Catering	PROGRAMS & STUDENT		
Quality		ACHIEVEMENT		
270433	DEVEREUX TEXAS TREATMENT NETWORK			2011/06/28
Special Education	Non Public Schools	SPECIAL EDUCATION		\$123,000.00
	Contracts			
270439	ROSSIER PARK JUNIOR/SENIOR HIGH SCHOOL			2011/06/28
Special Education	Non Public Schools	SPECIAL EDUCATION		\$517,000.00
	Contracts			
270702	ORANGE COUNTY REGISTER			
Unrestricted	Advertising	PURCHASING		\$21,550.00
Discretionary	Expense (news ads)	DEPARTMENT		
Accounts				
Unrestricted	Advertising	PURCHASING		\$19,000.00
Discretionary	Expense (news ads)	DEPARTMENT		
Accounts				
270774	NINYO & MOORE GEOTECHNICAL & ENVIROMENTAL SCIENCE			
2nd Sale-Qualified	Building Lab Tests	DAVIS ELEMENTARY		\$34,597.00
School Construction	Construction	SCHOOL		
Bond				
271140	VERNE'S PLUMBING, INC.			
Measure G Bond	Building	SANTA ANA HIGH		\$13,325.30
Series B	Contractor	SCHOOL		
Measure G Bond		SIERRA PREPARATORY		\$8,152.67
Series B		ACADEMY		
Measure G Bond		SANTA ANA HIGH		\$40,197.02
Series B		SCHOOL		
Measure G Bond		HENINGER ELEMENTARY		\$4,462.93
Series B		SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

Page: 2 of 14

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
271140	VERNE'S PLUMBING, INC.			
Measure G Series D	Building Contractor	WILLARD INTERMEDIATE SCHOOL		\$13,649.79
Measure G Series D		WILLARD INTERMEDIATE SCHOOL		\$2,575.48
OPSC School Facilities Bond	Building Contractor	FACILITIES/GOVERNMENT RELATIONS		\$26,317.48
OPSC School Facilities Bond	Building Contractor	FACILITIES/GOVERNMENT RELATIONS		\$127,123.05
OPSC School Facilities Bond		WILLARD INTERMEDIATE SCHOOL		\$2,924.16
OPSC School Facilities Bond		CENTURY HIGH SCHOOL		\$536.48
OPSC School Facilities Bond		FRANKLIN ELEMENTARY SCHOOL		\$734.44
271258	T J JANCA CONSTRUCTION, INC.			
Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		\$3,700.00
Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		\$29,794.38
SAUSD GO Bond, 2008 Election, Series A	Building Improvements	SANTA ANA HIGH SCHOOL		\$555.40
SAUSD GO Bond, 2008 Election, Series A		WILSON ELEMENTARY SCHOOL		\$37,500.00
Capital Facilities Fund	Consultant Noninstructional	DISTRICTWIDE		\$5,790.00
Capital Facilities Fund		WALKER ELEMENTARY SCHOOL		\$83,259.28
Measure G Bond Series B		HOOVER ELEMENTARY SCHOOL		\$193.48
Measure G Bond Series B		JACKSON ELEMENTARY SCHOOL		\$193.48
Measure G Bond Series B		LOWELL ELEMENTARY SCHOOL		\$193.48

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 3 of 14

PO No. Vendor BOA Date

Funding	Description	Location	Amount
271258	T J JANCA CONSTRUCTION, INC.		
Measure G Bond Series B		MADISON ELEMENTARY SCHOOL	\$5,606.47
Measure G Bond Series B		SIERRA PREPARATORY ACADEMY	\$20,224.58
Measure G Bond Series B		SIERRA PREPARATORY ACADEMY	\$22,875.33
Measure G Bond Series B		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$3,173.48
Measure G Bond Series B		SANTA ANA HIGH SCHOOL	\$10,912.05
Measure G Bond Series B		WILLARD INTERMEDIATE SCHOOL	\$434.62
Measure G Bond Series B		SPURGEON INTERMEDIATE SCHOOL	\$193.48
Measure G Bond Series B		CENTURY HIGH SCHOOL	\$193.48
1st Issuance Qualified School Construction		MONTE VISTA ELEMENTARY SCHOOL	\$11,030.00
Measure G Series D		MONTE VISTA ELEMENTARY SCHOOL	\$7,865.75
OPSC School Facilities Bond	Building Contractor	FACILITIES/GOVERNMENT RELATIONS	\$103,163.27
OPSC School Facilities Bond		EDISON ELEMENTARY SCHOOL	\$44,020.00
OPSC School Facilities Bond		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$5,900.00
OPSC School Facilities Bond		SPURGEON INTERMEDIATE SCHOOL	\$4,283.59
Community Facilities District 2005 Central Park		VALLEY HIGH SCHOOL	\$32,964.31

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 4 of 14

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
271258	T J JANCA CONSTRUCTION, INC. Community Facilities District 2005 Central Park	VALLEY HIGH SCHOOL	\$46,649.38
271265	BEN'S ASPHALT, INC. Ongoing & Major Maintenance Maintenance Account Contracts Repairs	BUILDING SERVICES	\$27,531.20
	Deferred Maintenance Fund Maintenance Contracts Repairs	BUILDING SERVICES	\$49,720.18
	Deferred Maintenance Fund Maintenance Contracts Repairs	BUILDING SERVICES	\$17,833.92
	Capital Facilities Fund Site Improvements All Other	FACILITIES/GOVERNMENT RELATIONS	\$9,753.53
	Measure G Bond Series B	SIERRA PREPARATORY ACADEMY	\$2,040.00
	OPSC School Facilities Bond Building Contractor	FACILITIES/GOVERNMENT RELATIONS	\$45,803.53
	OPSC School Facilities Bond Building Contractor	CENTURY HIGH SCHOOL	\$7,036.08
272591	JENNIE-O TURKEY STORE, INC. Child Nutrition: School Programs Food Processing Charges	FOOD 4 THOUGHT	\$32,325.00
273468	USS CAL BUILDERS, INC. SAUSD GO Bond, 2008 Election, Series A Building Contractor	MADISON ELEMENTARY SCHOOL	\$1,643.44
	OPSC School Facilities Bond Building Contractor	FACILITIES/GOVERNMENT RELATIONS	\$37,039.06
273771	ORBACH, HUFF AND SUAREZ LLP Measure G Bond Series B Plans All Other - Printing, etc.	FACILITIES/GOVERNMENT RELATIONS	\$198,200.00
	Measure G Series D Plans All Other - Printing, etc.	GARFIELD ELEMENTARY SCHOOL	\$1,800.00
273876	A BETTER TOMORROW EDUCATION IASA: Title I Basic Grants Low-Income Sub-Agreements for Services	STUDENT ACHIEVEMENT	2011/09/27 \$41,230.19

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 5 of 14

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
273876	A BETTER TOMORROW EDUCATION		2011/09/27
	IASA: Title I Basic Consultant	STUDENT ACHIEVEMENT	\$20,000.00
	Grants Low-Income Noninstructional		
273882	EXTREME LEARNING, INC., dba: AAVANZA		2011/09/27
	IASA: Title I Basic Sub-Agreements for	STUDENT ACHIEVEMENT	\$294,751.56
	Grants Low-Income Services		
273953	PROFESSIONAL TUTORS OF AMERICA, INC.		2011/09/27
	IASA: Title I Basic Sub-Agreements for	STUDENT ACHIEVEMENT	\$235,968.46
	Grants Low-Income Services		
	IASA: Title I Basic Consultant	STUDENT ACHIEVEMENT	\$20,000.00
	Grants Low-Income Noninstructional		
273954	ROCKET LEARNING PARTNERS LLC		2011/09/27
	IASA: Title I Basic Sub-Agreements for	STUDENT ACHIEVEMENT	\$345,853.91
	Grants Low-Income Services		
	IASA: Title I Basic Consultant	STUDENT ACHIEVEMENT	\$20,000.00
	Grants Low-Income Noninstructional		
273967	THINK TOGETHER		2011/09/27
	IASA: Title I Basic Sub-Agreements for	STUDENT ACHIEVEMENT	\$242,432.31
	Grants Low-Income Services		
	IASA: Title I Basic Consultant	STUDENT ACHIEVEMENT	\$20,000.00
	Grants Low-Income Noninstructional		
274081	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		2011/06/30
	Risk Management - Other Contracts	RISK MANAGEMENT	\$45,000.00
274380	MCKENNA, LONG & ALDRIDGE LLP		2011/12/13
	Legal Audit and	BUSINESS SERVICES	\$115,000.00
Discretionary	Election Contracts	DIVISION	
Accounts			
	Consultant	BUSINESS SERVICES	\$30,000.00
Discretionary	Noninstructional	DIVISION	
Accounts			
274420	AREY JONES EDUCATIONAL SOLUTION		
	Non-Capitalized	VALLEY HIGH SCHOOL	\$30,893.50
CAHSEE Intensive	Equipment		
275619	BALFOUR BEATTY CONSTRUCTION		
OPSC School	Construction	EDISON ELEMENTARY	\$233,465.00
Facilities Bond	Managers Fees	SCHOOL	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 6 of 14

PO No. Vendor BOA Date

Funding	Description	Location	Amount
275619	BALFOUR BEATTY CONSTRUCTION		
OPSC School	Construction	GRANT ELEMENTARY	\$233,465.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	HARVEY ELEMENTARY	\$198,498.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	LOWELL ELEMENTARY	\$271,298.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	MADISON ELEMENTARY	\$75,267.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	FRANKLIN ELEMENTARY	\$164,004.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	MONROE ELEMENTARY	\$173,822.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	SANTIAGO ELEMENTARY	\$292,076.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	GREENVILLE	\$409,188.00
Facilities Bond	Managers Fees	FUNDAMENTAL ELEMENTARY SCHOOL	
OPSC School	Construction	WILSON ELEMENTARY	\$462,577.00
Facilities Bond	Managers Fees	SCHOOL	
OPSC School	Construction	LATHROP	\$312,969.00
Facilities Bond	Managers Fees	INTERMEDIATE SCHOOL	
OPSC School	Construction	SPURGEON	\$722,620.00
Facilities Bond	Managers Fees	INTERMEDIATE SCHOOL	
276382	KENNETH P. DAVIS JR. dba: TEXTBOOK ENTERPRISE		
Lottery:	Textbooks	STATE TEXTBOOKS	\$36,409.00
Instructional			
Materials			
276647	DIGITAL NETWORKS GROUP, INC.		
OPSC School		MONROE ELEMENTARY	\$166,597.25
Facilities Bond		SCHOOL	
276648	DIGITAL NETWORKS GROUP, INC.		
OPSC School		MUIR FUNDAMENTAL	\$229,676.30
Facilities Bond		ELEMENTARY SCHOOL	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 7 of 14

PO No. Vendor BOA Date

Funding	Description	Location	Amount
276649	DIGITAL NETWORKS GROUP, INC. OPSC School Facilities Bond	REMINGTON ELEMENTARY SCHOOL	\$47,793.79
276650	DIGITAL NETWORKS GROUP, INC. OPSC School Facilities Bond	SANTIAGO ELEMENTARY SCHOOL	\$221,791.67
276652	DIGITAL NETWORKS GROUP, INC. OPSC School Facilities Bond	SIERRA PREPARATORY ACADEMY	\$127,173.10
276653	DIGITAL NETWORKS GROUP, INC. OPSC School Facilities Bond	SPURGEON INTERMEDIATE SCHOOL	\$292,755.35
276654	DIGITAL NETWORKS GROUP, INC. OPSC School Facilities Bond	WILSON ELEMENTARY SCHOOL	\$135,057.72
276673	STATES LINK CONSTRUCTION, INC. OPSC School Facilities Bond	Building Contractor FRANKLIN ELEMENTARY SCHOOL	\$970,000.00
276674	RELIABLE FLOOR COVERING, INC. OPSC School Facilities Bond	Building Contractor EDISON ELEMENTARY SCHOOL	\$100,950.00
276675	M.S. CONSTRUCTION MANAGEMENT GROUP OPSC School Facilities Bond	Building Contractor ADAMS ELEMENTARY SCHOOL	\$1,092,025.00
276676	INLAND BUILDING CONTRUCTION OPSC School Facilities Bond	Building Contractor MONROE ELEMENTARY SCHOOL	\$321,480.00
276677	INLAND BUILDING CONTRUCTION OPSC School Facilities Bond	Building Contractor MONROE ELEMENTARY SCHOOL	\$280,590.00
276678	COMMERCEWEST BANK NA OPSC School Facilities Bond	Building Contractor MONTE VISTA ELEMENTARY SCHOOL	\$59,661.55
276679	JRH CONSTRUCTION COMPANY, INC. OPSC School Facilities Bond	Building Contractor SANTIAGO ELEMENTARY SCHOOL	\$362,675.80

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 8 of 14

PO No. Vendor BOA Date

Funding	Description	Location	Amount
276681	COMMERCEWEST BANK NA OPSC School Building Facilities Bond Contractor	SPURGEON INTERMEDIATE SCHOOL	\$29,467.60
276682	INLAND BUILDING CONSTRUCTION OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$463,600.00
276683	NCM DEMOLITION AND REMEDIATION, LP OPSC School Building Facilities Bond Contractor	SPURGEON INTERMEDIATE SCHOOL	\$377,800.00
276684	ANGELES CONTRACTOR, INC. OPSC School Building Facilities Bond Contractor	EDISON ELEMENTARY SCHOOL	\$511,100.00
276685	COMMUNITY BANK OPSC School Building Facilities Bond Contractor	TAFT ELEMENTARY SCHOOL	\$63,475.00
276686	ANGELES CONTRACTOR, INC. OPSC School Building Facilities Bond Contractor	MCFADDEN INTERMEDIATE SCHOOL	\$180,500.00
276689	DOJA, INC. OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$356,000.00
276691	R.C. CONSTRUCTION SERVICES, INC. OPSC School Building Facilities Bond Contractor	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$1,011,000.00
276692	K&Z CABINET CO., INC. OPSC School Building Facilities Bond Contractor	SANTIAGO ELEMENTARY SCHOOL	\$85,820.00
276693	STOLO CABINETS, INC. OPSC School Building Facilities Bond Contractor	SPURGEON INTERMEDIATE SCHOOL	\$99,700.00
276694	CHAMPION ELECTRIC, INC. dba: KINGDOM CONSTRUCTION OPSC School Building Facilities Bond Contractor	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$272,650.00
276695	BREWSTER ELECTRIC, INC. OPSC School Building Facilities Bond Contractor	MONROE ELEMENTARY SCHOOL	\$167,152.50

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012 Page: 8 of 14

PO No. Vendor BOA Date

Funding	Description	Location	Amount
276696	K&Z CABINET CO., INC. OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$66,110.00
276697	JAM CORPORATION OPSC School Building Facilities Bond Contractor	SANTIAGO ELEMENTARY SCHOOL	\$849,000.00
276698	M.S. CONSTRUCTION MANAGEMENT GROUP OPSC School Building Facilities Bond Contractor	TAFT ELEMENTARY SCHOOL	\$1,206,025.00
276699	CONSTRUCTION ELECTRIC, INC. OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$984,500.00
276700	BREWSTER ELECTRIC, INC. OPSC School Building Facilities Bond Contractor	CARR INTERMEDIATE SCHOOL	\$546,487.50
276701	CITIZENS BUSINESS BANK OPSC School Building Facilities Bond Contractor	CARR INTERMEDIATE SCHOOL	\$28,762.50
276702	CHAMPION ELECTRIC, INC., dba: KINGDOM CONSTRUCTION OPSC School Building Facilities Bond Contractor	MCFADDEN INTERMEDIATE SCHOOL	\$717,250.00
276703	FAST-TRACK CONSTRUCTION CORPORATION OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$817,000.00
276705	CONTINENTAL FLOORING, INC. OPSC School Building Facilities Bond Contractor	SPURGEON INTERMEDIATE SCHOOL	\$298,126.00
276706	CONTINENTAL FLOORING, INC. OPSC School Building Facilities Bond Contractor	WILSON ELEMENTARY SCHOOL	\$124,126.00
276707	DONALD M. HOOVER COMPANY OPSC School Building Facilities Bond Contractor	SANTIAGO ELEMENTARY SCHOOL	\$106,725.00
276708	EXCEL ACOUSTICS OPSC School Building Facilities Bond Contractor	SPURGEON INTERMEDIATE SCHOOL	\$144,850.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

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PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
276709	ELLJAY ACOUSTICS, INC.			
OPSC School	Building	WILSON ELEMENTARY		\$82,280.00
Facilities Bond	Contractor	SCHOOL		
276710	WESTLAND HEATING & AIR CONDITIONING, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY		\$148,000.00
Facilities Bond	Contractor	SCHOOL		
276711	COOL AIR SUPPLY, INC.			
OPSC School	Building	SPURGEON		\$1,063,500.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276712	COOL AIR SUPPLY, INC.			
OPSC School	Building	WILSON ELEMENTARY		\$137,000.00
Facilities Bond	Contractor	SCHOOL		
276713	M.S. CONSTRUCTION MANAGEMENT GROUP			
OPSC School	Building	SIERRA PREPARATORY		\$1,178,583.30
Facilities Bond	Contractor	ACADEMY		
276714	GDL BEST CONTRACTORS, INC.			
OPSC School	Building	GREENVILLE		\$35,000.00
Facilities Bond	Contractor	FUNDAMENTAL ELEMENTARY SCHOOL		
276715	J.L. COBB PAINTING			
OPSC School	Building	SANTIAGO ELEMENTARY		\$73,000.00
Facilities Bond	Contractor	SCHOOL		
276716	A.J. FISTES CORPORATION			
OPSC School	Building	SPURGEON		\$121,112.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276717	LIBERTY CLIMATE CONTROL, INC.			
OPSC School	Building	MCFADDEN		\$561,500.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276718	VERNE'S PLUMBING, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY		\$203,350.00
Facilities Bond	Contractor	SCHOOL		
276719	VANCE & ASSOCIATES ROOFING, INC.			
OPSC School	Building	SPURGEON		\$38,915.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276720	INLAND PACIFIC TILE, INC.			
OPSC School	Building	SPURGEON		\$77,000.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

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PO No.	Vendor			BOA Date
Funding	Description	Location	Amount	
276721	DAVE MILLER PLUMBING, INC.			
OPSC School	Building	WILSON ELEMENTARY	\$180,000.00	
Facilities Bond	Contractor	SCHOOL		
276722	FLOORED TILE & STONE, INC.			
OPSC School	Building	WILSON ELEMENTARY	\$61,500.00	
Facilities Bond	Contractor	SCHOOL		
276723	ZOLMAN CONSTRUCTION AND DEVELOPMENT, INC.			
OPSC School	Building	SPURGEON	\$1,489,000.00	
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276724	COMMUNITY BANK			
OPSC School	Building	SIERRA PREPARATORY	\$62,030.70	
Facilities Bond	Contractor	ACADEMY		
276738	AMERICAN INTEGRATED RESOURCES, INC.			
OPSC School	Building	MCFADDEN	\$157,252.00	
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276741	WILSHIRE STATE BANK			
OPSC School	Building	EDISON ELEMENTARY	\$26,900.00	
Facilities Bond	Contractor	SCHOOL		
276742	AMERICAN INTEGRATED RESOURCES, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY	\$254,676.00	
Facilities Bond	Contractor	SCHOOL		
276750	CORNER COMMUNICATION			2012/02/14
Unrestricted	Consultant	PUBLIC INFORMATION	\$60,000.00	
Discretionary	Noninstructional			
Accounts				
276758	INTERCOM CLOCKS & SIGNAL SERVICE			
Measure G Bond	Unassigned	TAFT ELEMENTARY	\$32,552.76	
Series B		SCHOOL		
276772	FRANCES BYFIELD, dba: FCB EDUCATIONAL SERVICES			
Fitness for All	Sub-Agreements for	SPECIAL	\$600.00	
	Services	PROJECTS/WELLNESS		
Fitness for All	Consultants	SPECIAL	\$25,000.00	
	Instructional	PROJECTS/WELLNESS		
276786	APPLE, INC.			
Economic Impact	Non-Capitalized	PIO-PICO ELEMENTARY	\$36,936.00	
Aid-LEP	Equipment	SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

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PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
276790	APPLE, INC.			
Economic Impact	Non-Capitalized	KENNEDY ELEMENTARY		\$48,089.06
Aid-LEP	Equipment	SCHOOL		
276802	AREY JONES EDUCATIONAL SOLUTION			
Economic Impact	Non-Capitalized	FREMONT ELEMENTARY		\$17,094.75
Aid	Equipment	SCHOOL		
276802	AREY JONES EDUCATIONAL SOLUTION			
Economic Impact	Non-Capitalized	FREMONT ELEMENTARY		\$16,680.75
Aid-LEP	Equipment	SCHOOL		
276812	STATES LINK CONSTRUCTION, INC.			
OPSC School	Building	REMINGTON		\$2,445,000.00
Facilities Bond	Contractor	ELEMENTARY SCHOOL		
276813	INLAND COMMUNITY BANK			
OPSC School	Building	ROOSEVELT		\$89,500.00
Facilities Bond	Contractor	ELEMENTARY SCHOOL		
276814	MACKONE DEVELOPMENT, INC.			
OPSC School	Building	HARVEY ELEMENTARY		\$1,397,500.00
Facilities Bond	Contractor	SCHOOL		
276815	HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC.			
OPSC School	Building	JEFFERSON		\$1,387,000.00
Facilities Bond	Contractor	ELEMENTARY SCHOOL		
276816	SILVER-CREEK INDUSTRIES, INC.			
OPSC School	Building	LATHROP		\$2,891,250.00
Facilities Bond	Contractor	INTERMEDIATE SCHOOL		
276817	MILLER ENVIRONMENTAL, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$127,000.00
Facilities Bond	Contractor	SCHOOL		
276818	JRH CONSTRUCTION COMPANY, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$74,440.10
Facilities Bond	Contractor	SCHOOL		
276819	JRH CONSTRUCTION COMPANY, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$289,370.00
Facilities Bond	Contractor	SCHOOL		
276821	DALKE & SONS CONSTRUCTION, INC.			
OPSC School	Building	MADISON ELEMENTARY		\$758,680.00
Facilities Bond	Contractor	SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

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PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
276822	DE LA SECURA, INC., dba: DLS BUILDERS			
OPSC School	Building	MARTIN ELEMENTARY		\$872,154.00
Facilities Bond	Contractor	SCHOOL		
276823	ALLIANCE BUILDERS, INC.			
OPSC School	Building	MONROE ELEMENTARY		\$241,000.00
Facilities Bond	Contractor	SCHOOL		
276824	JRH CONSTRUCTION COMPANY, INC.			
OPSC School	Building	MONTE VISTA		\$1,133,569.45
Facilities Bond	Contractor	ELEMENTARY SCHOOL		
276825	ANGELES CONTRACTOR, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY		\$901,550.00
Facilities Bond	Contractor	SCHOOL		
276827	WILSHIRE STATE BANK			
OPSC School	Building	SANTIAGO ELEMENTARY		\$47,450.00
Facilities Bond	Contractor	SCHOOL		
276828	TURF STAR, INC.			
Ongoing & Major	Capital Outlay	BUILDING SERVICES		\$33,839.31
Maintenance Account	Vehicle			
276829	STOLO CABINETS, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$219,900.00
Facilities Bond	Contractor	SCHOOL		
276830	CONSTRUCTION ELECTRIC, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$833,000.00
Facilities Bond	Contractor	SCHOOL		
276831	CONTINENTAL FLOORING, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$107,126.00
Facilities Bond	Contractor	SCHOOL		
276832	PREFERRED CEILINGS, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$169,980.00
Facilities Bond	Contractor	SCHOOL		
276833	EXCEL ACOUSTICS			
OPSC School	Building	SANTIAGO ELEMENTARY		\$59,361.00
Facilities Bond	Contractor	SCHOOL		
276834	COOL AIR SUPPLY, INC.			
OPSC School	Building	LOWELL ELEMENTARY		\$32,800.00
Facilities Bond	Contractor	SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-APR-2012 Through 08-MAY-2012

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PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
276835	PAINTING AND DECOR LTD			
OPSC School	Building	LOWELL ELEMENTARY		\$48,900.00
Facilities Bond	Contractor	SCHOOL		
276838	BEST CONTRACTING SERVICES, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY		\$72,550.00
Facilities Bond	Contractor	SCHOOL		
276839	INLAND PACIFIC TILE, INC.			
OPSC School	Building	SANTIAGO ELEMENTARY		\$96,700.00
Facilities Bond	Contractor	SCHOOL		
276870	STONEWARE, INC.			
	Maintenance	INFORMATION		\$26,000.00
Discretionary	Contracts Repairs	TECHNOLOGY CENTER		
Accounts				
276909	CORNERSTONE COMMUNICATIONS, INC.			2012/02/14
	Consultant	PUBLIC INFORMATION		\$60,000.00
Discretionary	Noninstructional			
Accounts				
276929	SYLVAN LEARNING CENTER OF IRVINE			2012/06/28
IASA: Title I Basic	Sub-Agreements for	STUDENT ACHIEVEMENT		\$46,400.00
Grants Low-Income	Services			
276955	CROWN LIFT TRUCKS			
Child Nutrition:	Non-Capitalized	FOOD 4 THOUGHT		\$4,878.00
School Programs	Equipment			
Child Nutrition:	Other Equipment	FOOD 4 THOUGHT		\$38,499.00
School Programs				
276958	PEARSON ASSESSMENTS			
Title III Limited	Materials &	ENGLISH LEARNER		\$30,720.00
English Proficiency	Supplies/Software	PROGRAMS & STUDENT		
LEP Student		ACHIEVEMENT		
276969	WARE GROUP			
IASA: Title I Basic	Other Contracts	VALLEY HIGH SCHOOL		\$24,530.00
Grants Low-Income				
Economic Impact Aid	Other Contracts	VALLEY HIGH SCHOOL		\$5,720.00
276976	ILLUMINATE EDUCATION, INC.			
Economic Impact Aid	Other Contracts	ENGLISH LEARNER		\$53,494.00
	Software	PROGRAMS & STUDENT		
	Licensing	ACHIEVEMENT		

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of April 25, 2012, Through May 8, 2012**

ITEM: **Consent**

SUBMITTED BY: **Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations**

PREPARED BY: **Tim Peck, Manager, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of April 25, 2012, through May 8, 2012. A detailed listing for expenditures \$25,000 and over is also included.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of April 25, 2012, through May 8, 2012.



MB:mm



Santa Ana Unified School District

Michael P. Bishop, Sr., CBO
Deputy Superintendent,
Operations

Thelma Meléndez de Santa Ana, Ph.D.,
Superintendent

Date: May 8, 2012
To: Thelma Meléndez de Santa Ana, Ph.D., Superintendent
From: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations
Subject: Expenditure Summary: From 25-APR-2012 Through 08-MAY-2012

Fund 01 General Fund	\$3,003,161.52
Fund 09 Charter School Fund	\$39,078.64
Fund 12 Child Development	\$1,471.25
Fund 13 Cafeteria Fund	\$1,109,274.06
Fund 14 Deferred Maintenance Fund	\$19,920.36
Fund 24 SAUSD GO Bond, 2008 Election, Series A Bui	\$355,563.59
Fund 25 Capital Facilities Fund	\$348.00
Fund 26 Measure G Bond	\$232,530.64
Fund 27 Qualified School Construction Bond	\$975,187.31
Fund 28 Measure G	\$204,025.23
Fund 29 Measure G	\$21,010.57
Fund 35 County School Facilities Fund	\$1,444,818.81
Fund 40 Special Reserve Fund	\$1,849.23
Fund 49 Capital Project Fund for Blended Component	\$30,660.92
Fund 68 Workers' Compensation	\$97,511.46
Fund 69 Health & Welfare	\$50,990.76
Fund 81 Property & Liability	\$350.00
Total Expenditures:	\$7,587,752.35

Prepared By: Tim Peck, Manager, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Rob Richardson, President • José Alfredo Hernández, J.D., Vice President
Audrey Yamagata-Noji, Ph.D., Clerk • John Palacio, Member • Roman Reyna, Member

SAUSD Board of Education Warrant Listing

April 25, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84165155	ORACLE USA, INC. Unrestricted Discretionary Accounts	INFORMATION TECHNOLOGY CENTER	\$50,359.53
84165224	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$77,245.38
84165228	AREY JONES EDUCATIONAL SOLUTION Economic Impact Aid Special Education Unrestricted Discretionary Accounts	GARFIELD ELEMENTARY SCHOOL JACKSON ELEMENTARY SCHOOL VALLEY HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL PUPIL SUPPORT SERVICES WALKER ELEMENTARY SCHOOL	\$126,585.54
84165239	DURHAM SCHOOL SERVICES, L.P. 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships Donations-ASB Transportation Economic Impact Aid Gear Up IV (RSCC Fiscal Agent) IASA: Title I Basic Grants Low-Income and Neglected, Part A Transportation - Home-to-School Transportation - Special Education Unrestricted Discretionary Accounts	HOOVER ELEMENTARY SCHOOL FREMONT ELEMENTARY SCHOOL HEROES ELEMENTARY SCHOOL JEFFERSON ELEMENTARY SCHOOL CARR INTERMEDIATE SCHOOL FRANKLIN ELEMENTARY SCHOOL TRANSPORTATION DEPARTMENT TRANSPORTATION DEPARTMENT MONROE ELEMENTARY SCHOOL	\$954,746.77
84165273	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund	ACCOUNTING DEPARTMENT PUBLICATIONS WAREHOUSE AND DELIVERY	\$26,093.51

SAUSD Board of Education Warrant Listing

April 25, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165278	ATKINSON, ANDELSON, LOYA, RUUD & ROMO Unrestricted Discretionary Accounts	HUMAN RESOURCES DIVISION	\$122,341.32
84165131	ASR FOOD DISTRIBUTORS, INC. Fresh Fruit & Vegetable Program	SPECIAL PROJECTS/WELLNESS	\$178,466.14
84165183	CERTIFIED TRANSPORTATION SERVICE, INC. ARRA Title 1 School Improvement Grant (SIG) PLAS	CENTURY HIGH SCHOOL	\$27,314.29
		VALLEY HIGH SCHOOL	
	Donations (Miscellaneous)	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	
	Donations - ASB Transportation	FREMONT ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		ROOSEVELT ELEMENTARY SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KING ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84165198	IMAGINE LEARNING, INC. Economic Impact Aid	DAVIS ELEMENTARY SCHOOL	\$30,105.35
	Unrestricted Discretionary Accounts	FREMONT ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

April 25, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 09 Charter School Fund			
84165320	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL Fund 09 Charter School Fund	Cash Account	\$39,078.64
Fund 13 Cafeteria Fund			
84165325	US FOODSERVICE, INC. Child Nutrition: School Programs	CENTURY HIGH SCHOOL FOOD 4 THOUGHT GODINEZ FUNDAMENTAL HIGH SCHOOL LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL SANTA ANA HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$105,072.28
84165327	US FOODSERVICE, INC. Child Nutrition: School Programs	FOOD 4 THOUGHT MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL VALLEY HIGH SCHOOL WILLARD INTERMEDIATE SCHOOL	\$111,551.01

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165405	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CENTURY HIGH SCHOOL FOOD 4 THOUGHT GODINEZ FUNDAMENTAL HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL	\$25,464.37
84165432	US FOODSERVICE, INC. Child Nutrition: School Programs	FOOD 4 THOUGHT GODINEZ FUNDAMENTAL HIGH SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL SEGERSTROM HIGH SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$83,971.80

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165418	DRIFTWOOD DAIRY Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL	\$53,865.66
		CENTURY HIGH SCHOOL	
		DISTRICTWIDE	
		FOOD 4 THOUGHT	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165407	ASR FOOD DISTRIBUTORS, INC. Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL FOOD 4 THOUGHT GODINEZ FUNDAMENTAL HIGH SCHOOL LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$52,517.24

Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund

84165335	AT&T Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	LOWELL ELEMENTARY SCHOOL MADISON ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SPURGEON INTERMEDIATE SCHOOL	\$232,584.54
84165438	USS CAL BUILDERS, INC. Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	SANTA ANA HIGH SCHOOL	\$32,152.04

SAUSD Board of Education Warrant Listing

April 25, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 26 Measure G Bond			
84165345	DIGITAL NETWORKS GROUP, INC. Fund 26 Measure G Bond Series B	SANTA ANA HIGH SCHOOL	\$31,737.40
84165340	AT&T Fund 26 Measure G Bond Series B	HENINGER ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SIERRA PREPARATORY ACADEMY	\$46,564.70
Fund 27 Qualified School Construction Bond			
84165447	USS CAL BUILDERS, INC. Fund 27 1st Issuance Qualified School Construction Bond	SANTA ANA HIGH SCHOOL	\$117,634.45
84165356	VERNE'S PLUMBING, INC. Fund 27 2nd Sale-Qualified School Construction Bond	SADDLEBACK HIGH SCHOOL	\$37,142.26
84165445	SILVER-CREEK INDUSTRIES, INC. Fund 27 2nd Sale-Qualified School Construction Bond	EDISON ELEMENTARY SCHOOL	\$403,015.03
Fund 28 Measure G			
84165357	ALCORN FENCE COMPANY Fund 28 Measure G Series D	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	\$57,447.00
84165359	SCORPIO ENTERPRISES, INC. Fund 28 Measure G Series D	SADDLEBACK HIGH SCHOOL	\$71,265.55

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 35 County School Facilities Fund			
84165379	OHNO CONSTRUCTION COMPANY Fund 35 OPSC School Facilities Bond Projects	SADDLEBACK HIGH SCHOOL	\$376,000.74
84165365	AT&T Fund 35 OPSC School Facilities Bond Projects	SADDLEBACK HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL	\$66,956.76
84165369	CULVER NEWLIN, INC. Fund 35 OPSC School Facilities Bond Projects	EDISON ELEMENTARY SCHOOL	\$129,977.25
84165450	ANGELES CONTRACTOR, INC. Fund 35 OPSC School Facilities Bond Projects	SANTA ANA HIGH SCHOOL	\$141,507.77
84165378	NCM DEMOLITION AND REMEDIATION, LP Fund 35 OPSC School Facilities Bond Projects	SADDLEBACK HIGH SCHOOL	\$44,389.27
84165381	PJHM ARCHITECTS, INC. Fund 35 OPSC School Facilities Bond Projects-Second Issuance	FRANKLIN ELEMENTARY SCHOOL KING ELEMENTARY SCHOOL	\$35,517.46
84165389	WESTLAND HEATING & AIR CONDITIONING, INC. Fund 35 OPSC School Facilities Bond Projects	SANTA ANA HIGH SCHOOL	\$85,114.80
84165373	GOULD ELECTRIC, INC. Fund 35 OPSC School Facilities Bond Projects	SPURGEON INTERMEDIATE SCHOOL	\$76,970.47
Fund 49 Capital Project Fund for Blended Component Units (CFD)			
84165392	SIGNATURE FLOORING, INC. Community Facilities District (2005 Central Park Project)	BUILDING SERVICES	\$29,995.00
Fund 68 Workers' Compensation			
84165394	SANTA ANA UNIFIED SCHOOL DISTRICT MEDICAL SELF Fund 68 Workers' Compensation	RISK MANAGEMENT	\$96,629.18

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 69 Health & Welfare			
84165395	VISION SERVICE PLAN		\$50,990.76
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total :			\$4,228,371.26

SAUSD Board of Education Warrant Listing

May 02, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84165559	UC REGENTS ARRA Title 1 School Improvement Grant (SIG) PLAS	SIERRA PREPARATORY ACADEMY	\$37,075.00
84165461	WESTERN POWER SYSTEMS Ongoing & Major Maintenance Account	BUILDING SERVICES	\$36,112.50
84165474	CERTIFIED TRANSPORTATION SERVICE, INC. 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships ARRA Title 1 School Improvement Grant (SIG) PLAS Department of Rehab: Workability II, Transition Partnership Donations (Miscellaneous) Economic Impact Aid IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	DEPUTY SUPERINTENDENT'S OFFICE SIERRA PREPARATORY ACADEMY WILLARD INTERMEDIATE SCHOOL TRANSITION PROGRAMS MARTIN ELEMENTARY SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL REMINGTON ELEMENTARY SCHOOL CENTURY HIGH SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL VALLEY HIGH SCHOOL	\$26,267.86

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165493	REVOLVING CASH FUND		\$33,947.00
	Economic Impact Aid	EDISON ELEMENTARY SCHOOL	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
		DISTRICT EMPLOYEE BENEFITS	
	Head Start	CHILD DEVELOPMENT	
	Special Education	SPECIAL EDUCATION	
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
		CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		RESEARCH AND EVALUATION	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		VALLEY HIGH SCHOOL	
84165503	THERAPEUTIC EDUCATION CENTERS		\$49,630.00
	Special Education	SPECIAL EDUCATION	
84165512	WAXIE SANITARY SUPPLY		\$43,409.89
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
		WAREHOUSE AND DELIVERY	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165524	CDW GOVERNMENT, INC.		\$40,424.58
	ARRA Title 1 School Improvement Grant (SIG) PLAS	CENTURY HIGH SCHOOL	
	Carl D Perkins Section 131 Career and Technical Education act of 1998	VOCATIONAL EDUCATION	
	Carl D Perkins Section 132 Vocational and Technical Education	REGIONAL OCCUPATIONAL PROGRAM	
	Child Nutrition: Healthy Active Families	SPECIAL PROJECTS/WELLNESS	
	Economic Impact Aid	DIAMOND ELEMENTARY SCHOOL	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		JACKSON ELEMENTARY SCHOOL	
		JEFFERSON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		VALLEY HIGH SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Economic Impact Aid-LEP	WASHINGTON ELEMENTARY SCHOOL	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ESQUEDA ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		WALKER ELEMENTARY SCHOOL	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	Special Ed: Early Ed Individuals with Exceptional Needs Infant Program	MITCHELL CHILD DEVELOPMENT CENTER	
	Special Ed: IDEA Early Intervention Grants	MITCHELL CHILD DEVELOPMENT CENTER	
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
		CENTURY HIGH SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		SEGERSTROM HIGH SCHOOL	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		Taft Elementary School	
		Television Center	
		Thorpe Fundamental Elementary School	
		Villa Fundamental Intermediate School	
84165536	KENNETH P. DAVIS JR. dba TEXTBOOK ENTERPRISE		\$49,678.58
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84165460	SOUTHERN CALIFORNIA EDISON		\$339,753.20
	Head Start	CHILD DEVELOPMENT	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165590	DRIFTWOOD DAIRY		\$55,792.32
	Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		DISTRICTWIDE	
		FOOD 4 THOUGHT	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
84165603	US FOODSERVICE, INC.		\$49,287.90
	Child Nutrition: School Programs	FOOD 4 THOUGHT	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

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84165605

Vendor

US FOODSERVICE, INC.

Child Nutrition: School Programs

Location

CARR INTERMEDIATE SCHOOL
CENTURY HIGH SCHOOL
FOOD 4 THOUGHT
GODINEZ FUNDAMENTAL HIGH SCHOOL
LATHROP INTERMEDIATE SCHOOL
MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL
MCFADDEN INTERMEDIATE SCHOOL
MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL
SADDLEBACK HIGH SCHOOL
SANTA ANA HIGH SCHOOL
SIERRA PREPARATORY ACADEMY
SPURGEON INTERMEDIATE SCHOOL
VALLEY HIGH SCHOOL
VILLA FUNDAMENTAL INTERMEDIATE SCHOOL
WILLARD INTERMEDIATE SCHOOL

Amount

\$119,612.10

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165607	US FOODSERVICE, INC. Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL	\$196,373.09
		CENTURY HIGH SCHOOL	
		FOOD 4 THOUGHT	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84165580	ASR FOOD DISTRIBUTORS, INC. Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL FOOD 4 THOUGHT GODINEZ FUNDAMENTAL HIGH SCHOOL LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$34,325.41

Fund 26 Measure G Bond

84165623	GRAINGER Fund 26 Measure G Bond Series B	SANTA ANA HIGH SCHOOL	\$42,498.72
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Fund 27 Qualified School Construction Bond

84165627	PH HAGOPIAN CONTRACTOR, INC. Fund 27 2nd Sale-Qualified School Construction Bond	SADDLEBACK HIGH SCHOOL	\$274,725.37
84165628	PH HAGOPIAN CONTRACTOR, INC. Fund 27 2nd Sale-Qualified School Construction Bond	DAVIS ELEMENTARY SCHOOL	\$88,606.21

SAUSD Board of Education Warrant Listing

May 02, 2012

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 35 County School Facilities Fund			
84165648	TOWER GLASS, INC. Fund 35 OPSC School Facilities Bond Projects	CENTURY HIGH SCHOOL	\$72,792.00
84165639	HMC ARCHITECTS Fund 35 OPSC School Facilities Bond Projects	SANTA ANA HIGH SCHOOL	\$135,682.46
84165642	NEW DIMENSION MASONRY, INC. Fund 35 OPSC School Facilities Bond Projects	CENTURY HIGH SCHOOL	\$41,482.10
Grand Total :			\$1,767,476.29

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Approval and/or Ratification of Agreements for Period of April 25, 2012, Through May 8, 2012

ITEM: Consent

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

PREPARED BY: Jonathan Geiszler, Director, Purchasing and Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval and/or ratification of agreements for the period of April 25, 2012, through May 8, 2012.

RATIONALE:

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve and/or ratify the listing of agreements for the period of April 25, 2012, through May 8, 2012.


MB:mm

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
May 22, 2012

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Parent Institute for Quality Education Ratification	Diamond Elementary School: Will provide training courses for parents on establishing collaboration between home, school, and community includes: fostering self-esteem, academic achievement, understanding the school system, and becoming familiar with college requirements.	May 14, through June 26, 2012		Title I	\$8,100	128163
2.	#1 At-Home Tutors, Inc.	English Learner Programs and Student Achievement: Increase to P.O. #273864. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	September 27, 2011, through June 30, 2012		Title I	\$36,881.88	126817
3.	Carney Educational Services dba !Arriba Education!	English Learner Programs and Student Achievement: Increase to P.O. #273869. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	September 27, 2011, through June 30, 2012		Title I	\$21,368.64	126819

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

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NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
4.	A Better Tomorrow Education	English Learner Programs and Student Achievement: Increase to P.O. #273876. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	September 27, 2011 through June 30, 2012		Title I	\$6,866.01	126820
5.	Catapult Learning West, LLC	English Learner Programs and Student Achievement: Increase to P.O. #272114. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	April 1, 2012 through June 30, 2012		Title I Title III	\$32,574.38 <u>\$37,705.97</u> <u>\$70,280.35</u>	126878
6.	Brain Hurricane, LLC	English Learner Programs and Student Achievement: Increase to P.O. #273916. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	September 27, 2011 through June 30, 2012		Title I	\$79,600	128114

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

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NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
7.	¡Aprende! Tutoring	English Learner Programs and Student Achievement: Increase to P.O. #273868. As enrollment (transferred or added) increased, additional amount is needed for students in NCLB mandated Supplemental Educational Services Tutoring Program to cover remainder of 2011-12 school year.	September 27, 2011 through June 30, 2012		Title I	\$44,638.50	128414
8.	Franklin Covey	Edison Elementary: Increase to P.O. #274863. Will provide training to our teaching staff with a structured program to instruct students in organizational and leadership skills. This program will support students with self-responsibility, and self-discipline necessary to succeed in school.	February 15, and February 22, 2012		Title I	\$172.67	127143
9.	Segerstrom Center for the Arts	Spurgeon Intermediate: Will perform "The Alley Cats" and "Street Beat" assemblies, rewarding students for outstanding behavior.	June 4, 2012		Title I	\$2,000	127901
10.	The Grail Theatre of Britain	Carver Elementary: Will perform "The Sword in the Stone" to promote literature and reward the 2 nd and 3 rd grade students for outstanding CST performance.	June 1, 2012		Donation Fund	\$800	128269

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Business Services

May 22, 2012

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
11.	Education Pioneers	Two fellows to be hired for expertise in items such as: development of procedural systems which will generate quarterly reports and systems and templates to improve internal and external communication.	June 1, through August 31, 2012		General Fund	\$23,000	128989

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Facilities and Governmental Relations
May 22, 2012

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
12.	Murdoch, Walrath & Holmes	To represent the District in negotiations with developers, establish opportunities to fund, acquire, and improve properties, and enter into joint use/education partnerships.	June 1-30, 2012		Fund: 25	\$6,000	128683

2011-12 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services
May 22, 2012

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
13.	Atkinson, Andelson, Loya, Ruud, & Romo Ratification	Pupil Support Services: Will provide legal services related to student expulsions on an "as needed" basis.	September 1, 2011, through June 30, 2012		Unrestricted General Fund	\$15,000	127589

AGENDA ITEM BACKUP SHEET

May 22, 2012

Board Meeting**TITLE:** Approval of Disposal of Obsolete Library Books and/or Textbooks**ITEM:** Consent**SUBMITTED BY:** Michael P. Bishop Sr., CBO, Deputy Superintendent, Operations**PREPARED BY:** Jonathan Geiszler, Director, Purchasing and Stores**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval for the disposal of obsolete library books and/or textbooks.

RATIONALE:

Various school administrators have submitted requests for disposal of obsolete library books and/or textbooks that are no longer needed at their site. Some of these books are damaged or out of adoption and are no longer usable. These library books and textbooks will initially be offered to the local school community and non-profit agencies. If necessary, damaged books will be disposed of by other means. Authorization by the Board is required for disposal.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve disposal of obsolete library books and/or textbooks, pursuant to Board Policy 3270.



MB:mm

Disposal of Library Books and Textbooks

Quantity	Book Title	ISBN#	Location
24	McGraw-Hill: Science	0-02-279929-X	Davis
19	Harcourt Math 3rd Grade California Edition	0-15-315513-2	Davis
1	Harcourt Math 3rd Grade Teacher's Edition	0-15-315526-4	Davis
1	Harcourt Matematicas 3rd Grade Edicion Del Maestro, Tomo 1	0-15-321620-4	Davis
1	Harcourt Matematicas 3rd Grade Edicion Del Maestro, Tomo 2	0-15-321621-2	Davis
1	SRA Open Court Reading Level 5 [old adoption]	153155132	ISP BLDG 5
2	Forms of Literature [old adoption]	673294471	ISP BLDG 5
1	English Literature [old adoption]	673294501	ISP BLDG 5
1	World Literature [old adoption]	067329448X	ISP BLDG 5
1	American Literature [old adoption]	673294498	ISP BLDG 5
42	Art Talk	26402955	ISP BLDG 5
27	Galeria [old adoption]	26765950	ISP BLDG 5
15	Galeria workbook [old adoption]	26765977	ISP BLDG 5
7	Nuestro Mundo [old adoption]	669433365	ISP BLDG 5
6	Paso a Paso 1 [old adoption]	673589226	ISP BLDG 5
8	Paso a Paso [old adoption]	673589234	ISP BLDG 5
39	Nuestro Mundo 2 Cuaderno de Actividades TE [old adoption]	669434450	ISP BLDG 5
39	Pre-Algebra [old adoption]	130504866	ISP BLDG 5
26	Algebra1 Concepts and Skills [old adoption]	618163832	ISP BLDG 5
85	Algebra 1 [old adoption]	395937760	ISP BLDG 5
87	Algebra 2 [old adoption]	395937787	ISP BLDG 5
73	Geometry [old adoption]	395937779	ISP BLDG 5
6	Mathematics Concepts and Skills Course 1 [old adoption]	618050450	ISP BLDG 5

Disposal of Library Books and Textbooks

Quantity	Book Title	ISBN#	Location
14	Mathematics Concepts and Skills Course 2 [old adoption]	618050485	ISP BLDG 5
1	Harcourt Math [old adoption]	153155132	ISP BLDG 5
1	Harcourt Math [old adoption]	153155140	ISP BLDG 5
3	Harcourt Math [old adoption]	153155167	ISP BLDG 5
2	Health Skills for Wellness [old adoption]	137210280	ISP BLDG 5
4	Health Choosing Wellness [old adoption]	133858731	ISP BLDG 5
4	Fitness for Life [old adoption]	697233294	ISP BLDG 5
1	Science [old adoption]	002279932X	ISP BLDG 5
77	Earth Science [old adoption]	134358759	ISP BLDG 5
46	Biology Dynamics of Life [old adoption]	78259258	ISP BLDG 5
2	Physical Science [old adoption]	30557976	ISP BLDG 5
4	Essentials of Human Anatomy [old adoption]	805349383	ISP BLDG 5
1	Biology Visualing Life [old adoption]	003016723X	ISP BLDG 5
1	Life Science [old adoption]	30556392	ISP BLDG 5
1	Physical Science [old adoption]	321035402	ISP BLDG 5
2	Chemistry Connections to our Changing World [old adoption]	130543837	ISP BLDG 5
13	Preparing for CAHSEE A Mathematics Study Guide	N/A	ISP BLDG 5
2	GED Comprehension	538714204	ISP BLDG 5
1	Study Skills for Student Success, 3rd Edition [old adoption]	N/A	ISP BLDG 5
13	Study Skills Workbook 3rd Edition [old adoption]	N/A	ISP BLDG 5
1	A More Perfect Union [old adoption]	395527317	ISP BLDG 5
45	America Pathways [old adoption]	134358996	ISP BLDG 5
46	Career Skills [old adoption]	26756803	ISP BLDG 5

Disposal of Library Books and Textbooks

Quantity	Book Title	ISBN#	Location
90	Foundations of Personal Fitness [old adoption]	314084657	ISP BLDG 5
76	Personal Fitness [old adoption]	078724726X	ISP BLDG 5
16	Oh California [old adoption]	395537800	ISP BLDG 5
1	World History[old adoption]	066925598x	ISP BLDG 5
7	A New Nation [old adoption]	21488258	ISP BLDG 5
54	Economics, Principles, and Practices TE [old adoption]	28235568	ISP BLDG 5
25	Contemporary Living [old adoption]	870067397	ISP BLDG 5
2	Contemporary Living Studednt Activity Guide [old adoption]	870067400	ISP BLDG 5
27	World History Connections to Today [old adoption]	134348060	ISP BLDG 5
14	United States Government [old adoption]	785408827	ISP BLDG 5
33	The Latino Experience	835906418	ISP BLDG 5
1	Entrepreneurship	26440687	ISP BLDG 5
6	A New Nation [old adoption]	21488258	ISP BLDG 5
1	Medieval and Early Modern Times	131817477	ISP BLDG 5
24	World Geography [old adoption]	28217381	ISP BLDG 5
1	World Geography [old adoption]	139660941	ISP BLDG 5
14	Sociology [old adoption]	30975891	ISP BLDG 5
59	Psychology [old adoption]	30154499	ISP BLDG 5
43	American Government [old adoption]	30505836	ISP BLDG 5

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Approval of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment**

ITEM: **Consent**

SUBMITTED BY: **Michael P. Bishop Sr., CBO, Deputy Superintendent, Operations**

PREPARED BY: **Holger Kasper, Director, Logistics**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the disposal of obsolete and/or economically unrepairable computer equipment, miscellaneous furniture and equipment, pursuant to Board Policy 3270.

RATIONALE:

Administration from various sites have submitted requests for disposal of surplus equipment and furniture that are no longer usable at their site. The items are obsolete and/or unrepairable. All obsolete or non-repairable equipment and furniture will be disposed of in the most appropriate manner. Authorization by the Board is required for disposal.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve disposal of obsolete unrepairable computer equipment, miscellaneous furniture and equipment.

Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty	Description	Tag Number	Asset Number	Serial Number	Model Number	Date in Services	Cost	PO #	Location
12	Storage Cabinet	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
10	5-Drawer Metal Filing Cabinet	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
12	Rolling Cabinets	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
10	Double Student Desks	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
4	Round Tables	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
15	Single Desks	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
5	Teacher Desk	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
100	Table-Chair Combo (Intermediate)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
100	Chairs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse
25	Stationary Cabinets	N/A	N/A	N/A	N/A	N/A	N/A	N/A	District Warehouse

Note: Items with a value of less than \$500.00 are not tagged and original purchase information is not available.

AGENDA ITEM BACKUP SHEET

May 22, 2012

Board Meeting

TITLE: Approval of Annual Membership for Asian Pacific Islander School Board Members Association

ITEM: Consent

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for annual membership with the Asian Pacific Islander School Board Members Association.

RATIONALE:

Asian Pacific Islander School Board Members Association is a non-profit organization dedicated to encouraging and supporting thoughtful, systematic and coordinated research, and evaluating and developing appropriate policies and practices to serve the needs of Asian Pacific Islander students and their families.

FUNDING:

General Fund: \$100.00

RECOMMENDATION:

Approve annual membership for Asian Pacific Islander School Board Members Association.


MB:mm

AGENDA ITEM BACKUP SHEET

May 22, 2012

Board Meeting

TITLE: Authorization to Obtain Request for Proposals for Relocation Services for Offices at Ritchey Regional Occupational Program Site

ITEM: Consent

SUBMITTED BY: Michael P. Bishop Sr., CBO, Deputy Superintendent, Operations
Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Jonathan Geiszler, Director, Purchasing and Stores
Tova Corman, Senior Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain Request for Proposals (RFP) for relocation services for the offices currently located at the Ritchey Regional Occupational Program (ROP) site.

RATIONALE:

In preparation for the August 31, 2012, lease expiration on the property at 1815 S. Ritchey Street which currently houses the offices of the District ROP Program, the District is relocating these offices to Valley and Santa Ana high schools. This move will save the District approximately \$23,000 per month.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain Request for Proposals for relocation services for the offices currently located at the Ritchey Regional Occupational Program site.



MB:mm

Regional Occupational Programs Move Update

High School Student Programs

CTE/ROP courses are offered during the school day to current high school students at all comprehensive sites. Also available to our high school students is an after-school program which is focused on the Health related careers and internships. These classes include Medical Assistant, Dental Assistant, Hospital Occupations, Medical Core, Careers in Education, and Merchandising.

Adult ROP Program

The program during the day focuses on the Healthcare industry, primarily for Dental and Medical Assistant careers. Most of the students in the program are high school graduates of the Santa Ana Unified School District who have recently graduated or exploring a career. Hundreds of past students are now employed in this career pathway as a result of these classes. The program has gained a reputation of having well-trained, high-quality candidates among the healthcare industry in the community. The completion rate is high at 90% with an 83% employment rate.

ROP Staff

Director – Pat Carter

Assistant Director – Lee Gotcher

Teacher on Special Assignment /Curriculum & Instruction – June Magarro

Office Manager – Sharon Prosser

Attendance Specialist – Ha Nguyen

Accounting Technician – Stanley Young

Senior Administrative Clerk/Personnel – Olga Alvarez-Elizalde

Administrative Clerk II/Receptionist – Patricia Salgado

Custodian – Rafael Villagomez

Ritchey Center Move to Valley High School

It is only natural that the program be moved to Valley High School so there can be more of a focus on High School Inc. This provides a benefit to the school by having the opportunity to work more closely with staff and business partners. Unfortunately, Valley does not have the room for the entire ROP staff. In addition, the adult program could not be offered during the day due to lack of classroom space.

*ROP Staff: Director, Attendance Specialist, Senior Administrative Clerk/Personnel, Administrative Clerk II/Receptionist

Ritchey Center Move to Santa Ana High School

Santa Ana High School currently has 35 ROP classes during the school day. With having ROP located on the campus, we will be able to work more closely with staff and provide additional support. We are also planning to expand the program at SAHS by implementing more Visual and Performing Arts courses.

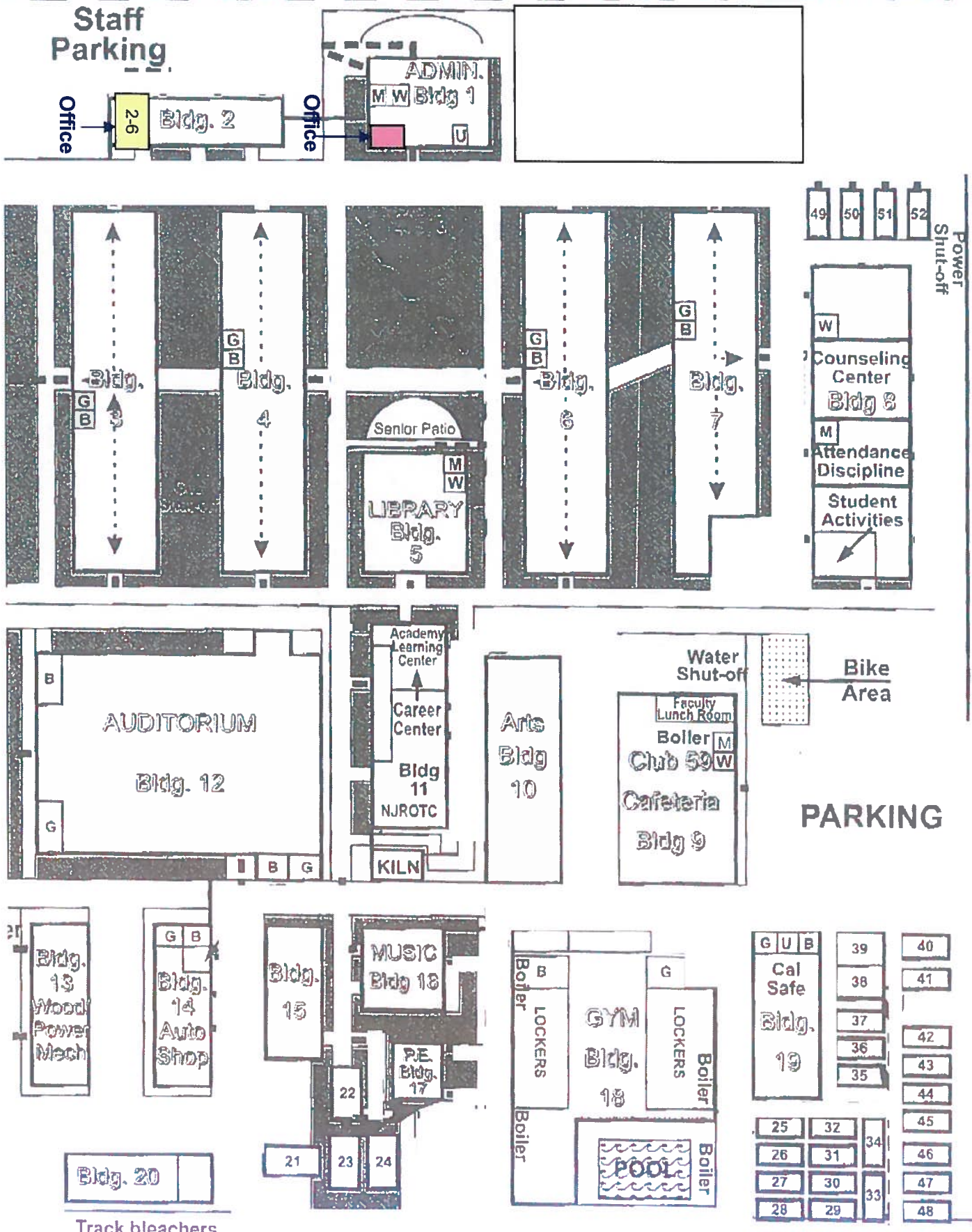
The community will continue to be served by providing the Adult ROP Program on the campus. Every year we send out 60-75 interns to Dental and Medical offices to complete an internship. Our proposal is to have 3 classrooms: Medical Assistant, Medical Core, and a computer lab to possible expand the career pathway to include Medical Administrative Office or Medical Billing. Adults would have access to classes in the Medical Career Pathway 8-12, Monday-Friday. After 12:00 p.m., the classrooms would be open to SAHS students and to other District high school students after school. Santa Ana High School will benefit by having the medical career pathway now on their site for their current students.

ROP Relocation

Site	Room	Program Use	Description
Valley	Rm. 2-6	Office	Student Services Clerk, Admin. Clerks, & Career Technician
	Admin. Office	Office	Director
SAHS	Rm. 1625	Office	Assistant Director, TOSA, & Accounting Technician
	Rm. 1623C	Storage & Custodial	Records, supplies, books, equipment, etc.
	Rms. 6306, 6308, 6310	Medical Career Pathway Suite/ Classrooms	One Medical Assistant Lab. The existing computer lab will be used for Medical Admin./Insurance Billing. The third classroom will be used as a multi-purpose room.

Valley High School

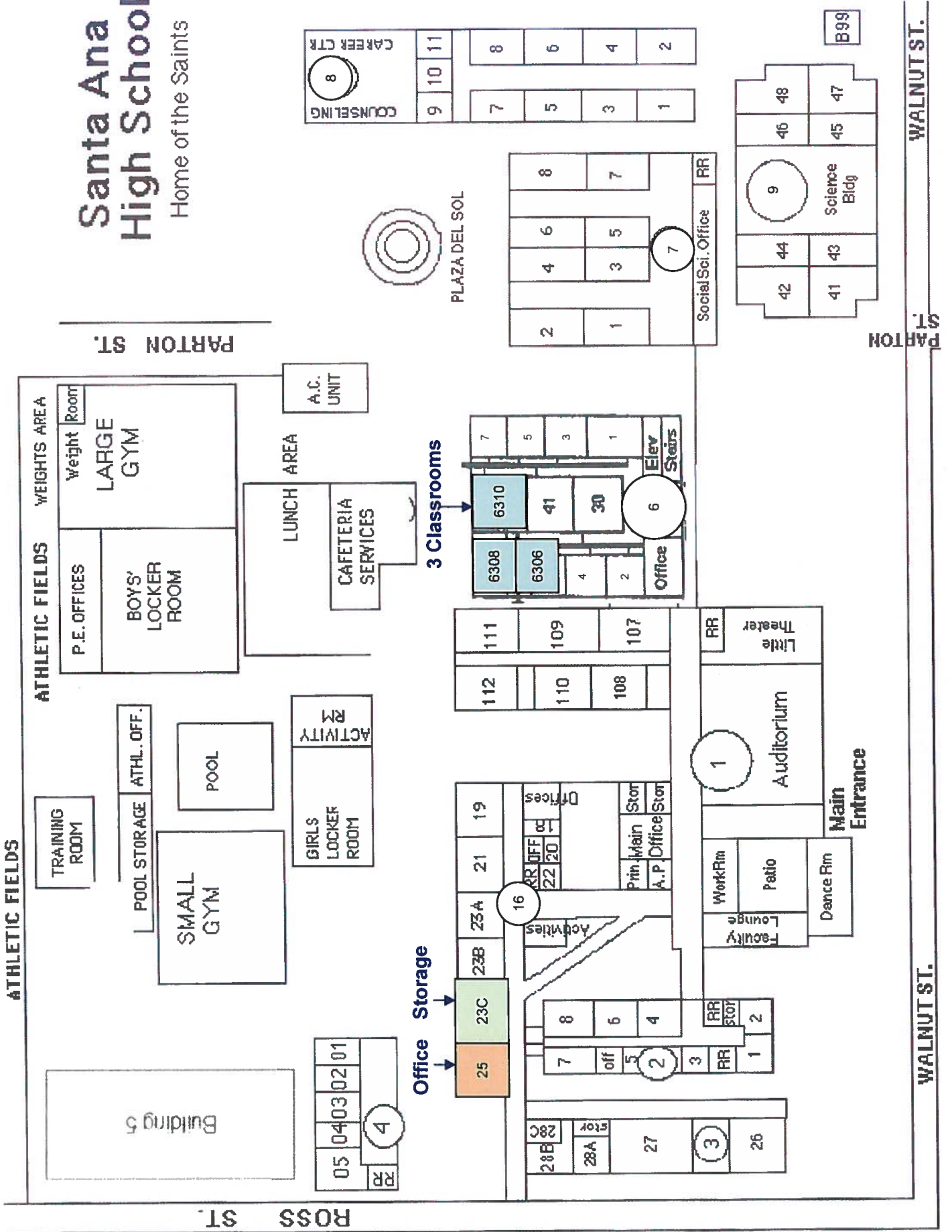
Greenville St.



Track bleachers

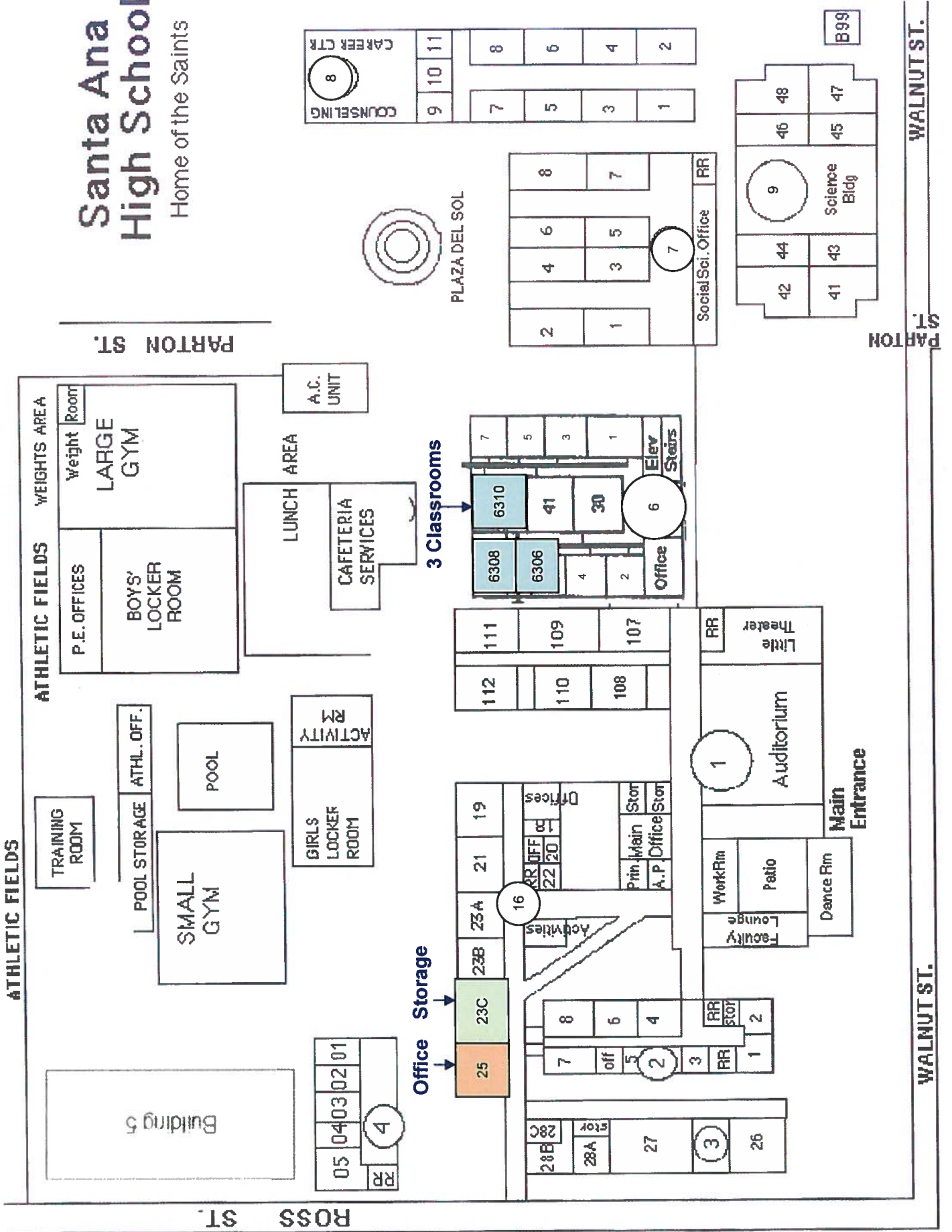
Santa Ana High School

Home of the Saints



Santa Ana High School

Home of the Saints



**AGENDA ITEM BACKUP SHEET
May 22, 2012**

Board Meeting

TITLE: Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File No. 12-02705 DP

ITEM: Consent

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

PREPARED BY: Camille Boden, Executive Director, Risk Management

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to reject the Government Code §910 and §910.2 claim against the District, File No. 12-02705 DP.

DESCRIPTION OF DAMAGE/INJURY:

Claimant requests reimbursement for stolen personal property.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve recommendation to reject Government Code §910 and §910.2 claim File No. 12-02705 DP against the District.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Authorization to Award Contract for Replacement of Fencing at Valley High School

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Dennis Ziegler, Director, Building Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for the replacement of fencing at Valley High School.

RATIONALE:

At the March 27, 2012 meeting, the Board authorized staff to obtain bids for replacement of the fencing at Valley High School. Legal advertisements of notice calling for bids were placed in the *Orange County Register* on April 10 and April 17, 2012. A mandatory job walk took place on April 23, 2012. On May 4, 2012, bid day, the District received nine bids. Vendor selection is in compliance with Board Policy. The staff is in agreement that Lightning Fence represents the lowest responsive bidder. The following is a list of all bids received:

Contractors:	Amounts:
Lightning Fence	\$246,000
Econo Fence	\$246,925
Moore Fence	\$269,800
Team West Contracting	\$278,000
Alcorn Fence	\$279,280
Fence Corp.	\$298,680
Harris Steel Fence	\$302,000
Guardian Fence	\$302,338
Dash Construction	\$325,000

FUNDING:

Routine Restricted Maintenance: \$246,000

RECOMMENDATION:

Authorize staff to award a contract to Lightning Fence, the lowest responsive bidder, for the replacement of fencing at Valley High School in the amount of \$ 246,000.



J.D.tb

Valley High

Fencing Improvements



 New 8-foot ornamental fence

 New 10-foot chainlink vinyl coated fence

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. ORG - 3 Classroom Buildings and Site Work at Davis Elementary School Under Overcrowding Relief Grant Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. ORG - 3 Classroom Buildings and Site Work for the Overcrowding Relief Grant project at Davis Elementary School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its March 8, 2011 meeting, the Board awarded a contract for Bid Package No. ORG - 3 Classroom Buildings and Site Work to P.H. Hagopian Contractor, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. ORG - 3 Classroom Buildings and Site Work	Davis ES	\$3,347,000	\$334,700	P.H. Hagopian Contractor, Inc.

FUNDING:

State School Facility Program/Measure G: \$334,700 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with P.H. Hagopian Contractor, Inc., for Bid Package No. ORG - 3 Classroom Buildings and Site Work at Davis Elementary School in the amount of \$334,700 under the Overcrowding Relief Grant Program.

 JD:rb

**AGENDA ITEM BACKUP SHEET
May 22, 2012**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 2-1 Site Clearing, Demolition, and Earthwork at Century High School Under Overcrowding Relief Grant Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 2-1 Site Clearing, Demolition, and Earthwork for the Overcrowding Relief Grant project at Century High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 2-1 Site Clearing, Demolition, and Earthwork to Crew, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 2-1 Site Clearing, Demolition, and Earthwork	Century HS	\$944,000	\$94,400	Crew, Inc.

FUNDING:

State School Facility Program/Measure G: \$94,400 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Crew, Inc., for Bid Package No. 2-1 Site Clearing, Demolition, and Earthwork at Century High School in the amount of \$94,400 under the Overcrowding Relief Grant Program.

 JD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 2-3 Landscape and Irrigation at Century High School Under Overcrowding Relief Grant Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 2-3 Landscape and Irrigation for the Overcrowding Relief Grant project at Century High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 2-3 Landscape and Irrigation to Rey Art Landscape, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 2-3 Landscape and Irrigation	Century HS	\$306,265	\$30,626.50	Rey Art Landscape, Inc.

FUNDING:

State School Facility Program/Measure G: \$30,626.50 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Rey Art Landscape, Inc., for Bid Package No. 2-3 Landscape and Irrigation at Century High School in the amount of \$30,626.50 under the Overcrowding Relief Grant Program.

 JD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 15-2 Plumbing at Century High School Under Overcrowding Relief Grant Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 15-2 Plumbing for the Overcrowding Relief Grant project at Century High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 15-2 Plumbing to Continental Plumbing. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 15-2 Plumbing	Century HS	\$798,636	\$79,863.60	Continental Plumbing

FUNDING:

State School Facility Program/Measure G: \$79,863.60 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Continental Plumbing for Bid Package No. 15-2 Plumbing at Century High School in the amount of \$79,863.60 under the Overcrowding Relief Grant Program.

 JD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 1 General Construction at Santa Ana High School Under Overcrowding Relief Grant Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 General Construction for the Overcrowding Relief Grant project at Santa Ana High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 1 General Construction to Angeles Construction, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 1 General Construction	Santa Ana HS	\$3,533,665.04	\$353,366.50	Angeles Construction, Inc.

FUNDING:

State School Facility Program/Measure G: \$353,366.50 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Angeles Construction, Inc., for Bid Package No. 1 General Construction at Santa Ana High School in the amount of \$353,366.50 under the Overcrowding Relief Grant Program.


 TD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 8 Portland Cement Plaster at Santa Ana High School Under Overcrowding Relief Grant Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 8 Portland Cement Plaster for the Overcrowding Relief Grant project at Santa Ana High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 8 Portland Cement Plaster to Sierra Lathing Company, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 8 Portland Cement Plaster	Santa Ana HS	\$249,669.03	\$24,966.90	Sierra Lathing Company, Inc.

FUNDING:

State School Facility Program/Measure G: \$24,966.90 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Sierra Lathing Company, Inc., for Bid Package No. 8 Portland Cement Plaster at Santa Ana High School in the amount of \$24,966.90 under the Overcrowding Relief Grant Program.


 JD:rb

**AGENDA ITEM BACKUP SHEET
May 22, 2012**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings at Santa Ana High School Under Overcrowding Relief Grant Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings for the Overcrowding Relief Grant project at Santa Ana High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings to Platinum Construction, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 9 Insulation, Gypsum Board, and Acoustical Ceilings	Santa Ana HS	\$357,258.68	\$35,725.87	Platinum Construction, Inc.

FUNDING:

State School Facility Program/Measure G: \$35,725.87 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Platinum Construction, Inc., for Bid Package No. 9 Insulation, Gypsum Board, and Acoustical Ceilings at Santa Ana High School in the amount of \$35,725.87 under the Overcrowding Relief Grant Program.

 JD:rb

**AGENDA ITEM BACKUP SHEET
May 22, 2012**

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 11 Resilient Flooring and Carpet at Santa Ana High School Under Overcrowding Relief Grant Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 11 Resilient Flooring and Carpet for the Overcrowding Relief Grant project at Santa Ana High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its July 27, 2010 meeting, the Board awarded a contract for Bid Package No. 11 Resilient Flooring and Carpet to Continental Flooring, Inc. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 11 Resilient Flooring and Carpet	Santa Ana HS	\$132,590	\$13,259	Continental Flooring, Inc.

FUNDING:

State School Facility Program/Measure G: \$13,259 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with Continental Flooring, Inc., for Bid Package No. 11 Resilient Flooring and Carpet at Santa Ana High School in the amount of \$13,259 under the Overcrowding Relief Grant Program.

 JD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 13 Landscape and Irrigation at Santa Ana High School Under Overcrowding Relief Grant Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 13 Landscape and Irrigation for the Overcrowding Relief Grant project at Santa Ana High School. The work has been completed in accordance with the terms of the contract.

RATIONALE:

At its May 24, 2011 meeting, the Board awarded a contract for Bid Package No. 13 Landscape and Irrigation to FYR Landscaping dba Pierre Sprinkler & Landscape. The District has received close-out confirmation from the construction manager that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Bid Package No.:	School:	Amount:	10% Retention:	Contractor:
No. 13 Landscape and Irrigation	Santa Ana HS	\$484,275	\$48,427.50	FYR Landscaping dba Pierre Sprinkler & Landscape

FUNDING:

State School Facility Program/Measure G: \$48,427.50 (10% retention)

RECOMMENDATION:

Accept the May 22, 2012, completion of contract with FYR Landscaping dba Pierre Sprinkler & Landscape for Bid Package No. 13 Landscape and Irrigation at Santa Ana High School in the amount of \$48,427.50 under the Overcrowding Relief Grant Program.



JD:rb

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Action**

SUBMITTED BY: **Cathie Olsky, Ed.D., Deputy Superintendent, Chief Academic Officer**

PREPARED BY: **Cathie Olsky, Ed.D., Deputy Superintendent, Chief Academic Officer**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.


CO.en

Santa Ana Unified School District
GIFTS RECOMMENDED FOR ACCEPTANCE - May 22, 2012

School:	Gift:	Amount:	Donor:	Used for:
Davis Elementary		\$2,000	Orange County Community Foundation Ms. Claudia Montesano Newport Beach	Field trip entrance fees to Santiago Oaks and SAC's Planetarium
Diamond Elementary		\$815	KEMA Services, Inc. Ms. Carolyn Nguyen Burlington, MA	Field trip expenses
Diamond Elementary		\$618	Lifetouch National School Studios Ms. Cathy Becher Eden Prairie, MN	Instructional materials and student incentives
Garfield Elementary		\$1,000	Superior Grocers, Super Center Concepts, Inc. Ms. Brenda Sarti Santa Fe Springs	Student support and enrichment, field trip expenses, and instructional supplies
Martin Elementary		\$3,222	Canaan Presbyterian Church Pastor Inn Chul Kim Santa Ana	Instructional supplies and field trip expenses
Thorpe Fundamental Elementary		\$1,030	Life Touch Ms. Cathy Becher Irvine	Library books
Walker Elementary		\$590	Lifetouch National School Studios Ms. Cathy Becher Van Wert, OH	Field trip expenses
MacArthur Fundamental Intermediate		\$3,000	Pacific Life Foundation Mr. Robert Haskell Newport Beach	Memory capacity for installation of ST Math software
Century High School		\$1,500	Ricoh Electronics Ms. Kim Klein Tustin	Academic programs

School:	Gift:	Amount:	Donor:	Used for:
Santa Ana High		\$1,000	New Hope Presbyterian Church Reverend Chineta Goodjoin Orange	Transportation expenses for band competition, instruments, and new sheet music
Visual and Performing Arts	Alto saxophone	\$750	Mr. Steve Mizera Silverado	To be used by elementary instrumental music students
May 22, 2012 donations		\$15,525		
2012 Total donations	\$284,612	\$300,137		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

CO:eh

GENDA ITEM BACKUP SHEET

May 22, 2012

Board Meeting

TITLE: Approval of Submission of Part II 2011-12 Consolidated Application for Funds to California State Department of Education

ITEM: Action

SUBMITTED BY: Cathie Olsky, Ed.D., Deputy Superintendent

PREPARED BY: Nuria Solis, Director, EL Programs and Student Achievement

BACKGROUND INFORMATION:

The purpose of this agenda item is to request Board authorization to submit Part II of the 2011-12 Consolidated Application for funds to the California State Department of Education for continued funding for major State and federal categorical programs.

This year, CDE implemented a new on-line system for the Consolidated Application (ConApp) now referred to as Consolidated Application and Reporting System (CARS). CARS replaces the prior reporting system. All districts that apply for and receive categorical funds are required to submit their application by means of this new web-based software. The field testing, training, and implementation of CARS has been a simultaneous process throughout the 2011-12 school year which resulted in many postponements and adjustments by the CDE. As a result, there has been a five-month delay in the submission timeline for Part II for the 2011-12 school year, from late December to May 25, 2012.

RATIONALE:

The District application for Consolidated Application Funds is annually submitted to the California State Department of Education for its approval. Part I was approved by the Board on June 28, 2011. Part II indicates the funding level for these programs in 2011-12.

FUNDING:

<u>State Categorical Funds:</u>	
Economic Impact Aid (EIA/LEP)	\$16,969,126
<u>Federal Categorical Funds:</u>	
NCLB, Title I, Part A	\$17,128,982
NCLB, Title II, Part A, Improving Teacher Quality	\$2,876,603
NCLB, Title III, Language Instruction for EL	\$3,468,769
TOTAL	\$37,595,643

Given the uncertainty of State budget allocations and apportionments, the Consolidated Application may need to be revised. The actual allocations may change at both schools and the District Office.

RECOMMENDATION:

Approve for submission to the California State Department of Education the 2011-12, Consolidated Application Part II for funding categorical aid programs.

Consolidated Application Process Update

The Consolidated Application (ConAPP) is the way through which districts apply and qualify to receive state and categorical funds. For SAUSD, these funds include Title I, II, III and EIA. It is normally submitted as a two-part process throughout the fiscal year:

Part I

- Normally submitted in June
- Includes individual school and district demographic data: enrollment, EL, SpEd, GATE, free and reduced lunch counts
- These data sets are the foundation for determining allocations

Part II

- Normally submitted in January
- Includes final site and central allocations for the categorical funds district receives based on data from Part I






This year, CDE implemented a new on-line system for the Consolidated Application (ConApp) now referred to as CARS (Consolidated Application and Reporting System). CARS replaces the prior reporting system that was used. From 2011-12 forward, all districts that receive categorical funds are required to submit their application by means of this new web-based software.

The field testing, training, and implementation of CARS has been a simultaneous process which resulted in many postponements and adjustments by the CDE. As a result, there has been a five-month delay in the submission timeline for Part II for the 2011-12 school year.

Intended Benefits of New Software

- No need to download and install every time ConApp is due: seamless web software and updates
- Multiple LEA staff can enter and update data in the system
- Retains all certified data - historical and current, thereby supporting an audit trail; provides an overview of data collection status, which will make it easier for staff to track submission status; and submit those data for individual categorical programs

Based on prior years' submission timeline, CDE announced the following roll-out timeline, but was unable to meet it because of numerous software and training issues.

CDE's Initial Timeline New ConApp Part II (for 2011 SY) 2011-12 Roll-out:		Current CDE Timeline ConApp Part II (for 2011 SY)
<ul style="list-style-type: none"> October/November - Identifying users and roles 		<ul style="list-style-type: none"> Oct- November
<ul style="list-style-type: none"> November - CDE Testing CARS 		<ul style="list-style-type: none"> Nov-December
<ul style="list-style-type: none"> October/November - System Training 		<ul style="list-style-type: none"> Jan- March
<ul style="list-style-type: none"> December - Statewide Roll Out 		<ul style="list-style-type: none"> April Roll Out of Software to Districts
<ul style="list-style-type: none"> December Submission Due Date 		<ul style="list-style-type: none"> May 25th Due Date

School Plans for the 2012-13 school year have been delayed as a result of the ConAPP changes and will be presented for Board approval in late June. They would normally have been presented for approval in April/May.

Additionally, ConApp Part I (for 2012-13), which will include the data sets to establish funding for 2012-13, will be submitted to Board in June.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Board Policy and Administrative Regulation 6163.4 – Student Use of Technology (Revised: For First Reading)
ITEM: Action
SUBMITTED BY: Cathie Olsky, Ed.D., Deputy Superintendent, Chief Academic Officer
PREPARED BY: Alexandra Ito, Director, Education Technology

BACKGROUND INFORMATION:

The purpose of this agenda item is to inform the Board of current revisions to Board Policy (BP) and Administrative Regulation (AR) 6163.4 – Student Use of Technology.

RATIONALE:

This BP and AR address student use of technology and need to be updated to reflect recent changes in the Education Code and current practices in student technology use, as well as revisions to the Children’s Internet Protection Act (CIPA), which requires that all applicants applying for E-rate funding discounts must "...include monitoring the online activities of minors and must provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response." This new Internet Safety Policy requirement becomes effective for fiscal year 2012-12, with the E-rate funding year beginning July 1, 2012.

The changes to the BP include:

- The BP shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code Sections 48907 and 48950, and other applicable law.
- The definition of technology includes “District Technology” which is owned or provided by the District, and “Personal Technology” which is non-District Technology.
- Technology use is defined in alignment with educational purpose, in support of classroom activities and school-related work.
- The District will provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services.
- Student access to social media sites is not permitted.

The changes to the AR include:

- Content addressing financial responsibility for harm as a result from the students’ intentional misuse of District resources included under Section 10 was revised and moved to the second paragraph.

- Content addressing the monitoring of online communication and files originally included under item 10 was revised and moved to the third paragraph under the heading of **Privacy**.
- Additional changes to the existing **Student Obligations and Responsibilities** section include more detailed descriptions of:
 - Materials “harmful to minors” (Section 3)
 - Discrimination, harassment, intimidation or bullying (Section 4)
 - Hate violence (Section 5)
 - Harassment, threats, or intimidation (Section 6)
 - Cyberbullying (Section 7)
 - File downloads, use of distribution lists, or discussion groups (Section 17)
 - Obscene materials (Section 18)
- A new section titled **Mobile Devices** includes information on the use of personal mobile devices, and District-owned mobile devices.

FUNDING:

Not applicable

RECOMMENDATION:

Presented for first reading.

CO:AI:eh



Board Meeting May 22, 2012

AR/BP	Title	Summary of Changes
BP 6163.4	Student Use of Technology	<p>The policy shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code sections 48907 and 48950, and other applicable law. The definition of technology includes “District Technology” which is owned or provided by the District, and “Personal Technology” which is non-District Technology.</p> <p>Technology use is defined in alignment with educational purpose, in support of classroom activities and school-related work.</p> <p>The district will provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services.</p> <p>Student access to social media sites is not permitted.</p>
AR 6163.4	Student Use of Technology	<p>Content addressing financial responsibility for harm as a result from the student’s intentional misuse of District resources included under Section 10 was revised and moved to the second paragraph.</p> <p>Content addressing the monitoring of online communication and files originally included under item 10 was revised and moved to the third paragraph under the heading of Privacy.</p> <p>Additional changes to the existing Student Obligations and Responsibilities include more detailed descriptions of:</p> <ul style="list-style-type: none"> Materials “harmful to minors” (Section 3) Discrimination, harassment, intimidation or bullying (Section 4) Hate violence (Section 5) Harassment, threats or intimidation (Section 6) Cyberbullying (Section 7) File downloads, use of distribution lists or discussion groups (Section 17) Obscene materials (Section 18) <p>A new section titled Mobile Devices includes information on the use of personal mobile devices, and district-owned mobile devices.</p>

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 6163.4(a)

Instruction

Student Use of Technology

The Governing Board intends that technological resources provided by the District be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning. (cf. 0440 - District Technology Plan) (cf. 1113 - District and School Web Sites) (cf. 4040 - Employee Use of Technology) (cf. 6010 - Goals and Objectives) (cf. 6162.7 - Use of Technology in Instruction) (cf. 6163.1 - Library Media Centers)

~~The Superintendent or designee shall notify students and parents/guardians about authorized uses of District computers and consequences for unauthorized use and/or unlawful activities. (cf. 5125.2 Withholding Grades, Diploma or Transcripts) (cf. 5144 Discipline) (cf. 5144.1 Suspension and Expulsion/Due Process) (cf. 5144.2 Suspension and Expulsion/Due Process: Students with Disabilities) (cf. 5145.12 Search and Seizure)~~

This policy shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code sections 48907 and 48950, and other applicable law.

Definitions

"Technology" includes access to the Internet, computers, tablets, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, such as iPod's, USB drives, wireless access points (routers), or any wireless communication device.

"District Technology" is that which is owned or provided by the District.

"Personal Technology" is non-District Technology.

Use of District Technology

The District provides Technology for a limited educational purpose. This means students may use these resources for classroom activities and other school-related work. Students may not use District Technology for commercial purposes; students may not offer, provide, or purchase products or services using District Technology. Students may use District Technology only for class assignments or for personal research on subjects similar to what they might study in a class or in the school library. Use for entertainment purposes or personal communication, such as personal blogging, instant messaging, on-line shopping or gaming is not allowed.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District Technology and consequences for unauthorized use and/or unlawful activities. (cf. 5125.2 - Withholding Grades, Diploma or Transcripts) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities) (cf. 5145.12 - Search and Seizure)

Use of Personal Technology

Use of Personal Technology may violate this Policy if the District reasonably believes the conduct or speech will cause actual, material disruption of school activities. This Policy and accompanying Administrative Regulation will provide students with guidance in order to avoid such disruption.

On-Line Services/Internet Access

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 7001, 47 USC 254)

The Board desires to protect students from access to harmful matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communication.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Disclosure, use and dissemination of personal identification information regarding students are prohibited.

Staff shall supervise students while they are using on-line services and may ask teacher aides to assist in this supervision.

Acceptable Use Agreement

~~Before using the District's on line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the District responsible and shall agree to identify and hold harmless the District and all District personnel for the failure of any technology protection measures, violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users. (cf. 6162.6 Use of Copyrighted Materials)~~

Before students are authorized to use District Technology and/or bring personal mobile devices to school or school activities, they and their parent/guardian are required to sign and return the Acceptable Use Agreement. Parents must agree not to hold the District or its personnel responsible for the failure of any technology protection measures, violations of copyright restrictions, user mistakes or negligence, or any costs incurred by users. Parents also will acknowledge they may be held liable for damages caused by their child's intentional misuse of District or Personal Technology.

Oversight

To help ensure that the District adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the District's filtering software to help ensure its effectiveness.

Access to Social Media Sites

The District does not permit students to access social media sites, such as Facebook and MySpace, using District Technology.

Legal Reference:

EDUCATION CODE

48980	Required notification at beginning of term
51006	Computer education and resources
51007	Programs to strengthen technological skills
51870-51874	Education Technology
51870.5	Student Internet access
60044	Prohibited instructional materials

PENAL CODE

313	Harmful matter
502	Computer crimes, remedies
632	Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6801-6979	Technology for Education Act of 1994
7001	Internet safety policy and technology protection

measures, Title III funds

UNITED STATES CODE, TITLE 47

254	Universal service discounts (E-rate)
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CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12	Children's online privacy protection
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CODE OF FEDERAL REGULATIONS, TITLE 47

54.520	Internet safety policy and technology protection measures, E-rate discounts
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Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994

CDE PROGRAM ADVISORIES

1223.94	Acceptable Use of Electronic Information Resources
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WEB SITES

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Commission on Online Child Protection: <http://www.copacommission.org>

CDE: <http://www.cde.ca.gov>

American Library Association: <http://www.ala.org>

CSBA: <http://www.csba.org>

Instruction**Student Use of Technology**

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use. (cf. 0440 -District Technology Plan) (cf. 4040 - Employee Use of Technology) (cf. 4131-Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development) (cf. 6162.7 - Use of Technology in Instruction)

At the beginning of each school year, parents/guardians shall receive a copy of the District's **"Student Use of Technology"** policy and administrative regulation. ~~regarding access by students to the Internet and on line sites.~~ (Education Code 48980) (cf. 5145.6 - Parental Notifications) **Students are informed that their parents may be held financially responsible for any harm that may result from the student's intentional misuse of District or Personal Technology. Students may use District Technology only if their parents have signed a waiver of claims for damages against the District.**

Privacy

Computer files and communications over District electronic networks are not private. The District reserves the right to monitor any use of District Technology, including on-line communications, for improper use and/or for regular maintenance of the District's systems. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by District officials to ensure proper use of the system. (cf. 5145.12 -Search and Seizure) Students are informed that their parents have the right to request to see their student's computer files at any time.

Student Obligations and Responsibilities

Students are authorized to use District ~~equipment to access the Internet or on-line services~~ **Technology** in accordance with user obligations and responsibilities specified below and in accordance with Governing Board policy and the District's Acceptable Use Agreement. **Students should promptly inform a teacher or administrator if they receive materials that are inappropriate or make them feel uncomfortable. The following provisions refer to District Technology; however, use of Personal Technology also may violate this regulation if the District reasonably believes the conduct or speech will cause actual, material disruption of school activities.**

1. The student, in whose name any ~~on-line services~~ account is issued, is responsible for its proper use at all times. Students shall keep **passwords**, personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own **password or** account number.
2. Students shall use ~~the District's system~~ **District Technology** responsibly for educational purposes. Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.

3. Students shall not use District Technology to access, post, submit, publish or display "material that is harmful to minors," or inappropriate matter that is threatening, obscene, lewd, vulgar, or disruptive. ~~or sexually explicit, or that could be construed as harassment or disparagement of others based on their actual or perceived ethnic group, identification, color, sex, race/ethnicity, national origin, gender, sexual orientation, age, disability or religion (cf. 5145.3 Nondiscrimination/Harassment) (cf. 5145.7 Sexual Harassment) (cf. 5145.9 Hate Motivated Behavior)~~

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide Standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313) **The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that--**

(i) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

(ii) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and

(iii) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. (47 USC 254(h)).

4. Students shall not use District Technology to engage in discrimination, harassment, intimidation or bullying on the basis of actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, or association with a person or group with one or more of these actual or perceived characteristics.

5. Students shall not use District Technology to engage in hate violence.

"Hate violence" means an act punishable under Penal Code section 422.6 ("Interference with exercise of civil rights because of actual or perceived characteristics of victim; damaging property; punishment; speech; charging and punishment for conduct violating multiple provisions of law"), section 422.7 (a crime, intended to intimidate or interfere with a person's legal rights, that is (a) a crime against a person that either includes the present ability to commit a violent injury or causes actual physical injury, or (b) a crime against property that causes damage in excess of nine hundred fifty dollars), or 422.75 (felony hate crimes).

6. Students shall not use District Technology to engage in harassment, threats or intimidation.

"Harassment, threats or intimidation" means the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

~~Students shall not post information about others that they know to be false. Students shall not engage in "cyberbullying" activities against other students or District staff. "Cyberbullying" includes the transmission of communications, posting of harassing messages, direct threats, social cruelty, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that~~

~~person's reputation or friendships. (cf. 5145.3 Nondiscrimination/Harassment) (cf. 5145.7 Sexual Harassment) (cf. 5145.9 Hate/Motivated Behavior) Any student who engages in Cyberbullying on school premises, or off campus in a manner that impacts a school activity or school attendance, shall be subject to discipline in accordance with District policies and regulation.~~

7. Students shall not engage in cyberbullying using District Technology.

"Cyberbullying" means any severe or pervasive verbal communications made by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Education Code Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- (a) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.**
- (b) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.**
- (c) Causing a reasonable pupil to experience substantial interference with his or her academic performance.**
- (d) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.**

"Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer or pager.

"Reasonable pupil" means a pupil, including but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

While not an exhaustive list, examples of cyberbullying might include:

- threats to harm another person;
- oral or written assaults, such as teasing or name-calling;
- social isolation or manipulation;
- posting harassing messages, direct threats, social cruelty or other harmful texts, sounds or images on the Internet, including social networking sites;
- posting or sharing false or defamatory information about another person;
- posting or sharing information about another person that is private;
- pretending to be another person on a social networking site or other electronic communication in order to damage that person's reputation or friendships;
- posting or sharing photographs of other people without their permission;
- spreading hurtful or demeaning materials created by another person (e.g., forwarding offensive e-mails or text messages); and
- retaliating against someone for complaining that they have been bullied.

8. Students shall not disclose, use or disseminate personal identification information about themselves or others when using **District Technology**, **including** electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. ~~Student Use of Technology~~ Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information. Students should not post or share photographs of other students without the other student's permission.
9. Students shall not use ~~the system~~ **District Technology** to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or Board policy. (cf. 3513.3 - Tobacco-Free Schools)
10. Copyrighted material shall not be placed on ~~the system~~ **District Technology** without the author's permission. Students may download copyrighted material for their own use only. (cf. 6162.6 - Use of Copyrighted Materials)

Copyrighted material shall be downloaded or shared only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information. (cf. 5131.9 - Academic Honesty)

11. Students shall not intentionally upload, download or create computer viruses and/or maliciously attempt to harm or destroy District ~~equipment or materials~~ **Technology** or manipulate the data of any other user, including so-called "hacking." (cf. 5131.5 - Vandalism, Theft and Graffiti)
12. Students shall not read other users' electronic communication or files. They shall not attempt to interfere with other users' ability to send or receive electronic communication, nor shall they attempt to delete, copy, modify or forge other users' communication or files.
13. Students shall report any security problem or misuse of ~~the services District or Personal Technology~~ to the teacher or principal. If a student mistakenly accesses inappropriate information, the student must immediately report the matter to a teacher or school administrator.
14. Students shall not modify or attempt to repair District ~~computers or other hardware~~ **Technology** without prior authorization.

~~Computer files and communications over District electronic networks are not private. The District reserves the right to monitor any on line communications for improper use and/or regular maintenance of the District's systems. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by District officials to ensure proper use of the system. (cf. 5145.12 Search and Seizure) Students are informed that their parents have the right to request to see their student's computer files at any time. Students also are informed that their parents may be held responsible for any harm that may result from the student's intentional misuse of District resources. Students may use the system only if their parents have signed a disclaimer of claims for damages against the District.~~

15. Students shall not connect any personal device in the network, such as wireless access points, routers, hubs, etc.

16. Students shall not use web based proxies/anonymizers or software that attempts to make online activity on the Internet untraceable.

17. Students shall not download large files without permission of a teacher or administrator. Students shall not misuse District or school distribution lists or discussion groups by sending irrelevant messages.

18. Students may not send, share, view or possess pictures, text messages, e-mails or other material of an obscene nature in electronic or any other form on Personal Technology at school or school-related activities, or using District Technology.

Mobile DevicesA. Personal Mobile Devices

The use of personal mobile devices, such as laptops, cellular phones, tablets, pagers, or other electronic signaling devices, by students on campus is subject to all applicable District policies and regulations concerning technology use, as well as the following rules and understandings:

- Permission to have a mobile device at school is contingent on parent/guardian permission in the form of a signed copy of the District's Technology Use policy and administrative regulation, except as required by Education Code section 48901.5(b).
- The District accepts no financial responsibility for damage, loss or theft. The student should keep the device in a locker when not in use. Devices should not be left unattended.
- All costs for data plans and fees associated with mobile devices are the responsibility of the student. The District does not require the use of personal mobile devices and does not rely on personal devices in its instructional program or extracurricular activities.
- Mobile devices with Internet access capabilities will access the Internet only through the school's filtered network while on school property.
- Use during class time must be authorized by the teacher.
- Photographs and audio or video recordings may be taken/made only with the express permission of all individuals being photographed or recorded. Recordings made in a classroom require the advance permission of the teacher and the school principal.
- Students may not take, possess or share obscene photographs or videos.
- Students may not photograph, videotape or otherwise record teacher-prepared materials, such as tests.
- The District will monitor all Internet or intranet access.
- If the District has reasonable cause to believe the student has violated the law or District policy, the device may be searched by authorized personnel and/or law enforcement may be contacted.

B. District-Owned Mobile Devices

When a student is using a District-owned mobile device, all of the above rules pertaining to personal mobile devices apply as well as the following:

- The device may be used only for school-related purposes.
- Users may not download applications ("apps") to the device without permission from the teacher or other District employee.
- Users must follow all "apps" use agreements.
- The student and parent/guardian will be responsible for the replacement cost if the device is lost or is damaged because of intentional misuse.

Consequences for Violation

For purposes of disallowing access to District Technology, the principal or designee shall make all decisions regarding whether or not a student has violated Board policy or ~~the District's Acceptable Use Agreement~~ **administrative regulation**. The decision of the principal or designee shall be final.

Inappropriate use shall result in a cancellation of the student's user privileges, disciplinary action and/or legal action in accordance with law and Board policy. (cf. 5144 -Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)) **Permission to bring personal mobile devices to school or school activities also may be revoked.**

Approved: (4-03, 8-09)

Santa Ana, CA

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Certification of Third Interim Financial Status (Qualified)

ITEM: Action

SUBMITTED BY: Michael P. Bishop, Sr., CBO, Deputy Superintendent, Operations

PREPARED BY: Swandayani Singgih, Director of Budget

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board certification of the Third Interim. Education Code Section 42130 requires district superintendents to prepare and submit two interim financial reports to governing boards. A third interim financial report is also required for those districts with a “qualified” or “negative” certification at second interim. A certification by the Governing Board concerning the financial status of the District is required to be submitted to the County Superintendent of Schools.

RATIONALE:

Education Code Section 42131 requires the Board to determine and certify whether or not the District is able to meet its financial obligations for the remainder of this fiscal year and for the subsequent two fiscal years based on the financial information known as of April 30, 2012.

The report shows that, given the magnitude of recent State Budget reductions, the District may not be able to meet its financial obligations through the remainder of this fiscal year or for the subsequent two years.

The Third Interim Report, upon acceptance by the Board, will be forwarded to the Orange County Department of Education. The detailed General Fund schedules for attendance, revenues, expenditures, cash flow, and multi-year projections will also be forwarded.

FUNDING:

Not Applicable

RECOMMENDATION:

Certify the District financial status as “qualified.”


MB:mm

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Authorization to Award Contract for Bid Package No. 16 Phase 2 Site Work and Street Improvements at Santa Ana High School Under Overcrowding Relief Grant Program**

ITEM: **Action**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 16 Phase 2 Site Work and Street Improvements at Santa Ana High School under the Overcrowding Relief Grant Program.

RATIONALE:

At its June 8, 2010 meeting, the Board authorized staff to obtain bids for the Overcrowding Relief Grant project at Santa Ana High School. Legal advertisements of notice calling for bids were placed with the *Orange County Register* on April 25 and May 2, 2012. Staff contacted 25 contractors, of which 14 picked up plans. On May 10, 2012, bid day, the District received three bids. The architect and staff are in agreement that Palp, Inc., dba Excel Paving Company represents the lowest responsive bidder. This bid amount is within budget. The following is a list of all bids received:

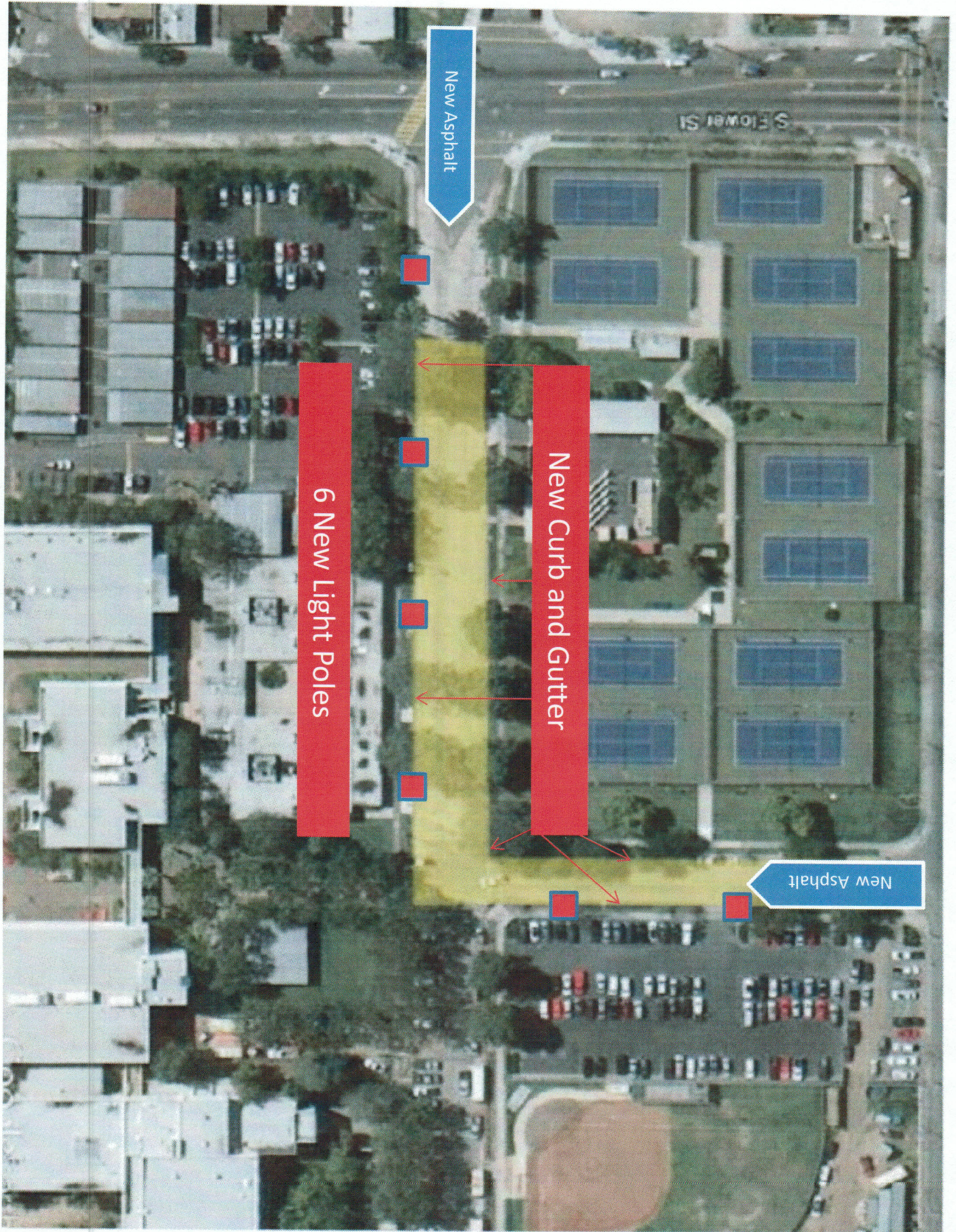
Contractors:	Base Bid Amounts:	Alternate 1:	Total:
		City of Santa Ana property	
Palp, Inc., dba Excel Paving Company	\$377,793	\$199,397	\$577,190
MDE Group, Inc.	\$388,000	\$299,000	\$687,000
JRH Construction Company, Inc.	\$547,533	\$154,753	\$702,286

FUNDING:

State School Facility Program/Measure G: \$577,190

RECOMMENDATION:

Authorize staff to award a contract to Palp, Inc., dba Excel Paving Company for Bid Package No. 16 Phase 2 Site Work and Street Improvements at Santa Ana High School in the amount of \$577,190 under the Overcrowding Relief Grant Program.



New Asphalt

6 New Light Poles

New Curb and Gutter

New Asphalt

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Board Policy and Administrative Regulation 4040 – Employee Use of Technology (Revised: For Adoption and Implementation)**

ITEM: **Action**

SUBMITTED BY: **Chad Hammitt, Assistant Superintendent Human Resources**

PREPARED BY: **Alexandra Ito, Director, Education Technology**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to adopt and implement the current revisions to Board Policy (BP) and Administrative Regulation (AR) 4040 – Employee Use of Technology.

RATIONALE:

The Board Policy that addresses Employee Use of Technology needs to be updated to reflect recent changes in current practices in technology use. An overview of the changes in this revision of the BP and AR regulation include:

- Incidental personal use of technology is permitted, provided it does not interfere with the performance of job duties.
- Electronic communication status as public records information.
- Disclosure of student or personnel information electronically.
- Access to accounts, passwords, or restricted resources.
- Online resources developed or used by District employees is subject to guidelines for online publication.
- Education social media sites and personal social media sites are maintained as separate entities, with access provided exclusively to education social media sites.
- Employees shall not direct students to sign up for internet services without parent permission and District authorization.
- Appropriate cell phone and mobile communications device use.
- Responsible use of technology.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt and implement Board Policy and Administrative Regulation 4040 – Employee Use of Technology.

CH:nr

A handwritten signature in black ink, appearing to be 'CH:nr', located below the text 'CH:nr'.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 4040 (a)

All Personnel

Employee Use Of Technology

The Governing Board recognizes that technology can enhance employee performance by improving access to and exchange of information, offering effective tools to assist in providing a quality instructional program, and facilitating operations. The Board expects all employees to learn to use the available electronic resources that will assist them in their jobs. As needed, staff shall receive training in the appropriate use of these resources. (cf. 0440 - District Technology Plan) (cf. 4032 - Reasonable Accommodation) (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

Employees shall be responsible for the appropriate use of technology and shall use the District's electronic resources primarily for purposes related to their employment. Incidental personal use of District technology shall not interfere with job duties or District operations. Use of District technology is a privilege which may be revoked at any time. (cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

Employees should be aware that computer files and communications over electronic networks, including e-mail, Internet and voice mail, are not private. This technology should not be used to transmit confidential information about students, employees, or District affairs without authority.

To ensure proper use, the Superintendent or designee may monitor the District's technological resources, including but not limited to, e-mail and voice mail systems, stored files and text messages, at any time without advance notice or consent. If passwords are used, they must be known to the Superintendent or designee so that he/she may have system access when the employee is absent. Employees are reminded that employee e-mails and other electronic communications pertaining to the business of the District are generally deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure by law.

Employees are cautioned to follow all applicable laws and District policies in releasing student or personnel information electronically or otherwise. Disclosure of such information is generally prohibited. Employees shall not allow students to access employee accounts, passwords, grading programs or other restricted resources.

The Superintendent or designee shall establish administrative regulations which outline employee obligations and responsibilities related to the use of technology. Employees who fail to abide by these regulations shall be subject to disciplinary action, revocation of the user account, and legal action as appropriate. (cf. 4118 - Suspension/Disciplinary Action) (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee may establish guidelines and limits on the use of technological resources. He/she shall ensure that all employees using these resources receive copies of related policies, regulations and guidelines. Employees shall be asked to acknowledge in writing that they have read and understood these policies, regulations and guidelines. (cf. 4112.9/4212.9/4312.9 - Employee Notifications)

In the event that the use of an electronic resource affects the working conditions of one or more employees, the Superintendent or designee shall notify the employees' exclusive representative. (cf. 4143/4243 -

Negotiations/Consultation)

Legal Reference:

EDUCATION CODE

11600-11609

Education Technology Grant Program Act of 1996

51870-51884

The Morgan-Farr-Quackenbush Education Technology Act of 1992

GOVERNMENT CODE

3543.1

Rights of employee organizations

PENAL CODE

632

Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6801-7005

Technology for Education Act of 1994

Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994 CDE

PROGRAM ADVISORIES

1223.94

Acceptable Use of Electronic Information Resources

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 4040 (a)

All Personnel

Employee Use Of Technology

The Governing Board recognizes that technology can enhance employee performance by improving access to and exchange of information, offering effective tools to assist in providing a quality instructional program, and facilitating operations. The Board expects all employees to learn to use the available electronic resources that will assist them in their jobs. As needed, staff shall receive training in the appropriate use of these resources. (cf. 0440 - District Technology Plan) (cf. 4032 - Reasonable Accommodation) (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

Employees shall be responsible for the appropriate use of technology and shall use the District's electronic ~~only~~ resources *primarily* for purposes related to their employment. *Incidental personal use of District technology shall not interfere with job duties or District operations.* Such—~~as~~ Use of *District technology* is a privilege which may be revoked at any time. (cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

Employees should be aware that computer files and communications over electronic networks, including e-mail, Internet and voice mail, are not private. This technology should not be used to transmit confidential information about students, employees, or District affairs *without authority.*

To ensure proper use, the Superintendent or designee may monitor the District's technological resources, including *but not limited to*, e-mail and voice mail systems, *stored files and text messages*, at any time without advance notice or consent. If passwords are used, they must be known to the Superintendent or designee so that he/she may have system access when the employee is absent. *Employees are reminded that employee e-mails and other electronic communications pertaining to the business of the District are generally deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure by law.*

Employees are cautioned to follow all applicable laws and District policies in releasing student or personnel information electronically or otherwise. Disclosure of such information is generally prohibited. Employees shall not allow students to access employee accounts, passwords, grading programs or other restricted resources.

The Superintendent or designee shall establish administrative regulations which outline employee obligations and responsibilities related to the use of technology. Employees who fail to abide by these regulations shall be subject to disciplinary action, revocation of the user account, and legal action as appropriate. (cf. 4118 - Suspension/Disciplinary Action) (cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee may establish guidelines and limits on the use of technological resources. He/she shall ensure that all employees using these resources receive copies of related policies, regulations and guidelines. Employees shall be asked to acknowledge in writing that they have read and understood these policies, regulations and guidelines. (cf. 4112.9/4212.9/4312.9 - Employee Notifications)

In the event that the use of an electronic resource affects the working conditions of one or more employees, the Superintendent or designee shall notify the employees' exclusive representative. (cf. 4143/4243 -

Negotiations/Consultation)

(Legal Reference next page)

Legal Reference:

EDUCATION CODE

11600-11609

Education Technology Grant Program Act of 1996

51870-51884

The Morgan-Farr-Quackenbush Education Technology Act of 1992

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Rights of employee organizations

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UNITED STATES CODE, TITLE 20

6801-7005

Technology for Education Act of 1994

Management Resources:

CDE PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1994 CDE

PROGRAM ADVISORIES

1223.94

Acceptable Use of Electronic Information Resources

Adopted: (10/96) (5/12)

Santa Ana, CA

All Personnel

Employee Use Of Technology

User Obligations and Responsibilities

Employees are authorized to use the District's technology in accordance with user obligations and responsibilities specified below.

1. The employee in whose name an on-line services account is issued is responsible for its proper use at all times. Users shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own account number.
2. Employees shall use the system primarily for purposes related to their employment with the District. Incidental personal use is permitted provided it does not interfere with the performance of job duties or District systems or operations. Commercial and/or political use of District technology is strictly prohibited. The District reserves the right to monitor any use of its technology, including but not limited to, on-line communications, for improper use and for maintenance and security purposes.
3. Users shall not use the system for any illegal activities or to promote unethical practices or any activity prohibited by law or District policy, or administrative regulations. (cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)
4. Users shall not access, post, submit, publish, or display matter that is threatening, intimidating, obscene, vulgar, harmful to minors (as defined in 47 USC 254), disruptive, harassing, or a violation of the District's policies against discrimination and harassment. (cf. 4030 - Nondiscrimination in Employment) (cf. 4031 - Complaints Concerning Discrimination in Employment) (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
5. Copyrighted material may not be placed on the system except with the author's permission or when otherwise in accordance with applicable copyright laws. Users may download copyrighted material for their own use only and only in accordance with copyright laws. (cf. 6162.6 - Use of Copyrighted Materials)
6. Vandalism is not permitted. Vandalism includes uploading, downloading or creating computer viruses and/or any malicious attempt to harm or destroy District equipment or materials or the data of any other user.
7. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.
8. Users are encouraged to keep messages brief.
9. Users shall report any security problem or misuse of the network to the Superintendent or designee. (cf. 6163.4 - Student Use of Technology)
10. Any on-line resources developed or used by a District employee using

District technology shall be subject to rules and guidelines established for District on-line publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. The District retains the right to delete material on any such on-line communications. (cf.1113-District and School Web Sites)

11. Employees are reminded that if they choose to grant students access to their social media site(s), the site(s) should be professional and appropriate for students. It is suggested that employees maintain a separate social media presence for their personal use as opposed to any social media presence they have for school- or student-related purposes.
12. Employees shall not direct students to sign up for Internet services, such as e-mail accounts, without District authorization. Written permission from the parent/guardian shall be required in a form prescribed by the District.
13. Any employee who uses a District cell phone or mobile communications device (or a personal device during work time) in violation of law, Board policy, or administrative regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate. Driving while using a cell phone without a hands-free device is unlawful.(cf.3513.1 - Cellular phone reimbursement) (cf.3542 - School bus drivers) (cf. 4156.3/4256.3/4356.3 - Employee property reimbursement)
14. Employees shall use District technology responsibly. For example, employees shall not:
 - modify or attempt to repair District computers or other hardware without prior authorization;
 - connect any personal device in the network such as a wireless access point, router or hub, etc.;
 - use web based proxies/anonymizers or software that attempts to make on-line activity on the Internet untraceable;
 - employ, either directly or by implication, a false identity when using an account or other electronic resource; or
 - distribute, post, or otherwise make available to those without authority any confidential or private information.

All PersonnelEmployee Use Of Technology**User Obligations and Responsibilities**

Employees are authorized to use the District's ~~on-line services~~ **technology** in accordance with user obligations and responsibilities specified below.

1. The employee in whose name an on-line services account is issued is responsible for its proper use at all times. Users shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own account number.
2. Employees shall use the system **only primarily** for purposes related to their employment with the District. **Incidental personal use is permitted provided it does not interfere with the performance of job duties or District systems or operations.** Commercial ~~and/or~~ political ~~and/or~~ personal use of the ~~system~~ **District technology** is strictly prohibited. The District reserves the right to monitor any **use of its technology, including but not limited to,** on-line communications, for improper use **and for maintenance and security purposes.**
3. Users shall not use the system **for any illegal activities or** to promote unethical practices or any activity prohibited by law or District policy, **or administrative regulations.** (cf. 4119.25/4219.25/4319.25 - **Political Activities of Employees**)
4. Users shall not **access, post, submit, publish, or display matter harmful or** ~~inappropriate~~ matter material that is threatening, **intimidating,** obscene, **vulgar, harmful to minors (as defined in 47 USC 254),** disruptive, ~~or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex/gender, sexual orientation, age, disability, religion or political beliefs~~ **harassing, or a violation of the District's policies against discrimination and harassment.** (cf. 4030 - **Nondiscrimination in Employment**) (cf. 4031 - **Complaints Concerning Discrimination in Employment**) (cf. 4119.11/4219.11/4319.11 - **Sexual Harassment**)
5. Copyrighted material may not be placed on the system without **except with** the author's permission **or when otherwise in accordance with applicable copyright laws.** Users may download copyrighted material for their own use only and only in accordance with copyright laws. (cf. 6162.6 - Use of Copyrighted Materials)
6. Vandalism **is not permitted** and ~~will result in the cancellation of user privileges.~~ Vandalism includes uploading, downloading or creating computer viruses and/or any malicious attempt to harm or destroy District equipment or materials or the data of any other user.
7. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.
8. Users are encouraged to keep messages brief.

9. Users shall report any security problem or misuse of the network to the Superintendent or designee. (cf. 6163.4 - Student Use of Technology)

10. Any on-line resources developed or used by a District employee using District technology shall be subject to rules and guidelines established for District on-line publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. The District retains the right to delete material on any such on-line communications. (cf. 1113-District and School Web Sites)

11. Employees are reminded that if they choose to grant students access to their social media site(s), the site(s) should be professional and appropriate for students. It is suggested that employees maintain a separate social media presence for their personal use as opposed to any social media presence they have for school- or student-related purposes.

12. Employees shall not direct students to sign up for Internet services, such as e-mail accounts, without District authorization. Written permission from the parent/guardian shall be required in a form prescribed by the District.

13. Any employee who uses a District cell phone or mobile communications device (or a personal device during work time) in violation of law, Board policy, or administrative regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate. Driving while using a cell phone without a hands-free device is unlawful. (cf. 3513.1 - Cellular phone reimbursement) (cf. 3542 - School bus drivers) (cf. 4156.3/4256.3/4356.3 - Employee property reimbursement)

14. Employees shall use District technology responsibly. For example, employees shall not:

- modify or attempt to repair District computers or other hardware without prior authorization;
- connect any personal device in the network such as a wireless access point, router or hub, etc.;
- use web based proxies/anonymizers or software that attempts to make on-line activity on the Internet untraceable;
- employ, either directly or by implication, a false identity when using an account or other electronic resource; or
- distribute, post, or otherwise make available to those without authority any confidential or private information.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Approval of Revised Job Description, Director of Pupil Support Services**

ITEM: **Action**

SUBMITTED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

PREPARED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised job description of Director of Pupil Support Services to Executive Director of Pupil Support Services. This position will report to the Assistant Superintendent, Support Services and/or designee. This position will plan, develop, and implement programs and services designed to promote success for all students, focusing upon students identified as “at-risk”, including but not limited to: drop-out prevention, positive school climate and behavioral interventions, parent involvement and education, student attendance, conflict resolution, gang resistance and prevention, safe schools and school safety, transitional housing, alternative discipline, community resource access, and health services. This is not a new position and will replace the upcoming vacant position of Senior Director of Pupil Support Services. The position will be funded by unrestricted General Funds.

RATIONALE:

The Executive Director of Pupil Support Services will be responsible for planning, development, and implementation of innovative programs designed to support the success of all students, focusing upon students identified as “at-risk”. This position will plan, develop, and implement programs to assess the amount, duration, and effect of district and site-level student discipline, prevention, and intervention programs and provide feedback, support, assistance, and training/staff development on specific discipline program outcomes and best practices. The Executive Director of Pupil Support Services will work collaboratively with all divisions in the district to provide direct and on-going support to administrators, faculty, and parents in meeting the needs and ensuring the success of all students, specifically focusing upon students identified as “at-risk”.

The revised job description is attached.

FUNDING:

Unrestricted General Funds: Management Certificated Salary Schedule Grade 58 \$10,271 – \$11,456

RECOMMENDATION:

Approve the revised job description of Director of Pupil Support Services to Executive Director of Pupil Support Services.

CH:nr

A handwritten signature in black ink, appearing to be 'CH:nr', written over the printed text.



EXECUTIVE DIRECTOR OF PUPIL SUPPORT SERVICES

JOB SUMMARY:

Under the direction of the **Assistant Superintendent, Support Services Chief Academic Officer**/designee, provide overall leadership in the **planning, development, implementation,** and direction for assigned programs and services designed to promote success for **all students, focusing upon student identified as "at risk"**, including: dropout prevention, parent involvement and education, student attendance, conflict resolution, gang **resistance and prevention**, safe schools **and school safety**, transitional housing, alternative discipline, community resource access, **health resources, positive school climate and behavioral interventions**, and other programs as assigned; advocate for "at-risk" students and families and develop and design programs that promote best practices **in positive school climate and proactive behavioral interventions** in a multicultural urban school **and community setting, and interagency collaboration and services.**

REPRESENTATIVE DUTIES:

- In collaboration with **other district the Elementary, Secondary, and Support Services** divisions and in consultation with site personnel, provide leadership for the development of innovative programs designed to support the success of **all students, focusing upon students identified as "at-risk"** at the district and site level. **E**
- Arrange for the **planning, development, and implementation of innovative computer-based** programs to assess the amount, duration, and effect of district- and site-level student discipline, prevention, and intervention programs and provide **summary feedback, support, assistance, and training/staff development** to sites of specific discipline program outcomes and best practices. **E**
- Provide districtwide coordination of **drop-out prevention programs Senate Bill (SB) 65 Pupil Motivation and Maintenance programs, assigned related dropout prevention services, special projects,** and coordinate service delivery with district- and site-level community workers, family support workers, and county programs. **E**
- Implement and manage policies and procedures related to **student custody, residency, child welfare, and school attendance, including conflict resolution, inter and intra district transfers, work permits, and attendance monitoring accounting;** confer with and advise school personnel, **administration, county programs, community agencies, and parents and students;** act as the District Custodian of Records. **E**
- Coordinate the School Attendance Review Board and Pupil Placement Committee processes in collaboration with **district and site-level administration and Student Success Teams.** **E**

REPRESENTATIVE DUTIES: (Cont.)

- Coordinate the **planning**, development, and implementation of support services to students in transitional housing situations in conjunction with district- and site-level support systems and personnel. **E**
- Coordinate the **planning**, development, and implementation of alternatives to suspension and expulsion in district elementary, intermediate, and high schools; work with county and community agency programs to facilitate increased alternatives and options for students who violate the district's Code of Behavior **and laws as it relates to minors**. **E**
- Assist school sites in the development of gang prevention, resistance, and education curriculum and programs in the elementary and secondary levels. **E**
- Develop and implement interagency collaboration agreements for **all students, focusing upon students identified as “at risk”**, including outstationing and/or intern programs for social workers, school psychologists, guidance counselors, and related mental health programs that support students and families. **E**
- Promote programs to foster safe schools **and school safety**, positive school cultures **and climates**, conflict resolution, and respect for human diversity, and the prevention of student involvement in antisocial behaviors such as substance abuse; simultaneously serve to increase student self-esteem and feelings of self-worth. **E**
- Develop and implement parent orientation and education programs that promote inclusion, involvement, and leadership on the part of parents; coordinate efforts with other district- and site-level, **community, and county agency** parent involvement programs to maximize services benefits to parents and families. **E**
- ~~Supervise the Registration and Testing Center operations and coordinate with district and site level English Language Development/Bilingual Education Services to facilitate the appropriate assessment, registration, and program placement of entering students with Limited English Proficiency.~~ **E**
- Coordinate the student discipline hearing process; promote articulation between the expulsion office, school sites, and community schools and agencies in the exit and reentry process. **E**
- Provide leadership to pupil support services staff and organizational operations, including the supervision of assigned **classified and certificated** employees; appraise performance **and provide required performance evaluations**; provide for technical direction and guidance; make employment-related recommendations; assess organizational effectiveness and initiate needed changes; develop board policies and administrative regulations as needed. **E**

REPRESENTATIVE DUTIES: (Cont.)

- Provide leadership to the development and implementation of interagency communication, coordination, and collaboration of services for students and develop interagency agreements that facilitate more effective and efficient services to students and families. **E**
- Maintain a professional code of ethics and a collaborative work ethic; represent the district **in a variety of settings** and ~~division in planning~~, meetings **in** the community; advocate for students and families at risk. **E**
- **Monitor student data entry with respect to student demographics and related records in the Student Information System/Aeries. E**
- **Oversees Health Services, nurses, Medical Administrative Activities (MAA), Home Instruction, Medi-Cal billing, McKinney-Vento, and Foster Youth Programs. E**
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:Knowledge of:

- Effective human relations skills
- Best practices in multiethnic urban education
- Computerization and organizational applications
- School District organization, operations and objectives
- Efficient organization
- Dropout prevention programs and methods
- Best practices in multiethnic/multilingual parent involvement
- Social, cultural, and familial influences on students
- Applicable federal, state, local laws and Education Code
- City and community cultures
- Student needs of differing socioeconomic and ethnic backgrounds
- Technology
- State standards and assessments

Ability to:

- Think creatively to maximize the use of available resources.
- Motivate others and work collaboratively with staff and parents.
- Anticipate organizational needs and cooperatively plan and implement courses of action.
- Transform ideas into action while managing multiple projects.
- Build consensus under adversarial conditions.
- Develop meaningful relationships with institutions of higher learning, community agencies, and the business community.

KNOWLEDGE AND ABILITIES: (Cont.)

Ability to: (Cont.)

- Deal effectively with parents and students.
- Meet deadlines.
- Plan and supervise work.
- Coach and supervise personnel.
- Prepare data based reports.
- Work confidentially and with discretion.
- Function within appropriate line-staff relationships.
- Communicate effectively both orally and in writing.
- Work effectively with administrators, staff, parents and community and in multicultural and bilingual environments.
- Effectively interpret and analyze data and/or assessments.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and five years of teaching, **school counseling, and/or school psychologist** experience with **and** at least **three** ~~one~~ years as a **district and/or** site-level administrator ~~or three years as a counselor or school psychologist; or three years of district office-level experience.~~

LICENSES AND OTHER REQUIREMENTS:

- Administrative Credential
- Valid California driver's license
- Pupil Personnel Services Credential preferred
- Biliterate (English/Spanish) preferred

WORKING CONDITIONS:

Environment:

- ~~Intermediate~~ School sites
- Constant interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to view student activities, read a variety of materials and drive a vehicle.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding forty (40) pounds.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Approval of Revised Job Description, Executive Assistant to Deputy Superintendent**

ITEM: **Action**

SUBMITTED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

PREPARED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised job description of Executive Assistant to Deputy Superintendent to Executive Assistant. This position will report to the Superintendent and/or designee. This position will serve as a confidential secretary and will perform clerical duties related to the administrative details for the office. The Executive Assistant will interact at executive levels with the District and with contracts outside the District. This position will perform executive assistant duties frequently and serve as a confidential assistant. This is a new position that will provide support to the Board secretary and the Director of Constituency Services. This position will be funded by unrestricted general and categorical funds.

RATIONALE:

The Executive Assistant will be responsible for serving as a liaison between the Superintendent and other District stake holders. This position will perform tasks with a high level of skill, professionalism, and confidentiality, to include: phone calls, meetings, office operations, special events, projects, activities, correspondence, letters, memos, records and reports, and publications. This position will provide valuable administrative support.

The revised job description is attached.

FUNDING:

Unrestricted General and Categorical Funds: Confidential Classified Salary Schedule Grade 41
\$4,836 – \$6,170

RECOMMENDATION:

Approve the revised job description of Executive Assistant to Deputy Superintendent to Executive Assistant.

CH:nr





EXECUTIVE ASSISTANT TO DEPUTY SUPERINTENDENT

JOB SUMMARY: BASIC FUNCTION:

Under direction of the Superintendent, ~~Deputy Superintendent, Associate Superintendent, and/or designee Assistant Superintendent~~, serve as a confidential secretary in performing clerical duties related to the administrator's assigned responsibilities; ~~may serve as office manager; supervising and directing other clerical personnel;~~ perform clerical and administrative assistant duties in assuming administrative details for the office. **The Executive Assistant Incumbents in this classification works for the Deputy Superintendent-Superintendent and/or designee and Incumbents interacts at executive levels within the District and with contacts outside the District. Incumbents may serve as office manager by providing work direction to other programs. Incumbents- This position performs executive assistant duties more frequently than other secretarial classifications and serves as a confidential assistant.**

REPRESENTATIVE DUTIES:

- Act as a liaison between **the Deputy Superintendent** and offices, school sites, parents, and the community; screening calls, directing callers to appropriate departments, and transmitting pertinent information to and from the ~~Deputy Superintendent (Superintendent)~~ per directives. **E**
- ~~Act as office manager and coordinator; assign duties to additional office help; coordinate information and assignments between programs; train new staff; assess office supply needs. E~~
- ~~Supervise and direct other office clerical personnel. E~~
- **Perform Administer** and maintain office operations, including appointment arranging, coordinating of meetings, and travel. **E**
- Coordinate, develop, and prepare agenda(s) and attend assigned ~~cabinet~~ meetings. **E**
- Assist with **the** coordination, planning, organization, review and evaluation of special events, activities, and projects, as assigned. **E**
- Work with other administrative staff members to ensure compliance with timelines, pertaining to requests from **the Deputy Superintendent**, Board, and community for information and data. **E**
- ~~Attend and represent office at meetings within and outside the district. E~~
- Interpret, communicate, and apply District rules, procedures and policies. **E**

EXECUTIVE ASSISTANT TO DEPUTY SUPERINTENDENT (CONT.)

REPRESENTATIVE DUTIES: (CONT.)

- Type and compose correspondence including letters, agenda items, conference requests, **memorandum**, and department technical data. **E**
- Take and transcribe dictation. **E**
- Respond to questions from employees, parents, and the public regarding division policy and practice; research and compile information to respond to requests; refer questions as appropriate to **District staff superiors**. **E**
- Process administrative details; organize and expedite various matters on behalf of the **Superintendent and/or designee administrator**. **E**
- Maintain various department records and reports; research records as directed and perform special projects as requested. **E**
- Assist in accumulating items for Board meeting agendas **and attend Board meetings**. **E**
- Receive, **sort, and organize** incoming mail ; ~~determine which correspondence could be without the administrator's attention~~. **E**
- ~~Compose correspondence at the direction of the administrator~~. **E**
- Collect, compile, and analyze information pertaining to related administrative activities and prepare drafts of reports. **E**
- Develop procedures to expedite transmittal of information or to facilitate implementation of policies and programs. **E**
- Coordinate the preparation, publication, and distribution of a variety of forms, schedules, agreements, and related materials. **E**
- ~~Assist in preparing information for the budget; review and monitor budget figures as directed~~.
- Assist **with initiating and** maintaining contact with parents, individuals, groups and associations within the community. **E**
- Perform related duties as assigned.

EXECUTIVE ASSISTANT TO DEPUTY SUPERINTENDENT (CONT.)

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Principles of **time management and organization** ~~supervision and training~~.
- Modern office practices, procedures and equipment including computer equipment.
- Record keeping techniques.
- English, grammar, spelling and punctuation.
- Reading and writing communication skills.
- School District organization, operations and objectives.
- Applicable Sections of State Education Code **Administrative regulations, and Board Policies**.
- Technical aspects of field of specialty.
- Computer software applications.
- City and community.
- Social, cultural, and linguistic diversity of district, city, and community.

ABILITY TO:

- ~~Supervise and train assigned staff.~~
- Make simple arithmetic calculations.
- Operate modern office equipment including computer equipment.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Type 65 words per minute.
- Demonstrate high-level computer skills (i.e.: PowerPoint, Excel, and Word, etc.).
- ~~With high skill, accurately~~ Take notes and minutes of meetings using portable computer, recording equipment, or method of speed writing **with high skill and accuracy**.
- Perform high level office skills.
- Compose letters and documents.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.
- Work confidentially with discretion.
- Maintain records and prepare reports.
- Organize and prioritize work to meet deadlines.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school, at least two years of further training in secretarial skills at the college level and at least six years of responsible administrative secretarial experience in an executive office. Biliterate/bilingual desirable.

EXECUTIVE ASSISTANT TO DEPUTY SUPERINTENDENT (CONT.)

LICENSES AND OTHER REQUIREMENTS:

- **Administrative Credential**
- **Valid California driver's license**
- **Pupil Personnel Services Credential preferred**
- **Biliterate (English/Spanish) preferred**

WORKING CONDITIONS:

Environment:

- **Intermediate School sites**
- **Constant interruptions**
- **Driving a vehicle to conduct work**

Physical Abilities:

- **Hearing and speaking accurately to exchange information and make presentations.**
- **Seeing to view student activities, read a variety of materials and drive a vehicle.**
- **Sitting or standing for extended periods of time.**
- **Lifting or moving objects, normally not exceeding forty (40) pounds.**

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: **Approval of Personnel Calendar**

ITEM: **Action**

SUBMITTED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

PREPARED BY: **Chad Hammitt, Assistant Superintendent, Personnel Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar.

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 22, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS					
Eldridge, Robin	Preschool Teacher	Mitchell	June 15, 2012		Moving - 5 years
EXTENDED WORK YEAR 2011-12					
Ozeran, Andrea	Teacher	Washington	April 12, 2012	April 26, 2012	2 Additional Days
EXTRA DUTY 2011-12					
Espinosa, Manuel	Teacher	Valley	January 31, 2012	June 14, 2012	Extra Period
Gersten, Alan	Teacher	Century	January 31, 2012	June 14, 2012	Extra Period
Silva, Jo Ann	Teacher	Valley	August 24, 2011	January 30, 2012	Extra Period
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Klingler, Lynn	Teacher	Middle College	April 16, 2012	April 25, 2012	Statutory Leave
Pfleiderer, Cheryl	Teacher	Taft	April 9, 2012	April 30, 2012	Statutory Leave
Storms, Tamara	Teacher	Middle College	April 20, 2012	April 27, 2012	Statutory Leave
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Fawcett, Tabatha	Teacher	Mendez	May 7, 2012	June 15, 2012	Statutory Leave
Hansen, Lindsay	Teacher	Thorpe	May 1, 2012	May 24, 2012	Statutory Leave
Lenon, Jan	Teacher	Villa	May 7, 2012	June 15, 2012	Statutory Leave
Nguyen, Kim T.	Teacher	Spurgeon	February 27, 2012	May 4, 2012	Statutory Leave

Chad Hammitt, Assistant Superintendent, Personnel Services

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 22, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid					
Bailey, Kathleen	Teacher	Valley	April 21, 2012	April 29, 2012	Statutory Leave
EXTENSION OF FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid					
Garcia, Kimberly M.	Teacher	Madison	May 2, 2012	May 14, 2012	Statutory Leave
Leyva, Jeffery	Teacher	Valley	April 24, 2012	May 19, 2012	Statutory Leave
Nguyen, Kim T.	Teacher	Spurgeon	May 5, 2012	May 11, 2012	Statutory Leave
Sanchez, Marta	Counselor	Century	April 24, 2012	May 30, 2012	Statutory Leave
SPRING SPORTS					
Bookataub, Sullivan	Assistant Coach	Godinez	2011-12		Football
Fedele, Stephen	Assistant Coach	Godinez	2011-12		Football
Pola, Kevin	Head Coach	Godinez	2011-12		Football

**AGENDA ITEM REQUESTS
CERTIFICATED
2011-12**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Chapman University: Supervisor Instructor For Speech Language Pathologists (SLP) (Ratification)	Special Education	Special Education	\$2,110	August 24, 2011
Chapman University: Supervisor Instructor For Speech Language Pathologists (SLP) (Ratification)	Special Education	Special Education	\$301	August 24, 2011
Family Science Night Event For Students And Parents	Willard	EIA-SCE	\$1,200	June 7, 2012
K-5th Intervention Teacher (Ratification)	Monroe	EIA-SCE	\$2,400	April 30, 2012
Migrant School Readiness Program (MERSP)	English Learner Programs & Student Achievement	Migrant School Readiness Program	\$5,660	June 15, 2012
Migrant School Readiness Program (MERSP)	English Learner Programs & Student Achievement	Migrant School Readiness Program	\$40,000	July 1, 2012
National Board For Professional Teaching Standards (NBPTS) - Certification Incentive Program Of California	Human Resources	California Department of Education	\$28,900	June 29, 2012
National Science Resource Center (NSRC) Science Education Strategic Planning Institute	Educational Services Elementary/Secondary Division	Title II	\$3,100	July 8, 2012
Network For A Healthy California Professional Development - Nutrition Education K-12 (Ratification)	Special Projects	Network for a Healthy California	\$14,518	April 1, 2012
Parent Workout & Nutrition Classes SIG Certificated (Ratification)	Willard	SIG	\$2,500	March 1, 2011
Response To Intervention (RTI) Support	Garfield	Title I	\$15,000	August 27, 2012

**Board Meeting
May 22, 2012**

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 22, 2012**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS						
Arreguin, Lilian	Mgr. of Food Svcs. Operations	Food Services	May 4, 2012			8 months
Jasso, Laura	Site Clerk	Monroe	May 1, 2012			2 years, 5 months
Lopez, Vicente	District Safety Officer	Community Day High School	April 24, 2012			18 years, 8 months
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Aguirre, Yolanda	Career Technician	Saddleback	April 2, 2012	June 30, 2012		Statutory Leave
Diederich, Douglas	Tree Trimmer	Bldg. Svcs.	May 7, 2012	June 22, 2012		Statutory Leave
PROBATIONARY APPOINTMENTS						
Diaz, Josemar	Custodian	Child Development	May 2, 2012		23/1 + Diff.	
Vazquez, Silvia	SSP Sp. Ed.	Santa Ana	April 25, 2012		19/1	
PROMOTIONAL APPOINTMENTS						
Funes, Irma	Cook	Food Svcs.	February 22, 2012		17/6	
Palomino, Veronica	Instr. Asst. Sev. Dis.	Valley	May 24, 2012		20/5 + Bil.	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 22, 2012

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY APPOINTMENTS - Out of Class Compensation						
Acosta, Debora	Administrative Secretary - Human Resources	Human Resources	May 7, 2012	June 30, 2012	31/5 + Bil.	
Alba Moreno, Tomas	Rv. Ld. Custodian	Bldg. Svcs.	April 9, 2012	April 20, 2012	28/1 + Diff.	
Cubillo, Martha	Fd. Svc. Spvr. HS	Food Svcs.	March 27, 2012	June 15, 2012	31/1	
Jimenez, Paulino	Int. Ld. Custodian	Bldg. Svcs.	March 5, 2012	April 30, 2012	25/6 + Diff.	
Mendoza, Esther	Personnel Technician	Human Resources	May 7, 2012	June 29, 2012	32/4 + Bil.	
Raygoza, Cesar	Sr. Fd. Svc. Wkr.	Food Svcs.	March 20, 2012	June 15, 2012	13/4	
Saldana, Carmen	Fd. Svc. Spvr. Elem.	Food Svcs.	March 28, 2012	June 15, 2012	15/2	
Silbas, Jaime	Rv. Ld. Custodian	Bldg. Svcs.	April 9, 2012	April 20, 2012	28/5 + Diff.	
EXTRA DUTY						
Nunez, Alejandro	Instr. Asst. Sev. Dis.	Transition Program	April 16, 2012	June 30, 2012		
ACTIVITY SUPERVISORS						
Barajas Gonzalez, Araceli	Activity Supervisor	Esqueda	May 3, 2012			
Deras, Patricia	Activity Supervisor	Lowell	May 7, 2012			
Lara, Anita	Activity Supervisor	Spurgeon	May 7, 2012			
Mata Negrete, Margarita	Activity Supervisor	Lincoln	April 26, 2012			

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 22, 2012**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS (Continuation)						
Silva, Bertha Alicia	Activity Supervisor	Greenville	May 7, 2012			
HOURLY APPOINTMENTS						
Tang, Jane	Instr. Provider	Carr	April 30, 2012			
SUBSTITUTES						
Crespo, Chante	Fd. Svc. Wkr.		May 3, 2012			
Gomez, Cecilia	Fd. Svc. Wkr.		May 3, 2012			
Navarro, Breann	Fd. Svc. Wkr.		May 3, 2012			
ATHLETIC SPECIALIST						
Alaman Jr., Alvin	Asst. Baseball	Valley	February 13, 2012			
Bustamante, Omar	Head Coach Baseball	Valley	February 13, 2012			
Cordray, Gary	Asst. Football	Godinez	May 25, 2012			
Cozens, Tara	Asst. Track	Valley	March 17, 2012			
Gutierrez, Robert	Asst. Track	Valley	February 13, 2012			
Heathington, Thomas	Asst. Football	Godinez	May 25, 2012			
Huynh, Tommy	Asst. Volleyball	Valley	February 13, 2012			
Macias, Alfredo	Asst. Football	Valley	February 13, 2012			
Martinez, Yobany	Asst. Volleyball	Valley	February 13, 2012			
McCreadie, Brian	Asst. Baseball	Santa Ana	February 15, 2012			
Pineda, Jesus	Asst. Track	Valley	February 13, 2012			

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 22, 2012**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Rucker, Frostee	Asst. Track	Valley	February 13, 2012			
Schlesinger, Donald	Asst. Football	Valley	February 13, 2012			
Sophabmixay, Peter	Asst. Swimming	Valley	February 13, 2012			
EXTENDED SCHOOL YEAR						
	School Office Mgr.					
De Nisi, Jean	Elem.	Esqueda	June 25, 2012	August 3, 2012		
	School Office Mgr.					
Gonzalez, Sandra	Elem.	Mitchell	July 2, 2012	July 31, 2012		
	School Office Mgr.					
Ledesma, Susan	Elem.	Esqueda	June 25, 2012	August 3, 2012		

**AGENDA ITEMS REQUESTS
CLASSIFIED**

2011-12

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Childcare - Migrant Education Custodial Services - Extra Duty THINK Program - Spring Break (Ratification)	Migrant Education Program	Migrant Education Program	\$6,000	July 1, 2012
MERSP (Migrant School Readiness Program)	Special Projects English Learner Programs & Student Achievement	21st Century Funding MERSP (Migrant School Readiness Program)	\$11,200 \$6,682	April 2, 2012 July 1, 2012

AGENDA ITEM BACKUP SHEET
May 22, 2012

Board Meeting

TITLE: Board and Staff Reports/Activities
ITEM: Reports
SUBMITTED BY: Thelma Meléndez, Ph.D., Superintendent
PREPARED BY: Thelma Meléndez, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for members of the Board of Education and staff to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

TM:rr